


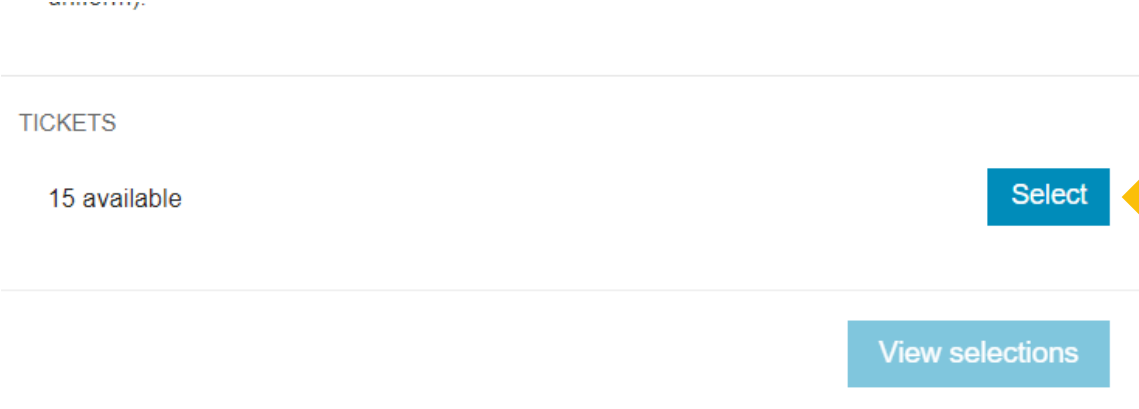
## Using BookWhen to book your Health Related Fitness Assessment

Please select the date and time that you would like to attend the assessment by clicking on your selection.



October			
7	Thu	9am BST	Health Related Fitness Assessment Day
		10am BST	Health Related Fitness Assessment Day
		11am BST	Health Related Fitness Assessment Day
		12pm BST	Health Related Fitness Assessment Day
		1pm BST	Health Related Fitness Assessment Day
		2pm BST	Health Related Fitness Assessment Day
		3pm BST	Health Related Fitness Assessment Day

As you scroll down on the bottom of the right hand screen it will show you how many slots are still available:



**TICKETS**

15 available

Select

View selections

If 'tickets' are still available please click the select button.

Then select the 'view selections' button

TICKETS

15 available

- 1 +

View selections



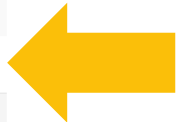
This will take you through to the next screen:

SELECTED ITEMS

**Health Related Fitness Assessment Day**

Thu, 7 Oct '21 9am – 10am BST

x 1



If you wish to cancel this selection, please click on the x as indicated above.

If you are happy with your selection then please click on the 'book now' button.

SELECTED ITEMS

**Health Related Fitness Assessment Day**

Thu, 7 Oct '21 9am – 10am BST

x 1



Select more

Book now



This will take you through to the booking form. Please complete all questions.

Once completed you will receive an email confirming your assessment time and date and all information required for the assessment day.

## **TO CANCEL OR AMMEND YOUR BOOKING**

### **FROM YOUR EMAIL CONFIRMATION**

Click on the green 'view booking' button.

This will take you to your online booking.

Scroll down and click on the 'Ticket Options' button in grey under the date and time of your booking.

Here it will offer you the chance to cancel your booking or transfer your ticket to another time/date slot.

**Please be aware that if you transfer your booking you may loose your existing booking and there may not be any availability on other dates.**