

INDEPENDENT SCHOOL DISTRICT 283

SECTION/FILE 524

DATE OF ADOPTION 6.26.2000

REVISED 06/09/03; 03/26/07;

11/22/10; 04/27/20

TITLE: Internet and Technology Responsible Use - Students

PROCEDURES

I. Personal Safety

- A. Students are expected to tell a staff member about any message they receive that makes them feel uncomfortable or is inappropriate
- B. Parents retain the right to restrict publication of student materials. Staff members are expected to inform parents about student materials on the Internet.

II. User Rights

- A. Users have a right to free speech while using the electronic communication network. This network is considered a limited forum, similar to the school newspaper. Therefore, the District may restrict speech for valid educational reasons. The district will not restrict speech on the basis of disagreement with opinions expressed.

III. Regulations for Use of Personal Computing Devices

- A. The district may provide a "Guest" or "BYOD" wireless network for the purpose of allowing the use of personal learning devices by students, staff and guests. A personal learning device includes, but is not limited to: laptop computer, tablet computer, smartphone, cellphone or internet-capable music device. Each person will be allowed one personal device on the provided wireless network.
- B. Personal computing devices including personal desktop or laptop computers and/or personal tablet are not allowed to connect to the secured wireless network nor any wired network outlet. Personal devices may only be connected to the district "Guest" or "BYOD" network. The use of personal networking devices such as wireless access points and switches are prohibited within school district buildings unless prior approval is obtained from the Director of Information Services. St. Louis Park Public Schools Information Services personnel will confiscate any devices found in violation of the aforementioned conditions. The employee may retrieve the device at the end of the school/business day, depending on circumstances. Repeated violations may result in discipline up to and including termination of employment.
- C. Access to the Internet and network services will be limited in the interest of network security. Personal learning devices will connect to the Internet via the provided "Guest" or "BYOD" wireless network only. Wireless networks provided to allow personal learning devices will not provide access to internal file servers or printing.
- D. All public wireless network access will be filtered in compliance with the Childrens' Internet Protection Act.
- E. School District technology support personnel are prohibited from providing technical support for personal devices or equipment that is not directly owned by St. Louis Park Public Schools. Technology support staff will not configure a personally owned device nor install software on a personally owned device.

IV. General Use of Personal computing devices

- A. The use of personal computing devices on the school district public network is subject

to the district's Internet and Technology Responsible Use Policy 524.

- B. Students must obtain teacher permission before using a personal computing device during classroom instruction.
- C. Student use of a personal computing device must support the instructional activities currently occurring in each classroom and lab.
- D. Students must turn off and put away a personal computing device when requested by a teacher.
- E. Students should be aware that their use of the personal computing device could cause distraction for others in the classroom, especially in regards to audio. Therefore, audio should be muted, or headphones used.
- F. The personal computing device should be used only for educational purposes while at school. If an adult asks a student to put his/her laptop away because of non-instructional activities during these times, the student must comply.
- G. The student, staff or guest is solely responsible for the physical safety and use of their personal computing device. St. Louis Park Public Schools will not be held responsible for theft, loss or damage or misuse of a personal computing device used at a St. Louis Park Public Schools facility.

*** Non-district equipment is defined as any piece of equipment that does not have its manufacturer serial number recorded in St. Louis Park Schools technology equipment inventory database.**

V. Consequences for Violations of Policy or Procedures

Consequences for student misuse/abuse of on-line electronic resources will be in accordance with the District school discipline policy and may include one or more of the following:

- 1) Warning
- 2) Loss of credit for the assignment
- 3) Loss of credit for the unit
- 4) Loss of privilege to use the Internet
- 5) Loss of computer privileges in the St. Louis Park Public School District
- 6) Referral to administration for discipline
- 7) Referral to authorities for processing.
- 8) Expulsion