

## **CREATING YOUR Infinite Campus & Itslearning Accounts**

Hello Parents/Guardians,

Infinite Campus is our school district's main hub for grades and attendance. Many of you already review this to see the progress your child is making throughout the year. If you need an Infinite Campus account, please contact Kathy Tyskiewicz at [ktyskie@wausauschools.org](mailto:ktyskie@wausauschools.org).

Itslearning is our district's hub for day-to-day business. Teachers post their plans which include: learning targets, assignments, projects, and a classroom calendar. On the back of this sheet, it shows the steps to create your itslearning parent portal.

Thanks,

Horace Mann Staff

# Steps to Creating Your itslearning Parent Portal

## 1. Create An Infinite Campus Account



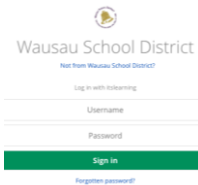
Contact Kathy Tyskiewicz at [ktyskie@wausauschools.org](mailto:ktyskie@wausauschools.org) to create an account. You will need to have an active Infinite Campus account to have an account created in itslearning. If you already have an account, *skip this step.*

## 2. Reset Your Password



Navigate to [goo.gl/zZzxfb](https://goo.gl/zZzxfb). The letters are case sensitive. Here you will type in the email address that is associated with your Infinite Campus account. Click “Send Request” to receive an email to reset your password. If you don’t see it in your inbox, check your spam folder.

## 3. Log Into itslearning



Navigate to [wausau.itslearning.com](https://wausau.itslearning.com) and use your email address and *newly created password.*

## Troubleshooting



If you receive an error that you are using an Invalid Username or Password, make sure that you have an account created in Infinite Campus. If you are still having difficulties accessing the itslearning parent portal, contact Reggie Smith ([rsmith@wausauschools.org](mailto:rsmith@wausauschools.org)) with the Technology Department to reset your password.

**\*more information about using itslearning can be found on our Horace Mann website.**