

**Regional School District 17
Board of Education
Finance Subcommittee Meeting Minutes**

A regular meeting of the Finance Subcommittee of the Regional School District 17 Board of Education was held on Thursday, June 3, 2021 at 3:00 PM at Central Office and also held via Google Hangout Meets Video Conference - Live Stream.

Subcommittee Members Present: Joanne Nesti, Eileen Blewett, Chair, Shawna Goldfarb

Also in Attendance: Director of Fiscal Operations, Ann Adriani

Guests: n/a

Call to Order: Eileen Blewett called the meeting to order at 3:13 p.m.

Agenda Item #2 - Review/Approval of Minutes: The Minutes of May 2021 as presented were approved.

Agenda Item #3 – 2020-2021 Budget Review: The Committee reviewed the 20/21 Budget to date. Ann Adriani presented the Summary by Object.

Agenda Item #4 - COVID Related set aside and related expenses: Update from Ann Adriani on COVID related expenses for the District. Discussion about prepaying a part of the July Health Insurance bill up to 200,000.00.

Agenda Item #5&6 – Café and HK Cubs updates: HK Cubs Child Care Stabilization Funding was applied for and approved in the amount of 49,152.00. Cafe update postponed.

Agenda Item #7 – Student Activities – Ann Adriani answered questions as to how the funds are administered and the standard practices for activity accounts. Ann Adriani expressed her desire to hold a training session to refresh all bookkeeping staff on the proper procedures for handling student activity accounts.

Agenda Item #8 – Discussion of Vendor Detail, Monthly Checks cut over \$5000: Committee reviewed the checkbook registers.

Adjournment: The meeting was adjourned