



St. Martin Parish School Board Device Loan Agreement

The person borrowing the device is considered to be the person responsible for the device and is required to read and sign the agreement.

BORROWER'S RESPONSIBILITY AND LIABILITY

- I understand that the device I am borrowing is the sole property of the St. Martin Parish School System. I may not transfer the device to someone else, sell, donate, or otherwise dispose of the borrowed device. I understand and agree that as the Responsible Signing Party, it is **my responsibility to ensure the timely return of devices to the District, or if the student withdraws from a St. Martin Parish school prior to the end of the school year.** I understand that failure to return borrowed items will be deemed as theft, and the appropriate legal action WILL be taken.
- One Chromebook, charger, and charging cord is being loaned. I understand and agree that I am responsible for proper handling, care and use of the device. I ensure it is retained in a safe environment.
- Follow all District Student Codes of Conduct and Acceptable Use of Policy, and abide by all local, state and federal laws.
- Property may not be altered in any way, defaced or destroyed. This includes the identification labeling.
- Cameras are to only be used for photographs or video in educational assignments.
- Recharge the device nightly. Do not leave the device in a vehicle.
- Device is used under the supervision of an adult.
- In the case of loss of a device or components, I understand I could be held financially liable. In the event of loss, I will immediately contact the loaning school and Computer Services IT Department at 337-332-2105 (ext. 2843) or by email at christine_foster@saintmartinschools.org.
- In the case of theft, I understand that I will not be held responsible and must immediately report the incident to the police, file a police report and report to the loaning school and Computer Services IT Department.
- If an equipment breakage or malfunction occurs, I must immediately notify the loaning school and Computer Services at 337-332-2105 (ext. 2843).
- I understand it is illegal to copy or distribute any software loaned through the Computer Services IT Department. External devices are prohibited, including USB and flash drives. Any strategy used to circumvent security settings including removing the device from the district domain and/or management is a violation.
- Failure to comply with these responsibilities will result in loss of future access to any technology from St. Martin Parish School Board, in addition to applicable financial or legal liability.
- If damage occurs to the equipment, district administration will review the incident. If deemed negligent damage has occurred, the Parent/Guardian will be required to pay for the replacement of Chromebook or assessed repairs. Should the parent choose to purchase the district device repair plan, the parameters of the plan will be applied.

____ (Parent/Guardian Initials) I agree to the assessed and documented condition of the loaned device. Condition is documented as

_____.

____ (Parent/Guardian Initials) I agree that I am receiving a chromebook, charger, and charging cord.

Select only ONE of the following options:

____ (Parent/Guardian Initials) I elect to purchase the District Device Repair Plan. I understand that I am responsible for the one time payment of \$30.00, which is to be paid at the time of checkout and is nonrefundable. I understand that the plan will cover damages that can be repaired only and **up to \$125.00** of the cost of repair. The plan does **NOT** cover lost or stolen devices. Should the device be returned beyond repair and replacement is needed, I understand that the plan will pay \$125.00 of the replacement cost.

____ (Parent/Guardian Initials) I elect **NOT TO PURCHASE** the District Device Repair Plan. By doing so, I accept full responsibility for the device should it be damaged. Cost will be the cost of **all** damages to the device or the current cost of the device should it be unrepairable. If the device is lost or stolen, I understand that I will be responsible for the replacement cost of the current cost of the device.

By signing, I hereby acknowledge I have read, understand and agree to accept responsibility for the device. I understand that this device is loaned for educational purposes, use of this device will be monitored and the device is being tracked.

Parent/Guardian's Signature/Date:

Student Signature/Date:

Parent/Guardian's Name Printed:

Student Name Printed:

Parent/Guardian Working Contact:

SMP Employee Issued Device Signature/Date:

SMP Employee Name Printed:



P. O. Box 1000 Breaux Bridge Louisiana 70517

Telephone 337-332-2105
Fax 337-332-3050

St. Martin Parish School Board Video and Teleconferencing Consent Form

ALLEN BLANCHARD, JR.
INTERIM SUPERINTENDENT

RUSSEL C. FOTI
PRESIDENT

STEVE FUSELIER
VICE PRESIDENT

•DISTRICT 1
STEVE FUSELIER

•DISTRICT 2
WANDA B. VITAL

•DISTRICT 3
EDNA M. JOHNSON

•DISTRICT 4
JIMMY DURIO

•DISTRICT 5
RUSSEL C. FOTI

•DISTRICT 6
MIKE CLAY

•DISTRICT 7
RICHARD POTIER

•DISTRICT 8
FREDERIC STELLY

•DISTRICT 9
FLOYD KNOTT

•DISTRICT 10
MARK HEBERT

Dear Parent or Guardian,

You are receiving this consent form because your child has the opportunity to participate in distance learning via video and/or audio conferencing. As classrooms operate virtually, observations will also occur virtually which may require recording the virtual and/or hybrid classroom.

As the parent/legal guardian of _____ (child's name),
I give my consent for him/her to participate in video and/or audio
conferencing for the purposes of distance learning and recording of the
classroom for the purposes of standard observation requirements.

Signature of Parent/Legal Guardian

Parent/Legal Guardian (Please Print)

Child's Full Name

Date

School



St. Martin Parish School Board

P. O. Box 1000 Breaux Bridge Louisiana 70517

Telephone 337-332-2105
Fax 337-332-3050

FORMULARIO DE CONSENTIMIENTO DE VIDEO Y TELECONFERENCIA

Querido Padre o tutor legal,

Usted está recibiendo este formulario de consentimiento porque su estudiante tiene la oportunidad de participar en el aprendizaje a distancia a través de conferencias de video y / o audio. Dado que las aulas funcionan virtualmente, las observaciones también se producirán virtualmente, lo que puede requerir la grabación del aula virtual o híbrida.

ALLEN BLANCHARD, JR.
INTERIM SUPERINTENDENT

RUSSEL C. FOTI
PRESIDENT

STEVE FUSELIER
VICE PRESIDENT

Como padre / tutor legal de _____ (Nombre del niño),
doy mi consentimiento para que participe en videoconferencias y / o audioconferencias
con el propósito de aprender a distancia y grabar en el aula con el propósito de los
requisitos de observación estándar.

• DISTRICT 1
STEVE FUSELIER

• DISTRICT 2
WANDA B. VITAL

• DISTRICT 3
EDNA M. JOHNSON

• DISTRICT 4
JIMMY DURIO

• DISTRICT 5
RUSSEL C. FOTI

• DISTRICT 6
MIKE CLAY

• DISTRICT 7
RICHARD POTIER

• DISTRICT 8
FREDERIC STELLY

• DISTRICT 9
FLOYD KNOTT

• DISTRICT 10
MARK HEBERT

Firma del Padre o tutor legal

Nombre complete del Padre o tutor legal

Nombre completo de mi hijo (letra de molde)

Fecha

STUDENT USER AGREEMENT

I have read and understand my responsibilities in exercising the privilege of using technology, network and Internet resources. I agree to follow the rules and regulations of the St. Martin Parish School System when using the Internet and technology, and to fulfill my responsibilities as outlined above. I understand that any violation of the school system's rules and regulations, or my failure to fulfill my responsibilities in using such may result in school disciplinary action, loss of my access privileges, and/or prosecution under applicable state and/or federal law.

Student's Name (please print) _____ Teacher _____

Student's Signature _____ Date _____

PARENT/GUARDIAN USER AGREEMENT

As the parent or guardian of the above named student, I have read and understand the terms and conditions for my child's use of the technology, network and Internet resources at school. I have read and understand and have discussed with my child the school system's rules and regulations, and my child's responsibilities in accessing and using the Internet and technology resources. I understand that the opportunity being provided to my child is designed for educational purposes, and that the St. Martin Parish School System is taking reasonable precautions to eliminate materials that may be considered controversial, offensive, objectionable, pornographic or otherwise inappropriate for minors. At any time I wish to revoke my child's access to the Internet, mobile devices, and email privileges afforded by the St. Martin Parish School District, I understand it must be done in writing.

Name of Parent/Guardian (please print) _____

Signature of Parent/Guardian: _____ Date: _____

AFTER READING THE SMPSB STUDENT TECHNOLOGY ACCEPTABLE USE AND INTERNET SAFETY POLICY IN THE SMPSB STUDENT AND PARENT HANDBOOK/DISCIPLINE POLICY, PLEASE SIGN THIS FORM AND RETURN TO STUDENT'S HOME-BASED SCHOOL.