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Special Meeting  
Vernon School Readiness Council  
July 15.2021  
1:30pm

To join:

Call 1 646 876 9923

Meeting ID: 880 8559 3534

Passcode: 415381

or

Join Zoom Meeting

<https://us02web.zoom.us/j/88085593534?pwd=e1ExR1dKYkEvLzNMdXQrVTdtU2JwUT09>

Meeting ID: 880 8559 3534

Passcode: 9EG873

VSRC Mission: To ensure that every child in Vernon will start school ready to learn

- I. Welcome and Introductions
- II. School Readiness Supplemental Administrative funding- discussion and Decision to apply
- III. Strengthening Local Early Childhood Collaboration Funding Opportunity- Funding update



Ned Lamont  
Governor  
Susan Bysiewicz  
Lt. Governor

# STATE OF CONNECTICUT

## OFFICE OF EARLY CHILDHOOD



Connecticut Office of  
Early Childhood

Beth Bye  
Commissioner

### FY 22 Supplemental Administrative Funds FAQ's June 2021

#### **What is the purpose of the Supplemental Administrative Funds?**

*The funds are intended to support the Liaison in the role of monitoring programs, and enhance monitoring practices for the purpose of providing programs with feedback and guidance for meeting School Readiness requirements and continuous quality improvement. They are also to recognize the extra time and effort of managing through the pandemic and reopen efforts. OEC Memo #35 provides guidance for the Supplemental Administrative Funds which are intended to support the Liaison in the role of monitoring to enhance program quality.*

#### **Who decides how the funds will be used?**

*The School Readiness Council is the entity that submits the application and has oversight responsibility for how the funds are used and meets the OEC funding requirements. The OEC reviews and approves applications.*

#### **Who is required to sign the request?**

*The request must be signed by the Chief Elected Official, Council-Chair designated by the Chief Elected Official, Superintendent or Council Chair designated by the Superintendent.*

#### **Can the Council weigh in virtually or is an in-person meeting required to approve the request?**

*OEC policies do not require a specific meeting format for Councils.*

#### **When will the Supplemental Administrative Funds be issued?**

*It is anticipated that payments for approved requests received by July 1<sup>st</sup> will be processed by the end of July and approved requests received between July 1<sup>st</sup>-23<sup>rd</sup> will be received in August.*

#### **Can Councils propose to use the funds for something other than what is stated in Memo 35?**

*Councils are encouraged to submit an application for consideration. If the request does not meet the intended use of the funds, Councils will be provided with the opportunity to make revisions and resubmit the request.*

#### **Will districts be required to report how the funds are used?**

*School Readiness Councils will not be required to submit reports regarding the use of the funds. Councils are responsible for maintaining documentation of the activities, funds expended and indicators of progress for each funded goal and must make this information available to the OEC upon request.*

450 Columbus Boulevard, Suite 301  
Hartford, Connecticut 06103  
[www.ct.gov/oec](http://www.ct.gov/oec)

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**If there are barriers to allocating a portion of the funds to be paid directly to the Liaison is the Council still eligible to request Supplemental Administrative funds?**

*Yes, the OEC encourages Councils to submit a request. A detailed explanation why a portion of the funds cannot be paid directly to the Liaison must be provided.*

**What happens if our request is approved and later we need to revise the goals?**

*Councils must submit a revised request to obtain OEC approval prior to making changes to the goals identified in the original approved request.*

**Do Supplemental Administrative funds have to be fully expended during FY22?**

*Yes. These funds must be expended in SFY 22.*

**Can the funds be used for program specific activities to increase quality?**

*No. These funds are not intended to be distributed to programs, program staff or to support initiatives that are implemented by programs.*