



Instructional Affairs Council Meeting

Thursday, February 4, 2021

1:00 PM

Virtual via Zoom

Ex-Officio Members:

Dr. Michael Heindl
Mr. Jeff Horton
Dr. Tonyalle Rush
Mr. Dan Smith*

Council Members:

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| Katie Broadway | Phyllis Johnson | Dr. Keith Reed |
| Jared Brownlee | Dr. Don Jones | Stacy Taylor |
| Dwayne Casey | Jay Lowrey | Carla Townsend |
| Calvin Cooper | Audrie McCann | Cathy Wilburn* |
| Philip Correro* | Dr. Stephanie Mullins | Dr. Carolyn Wiley* |
| Dr. Matthew Domas, Chair | Lori Philley | Denise Willis |
| Angela Dortch | | Dr. Melissa Wright |
| Sarah Holt | | |

Guests: Ginger Robbins, Brian Hale, Stacy Honeycutt

***Denotes absence*

I. Call to Order/Agenda Review

Dr. Matthew Domas called the meeting to order at 1:05 PM.

The agenda for this meeting had no changes. Mrs. Broadway motioned, Dr. Robbins second. The motion passed unanimously. Agenda approved.

II. Approval of Minutes

Mrs. Stacy Taylor mentioned the discussion under Division of Health Sciences, switching from the PAX to TEAS testing. It notes that the TEAS acceptance begins FA2021, but the department is already accepting TEAS in SP202, for future admission. Adjustment under section five, switch from FA2021 to SU2021 admissions. Dr. Matthew Domas made a motion to approve the amended minutes of the previous IAC meeting. Mrs. Taylor motioned, Mrs. Audrie McCann second. Motion passed.

III. Division of Health Science

Dr. Stephanie Mullins motioned that the curriculum course MAT1313 be changed from a corequisite to a prerequisite. Respiratory Therapy director recommended the change because the students need to have proficient math skills from the very start of the program. Dr. Mullins motioned, Dr. Jones second. Motion passed.

RCT1214 is currently in the bulletin as Respiratory Care Science with a lab and MCCB has this class as a three-hour lecture. Dr. Mullins motioned that the course number for RCT be changed from 1214 to 1213 because the lab will no longer be taught and this keeps consistency with the MCCB curriculum. Dr. Domas motioned, Mrs. Denise Willis second. Motion passed.

EMT is an eight-hour class that is offered at our three main campuses. Once taken, the student can sit for registration of national certification. The issue being that state legislature has now approved that the class be offered by local fire departments at a significantly lower rate. EMS is a feeder for the paramedic program here at NW, so we're possibly making EMS become a work

force opportunity instead of a credit opportunity. This will keep the program costs at a competitive rate with the local fire departments.

IV. Academics and IE

Dr. Wiley was absent; therefore, Dr. Domas presented the changes. SPT1223(Movement for the Actor), 2313(Playwriting), and 2263(Directing) were brought up as potential electives for students. Dr. Domas asked, “Would adding more classes dilute the number of students in those courses?” No, the new course additions would only be offered intermittently. These courses will not be considered part of the core. Dr. Jones motioned, Mr. Lowrey second. Motion passed. Mrs. Leah Arrington brought to attention the course addition of BAD2213(Intro to Marketing). Northwest currently does not have a marketing class. Mrs. Denise Willis motioned, Dr. Wright second. Motion passed.

V. Career-Technical Education

Mr. Casey began by stating that the transfer credit wording on page 32 of the current bulletin needs to be updated. As of now a student can take 45 hours of their degree at another institution, come to NW, and finish their 15 credit hours of academics, but then be awarded an associate’s degree from Northwest. This poses a problem with employer placement when a student has completed their degree. A student who receives their CTE/HS courses from another institution may not finish with the same skill set as a student who completed the entirety of their degree from NW. Katie Broadway has proposed a new wording to be added in the bulletin to help protect the relationship we have with employers. Proposed additional wording, “For Career-Technical or Health Science programs, the 15 hours must be content specific.” Dr. Robbins asked if the similar wording on page 126(Graduation Requirements) should be changed, and Mrs. Broadway stated that she was aware and making the request for the secondary page. Mr. Casey motioned, Mrs. Carla Townsend second. Motion Passed.

VI. No questions

Dr. Domas stated that he would bring any changes made to the calendar to Dr. Heindl for review. After approval, the calendar committee will fill in any details.

VII. Adjournment

Meeting adjourned at 1:43pm.