

Dormitory Damage Contract

Complete the checklist of items below and sign this agreement before moving in to your side of the room. You must approve of the condition of every part of your room and indicate that the room is in good condition before move in. All rooms have been cleaned and inspected by maintenance.

I, _____ (print name) agree that I have checked all of the boxes (conditions) below. I take full responsibility for the condition of my room including any damages that occurred by me or anyone else to my side of the room. In the event that I or another student has damaged the room during the school year, I will contact the Dormitory Director [by email](#) within one day to report and document what has happened. I accept full responsibility for my room assigned to me and will pay for any damages I make within the room or dormitory. Grades will not be released and I cannot check out until payment is made at the end of the year.

Signature _____ Date _____ Room Number _____

Room Damage Checklist

Item	Good Condition (check)	Damaged - (Give detailed description)	Approximate Fines <small>(these are for your reference - official damage fines will be assessed by the Dormitory Director)</small>
Walls (Do not remove 3M hooks!)			\$10 - \$50 Repainting or wall repair may be needed
Chair			\$80
Floor			Minimum \$40
Bed			Minimum \$40
Desk			Minimum \$40
Closet			Minimum \$40
Light			Maintenance assessment (shared w/roommate) Minimum \$40
Window			Minimum \$40
Blinds			\$60 (shared w/roommate)
Heater			Maintenance assessment (shared w/roommate) Minimum \$40
Air Conditioner			Maintenance assessment (shared w/roommate)
Blue Bins (4) & Lids			\$10/missing or broken bin
Food Bin and Lid			\$10/missing or broken bin
Trash can			\$10/missing or broken can