

NORTHWEST LEADERSHIP FORUM
February 26, 2021

The Northwest Leadership Forum met on Friday, February 26, 2021 at 1:00 p.m. Room 102 of the Haraway Center:

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| Dr. Michael Heindl, President | |
| Mr. Jeff Horton | Dr. Matthew Domas |
| Dr. Tonyalle Rush | Mr. Dan Smith |
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| Mr. Dwayne Casey | Ms. Patti Gordon |
| Mrs. Phyllis Johnson | Dr. Don Jones |
| Dr. Stephanie Mullins | Dr. Keith Reed |
| Dr. Carolyn Wiley | |
| | |
| Mary Ayers | Blake Bostick |
| Joel Boyles | Jared Brownlee |
| Katie Broadway | Brandon Casey |
| Jennifer Casey | Zabe Davis |
| Angela Dorteh | Ebone Dukes |
| Dr. Tara Dunn | Doug Freeze |
| Lacey Gentry | Josh Guest |
| Jennifer Hale | Jere Herrington |
| Lekeisha Hibbler | Dr. Jeremy Isome |
| Dr. Parker Jones | Amy Latham |
| Kayleigh Mitchell | John Mixon |
| Lillian Morris Hilson | Liesl Mote |
| Brian Oakes | Dr. Ginger Robbins |
| Meg Ross | Matt Sellers |
| Larry Shaffer | Erika Stanford |

Staff: Leslie Legendre, Recording Secretary

Guest: Stacy Honeycutt, Institutional Research Coordinator

I. CALL TO ORDER/REVIEW OF AGENDA

Dr. Heindl called the meeting to order and requested approval of today's agenda. Mrs. Liesl Mote made a motion that the agenda be approved as presented. The motion was seconded by Ms. Patti Gordon and carried unanimously.

II. APPROVAL OF NORTHWEST LEADERSHIP FORUM MINUTES

Dr. Matthew Domas made a motion that the minutes of the Northwest Leadership Forum meeting dated October 30, 2020 be approved. The motion was seconded by Dr. Tonyalle Rush and carried unanimously.

III. AGENDA ITEMS – Dr. Michael Heindl, President

Dr. Heindl began by reminding everyone of the Vision, Mission, and Values of the college.

Vision

Northwest Mississippi Community College transforms our students' lives, enriches our communities, and strives for excellence in our educational programs and services.

Mission

Northwest Mississippi Community College is an open-access, public, two-year institution primarily serving Benton, Calhoun, DeSoto, Lafayette, Marshall, Panola, Quitman, Tallahatchie, Tate, Tunica and Yalobusha Counties. NWCC is a learning-centered community providing educational opportunities with quality instruction for students from all walks of life. Our college fosters a culture of innovation, collaboration, and student success. We strive for continuous improvement, with a standard of excellence in every area of the institution. Our college partners with businesses and industries that seek to grow the economy and the workforce, as well as partners with alumni, friends, and others. Engagement takes place in all communities that the college serves.

Values

Accountability
Integrity
Excellence
Respect
Service
Sustainability
Accessibility
Creativity
Leadership

Dr. Heindl reviewed the College's four commitments with the Leadership Forum.

- 1) Instructional Success
- 2) Institutional Success
- 3) Personal Success
- 4) Community Success

Dr. Heindl encouraged the Leadership Forum to attach a commitment goal to their budget request for FY2022.

IV. AGENDA ITEMS – Dr. Carolyn Wiley, AVP of Academic Instruction and Institutional Effectiveness

A. Achieving the Dream

Dr. Wiley reported on the Achieving the Dream virtual conference that took place on February 16th- 19th. Achieving the Dream Network is an engine for innovation, transformation, and results. Achieving the Dream is a national, nonprofit leader in championing evidence-based institutional improvement.

- Achieving Equity
 - Raising the achievement of all students while narrowing the gap between the highest and lowest performing students and eliminating the racial

predictability and disproportionality of which student groups occupy the highest and lowest achievement categories.

Dr. Wiley had an interactive Kahoot! For the Leadership Forum.

The following information was discussed throughout her presentation:

- More than half of NWCC students are students of color.
- One in three undergraduates is the first in their family to attend college.
- 68% of all undergraduates receive Pell grants, need based grants for low-income undergraduate students.
- Northwest population is 43% male and 53% female

Equity Data that was discussed based on age, race/ethnicity/gender/economic status:

- Success
 - Completion
- Persistence
 - English
 - 48% of students complete English in the first year.
 - The percentage of students that complete English Comp I within their first year:
 - 53%- Female
 - 43%- Male
 - This is a 10-point equity gap in gender.
 - Math
 - 15% Black, 30% White, and 32% Hispanic complete Math in the first year.
- Early Momentum
 - 12 credit hours
 - The percentage of students complete 12 credit hours within their first semester.
 - 62% Pell
 - 71% Non-Pell
 - 0 credit hours
 - The percentage of students that do not complete any credits their first semester.
 - 12% (and we are improving)

Dr. Wiley shared that to achieve equity in education we must develop leaders who can transform our institutions by eliminating inequitable practices and cultivate the unique gifts, talents, and interests of each student, so that, failure is no longer predictable by student identity, racial, gender, economic, or any other social factor.

V. AGENDA ITEMS – Mr. Jeff Horton, VP for Administration and Finance

A. Updates

Mr. Horton reported on the following areas of the college:

- IT Update
 - **Oracle**
 - HR is now recruiting and onboarding through Oracle. The following will be completed through Oracle:

- Job requisitions including approvals & applying for careers
 - HR lobby will house a computer for those needing access to internet/computer.
 - Collaborators/Committee members will be viewed through Oracle.
 - Job recommendations & authorization will be submitted electronically.
 - Approval letters will be extended electronically.
- Next phase
 - HR to move to Time Clock Integration, Absence submittals, and compensation management with benefits and performance management. This will be FY22.
 - Received proposals on an RFP for the implementation of CX and student Financial Planning. In process of reviewing proposals. Implementation to begin April 1.
 - Estimated to go live with SFP on October 1 with CX being completed before the end of the calendar year.
 - Finance
 - Payments to vendors are in the testing phase of functionality.
 - Moving forward with activating the Supplier Portal.
 - Vendors can input required tax information & banking information for electronic payments.
 - Ability for vendors to see purchase orders issued.
 - Ability for vendors to see if payment has been made on purchase orders.
- Cameras
 - Through the Northwest website there is a link to a camera view of the Performing Arts Center. This link can be found on the Campuses page of the Northwest website.
 - Live video feed
 - Time Lapse Slideshow
- Business Office
 - Higher Education Emergency Relief Fund II
 - NWCC received \$10,861,070 from the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA)
 - \$2,893,508 of the funds is required to be used for student emergency grants.
 - College will directly award emergency grants to students without the application process.
 - Funds will be distributed through BankMobile on March 4, 2021.
 - The institutions funds from CRRSAA will be used to support:
 - Lost Revenue
 - Reimbursement for expenses already incurred.
 - Technology costs associated with a transition to distance education.
 - Faculty and staff trainings.
 - Payroll related to coronavirus.
 - Oracle Training

- March 2nd- Budget Training for Division Directors
- March 2nd- Purchase Requisitions training for Phase 2
- March 4th- Budget training at Desoto Center
- March 2nd- Purchase Requisitions training at DeSoto
- Next Week- Emails going to students (CRRSSA)
- FY20 Financial Statement Audit- near completion
- Near Future- Budget Request for FY22
- HR
 - February 10th- New Career Site went live
- College Projects
 - Football Phase III Project
 - Student Housing Project
 - PAC Project
 - Soccer & Softball Field House Project
 - DeSoto CTE/Workforce Project
 - Oxford Hospital Project
 - Concourse Project
 - Campus Entrances

VI. AGENDA ITEMS- Dr. Tonyalle Rush, Associate VP of Student Services & Enrollment Management

A. Updates

Dr. Rush provided the following update:

- DigARC- Acalog Online Bulletin
 - The digital bulleting will be launched mid-May 2021.
- 2nd Mini term for Spring 2021
 - On Campus Begin March 29th
 - Last day to register March 30th
 - Online Classes Begin March 15th
 - Last day to register March 12th
- Spring 2021 Commencement is Friday, May 7, 2021
 - Honors Recognition
 - Phi Theta Kappa- Gold Stoles
 - NTHS- Purple & White Cords
 - Alpha Delta Nu- Apricot Cords
 - Gamma Beta Phi- Braided Black & Gold Cords
- Office of Recruiting
 - Spring 2021 Campus Tours- Available by appointment
 - Mississippi Virtual College Fairs
 - February 23, 2021
 - March 11, 2021
 - March 30, 2021
 - 9:00 am - 12:00 pm
 - 6:00 pm - 8:00 pm
 - February 26, 2021
 - April 9, 2021
 - 9:00 am – 1:00 pm

- Apply for Scholarships
 - Deadline- April 1, 2021
- FAFSA Fridays & Saturdays
 - February 27th – 9 am – 1 pm, Senatobia Campus
 - March 6th- 9 am – 1 pm, DeSoto & Oxford Campus
- Hall of Fame Students
 - These students will be presented to the Board of Trustees on March 11, 2021 at the next Board meeting.
 - Matthew Silvers
 - Raylah Quarles
 - Aubrey Triplett
 - Courtney Carlson
 - Shonta Bowen
 - Luisa Macedo
 - Skylar Gardner
 - Anna Davis
 - Andreas Diercks
 - Nicholas Gibson
 - Chapell Chumley
 - Tabitha Willis
 - Devontre Burdette
 - Katelyn Jolly
 - Kierra Hudson
- Mr. & Mrs. NWCC
 - Senatobia Campus
 - Cade Spratlin & Mary Mason Langford
 - DeSoto Campus
 - Arquavious McKinney & Shetarian Harris
 - Oxford Campus
 - David-Lane Wilkinson & Grayce Baker
- New Female Residence Hall
 - Opening Fall 2021

VII. AGENDA ITEMS- Dr. Keith Reed, Dean of Desoto Center

A. Updates

Dr. Reed reported on the following updates for the DeSoto Center:

- April 15th- Virtual Job Fair with Amazon
- April 8th- Blood Drive
- Last week- Phi Theta Kapa is excelling in membership-37 stoles
- March 6th- FASFA 9 am – 1 pm
- February 25th- Flooded are of the DeSoto Center
- John Woods- HRT received a donation to the Hotel Restaurant Management

VIII. AGENDA ITEMS- Dr. Don Jones, Dean of Lafayette/Yalobusha center

A. Updates

Dr. Jones and Mr. Shaffer reported the following from the Lafayette/Yalobusha Center:

- Large classroom flooded and the Physical Plant is in the process of repairing the damage.
- Next week the Army Recruiter will be on campus.
- NW has been awarded the Military Friendly Silver Designation.
- Saturday FASFA Day
- HCA Phlebotomy has a lab set up.
- New beds and manikins have arrived on campus.
- 10 new laptops arrived in time for student to check out before the winter storm.
- Amanda Arman is the new Enrollment Specialist on Oxford campus.
- New students who received the Barbicide Certification and the Barbicide COVID 19 certification.
- Blind date with a book was a success.

IX. ADJOURNMENT

There being no further business to consider, Mr. Dan Smith adjourned the meeting.