

EXECUTIVE COUNCIL MEETING  
January 20, 2021

The Executive Council met on Wednesday, January 20, 2021 at 8:30 a.m. Board Room in the Haraway Center with the following members present:

Dr. Michael Heindl, President  
~~Mr. Jeff Horton, Vice President for Administration and Finance~~  
Mr. Dan Smith, Chief of Staff  
Dr. Matthew Domas, Vice President of Instruction  
Dr. Tonyalle Rush, Associate Vice-President for Student Services and Enrollment Management

Mr. Dwayne Casey, Associate Vice-President for Workforce Solutions and Career-Technical Education  
Dr. Carolyn Wiley, Associate Vice-President of Academic Instruction and Institutional Effectiveness  
Dr. Keith Reed, Dean of DeSoto Center  
Dr. Stephanie Mullins, Dean of Health Sciences  
Dr. Don Jones, Dean of Lafayette/Yalobusha Technical Center  
Mrs. Phyllis Johnson, Dean of eLearning  
~~Ms. Patti Gordon, Executive Director of Institutional Advancement~~

Staff: Recording Secretary, Leslie Legendre

Guest:

**I. CALL TO ORDER/REVIEW AGENDA:**

Dr. Heindl called the meeting of the January 20, 2021 Executive Council meeting to order.

Dr. Matthew Domas made a motion that the Executive Council approve the agenda for the Executive Council meeting dated January 20, 2021. The motion was seconded by Dr. Don Jones.

**II. APPROVAL OF THE EXECUTIVE COUNCIL MINUTES:**

Dr. Matthew Domas made a motion that the Executive Council approve the minutes of the Executive Council meeting dated December 2, 2020 as presented. The motion was seconded by Dr. Don Jones and carried unanimously.

**III. REVIEW OF ACTION TRACKER ITEMS**

**IV. AGENDA ITEMS- Dr. Heindl**

A. Updates

Dr. Heindl reported that on December 21, 2020 Congress passed the CRRSA: Coronavirus Response and Relief Supplemental Appropriations Act, this provides \$81.8 billion to education split three ways: \$22.7 billion to higher education, \$53.4 billion to elementary and secondary education, and \$4 billion to Governor's Emergency Education Relief Fund.

- The \$22 billion to higher education \$20 billion will be distributed to public and non-profit institutions using a formula.
- Northwest has not received the final funding amount but it is believed to be approximately \$10 million, \$3 million will go directly to students, similar to the way the funds were distributed last spring.
- The Federal Department of Education is set to announce the official allocation amounts, regulations, and availability by January 19, 2021.

Dr. Heindl shared that Congressional education leaders are hopeful about reaching a deal in the coming days to simplify applying for student aid through FAFSA.

Dr. Heindl shared that the Legislative week begins February 1, 2021. Dr. Heindl shared the Legislative Priorities for FY 2020-2021.

- 1) Restoration of FY 2021 Reduced Appropriations- \$6,658,703
- 2) 5% Funding Formula Increase- \$10,000,000
- 3) 3% Salary Increase for Community College Employees- \$10,000,000
- 4) Career Technical Education- \$10,500,000
- 5) Dual Credit Scholarship Program- \$25,000,000
- 6) \$35 Million in Capital Improvement Bonds per year- \$35,000,000

Dr. Heindl shared that the Capital Campaign, “Investing Today, Impacting Tomorrow”, kicked off last month and to date has gifts and pledges in the amount of \$1.2 million.

Dr. Heindl reported that the Board of Trustees approved last week the Softball Soccer Facility Project.

## **V. AGENDA ITEMS- Mr. Smith**

### **A. Updates**

Mr. Smith reported that the revision of the pandemic protocols is in process. Dr. Heindl is reviewing those protocols and the updated version will be posted online soon.

## **VI. AGENDA ITEMS- Dr. Domas**

### **A. Updates**

Dr. Domas shared that he will be meeting with Mason Grist with Hanover Research in a few days. Hanover Research will assist with the external research opportunities for Northwest. Dr. Rush and Dr. Robbins will be in attendance. Hanover Research would not replace IR but be in addition to IR.

Dr. Domas shared the following regarding athletics:

- Women’s Basketball – January 21, 2021 Away Game
- Volleyball- January 23, 2021 Away Game
- Volleyball- January 25, 2021 Away Game
- Basketball- January 25, 2021 Home Game
- Volleyball- January 27, 2021 Home Game

Dr Domas reported that the games will be at 10% capacity right now. This percentage will allow 240-260 guest to be at the games in the coliseum.

Dr. Domas invited all of Executive Council to attend the CARES ACT Tour that will be in the School of Health Science on February 5, 2021.

**VII. AGENDA ITEMS- Dr. Jones**

Dr. Jones reported that he will be interviewing and enrollment specialist, part-time float person, and 2 HCA adjunct next week.

Dr. Jones shared that the Board of Trustees granted the City of Oxford to build a 20ft sidewalk easement on the college property along the east side of Notting Hill Drive.

Dr. Jones reported that there has been a waterline break on the Oxford campus.

Dr. Jones shared that the Oxford campus has seen growth in the HCA, Surg Tech, and LPN programs. The Ole Miss South campus is still a possibility for the Oxford campus to see growth of programs.

**VIII. AGENDA ITEMS- Dr. Reed**

Dr. Reed reported on the following new hires at the DeSoto Center:

- Debbie Burnside- New Bookstore Manager
- Natcia Davis
- Ashley Scott- Financial Aid
- Christina Thompson- new Tutor
- Angela Fletcher- Adult Ed
- Angela Hopper resigned- job to be posted soon
- Ashish Pagare- Computer Instructor has resigned- job to be posted soon

Dr. Reed shared that PATH-4 is in the process of enrolling students and the MiBest Programs are enrolling students.

**IX. AGENDA ITEMS- Dr. Tonyalle Rush**

A. Updates

Dr. Rush shared that the Live Chat option is available now online and the Call Center is up and running. Both will aid in helping Northwest students. The Call Center number is 662-560-5000.

Dr. Rush handed out the Spring 2021 Registration/Senatobia Campus plan of contact sheet. She also provided the student check list and campus map to the members of the Executive Council.

Dr. Rush reported on the spring enrollment:

- Senatobia- Students Completed 1,256
- eLearning- Students Completed 1,319

- DeSoto- Students Completed 568
- Oxford- Students Completed 294
- Dual Enrollment 1,300

Dr. Rush anticipates a 10% decrease in enrollment for the spring semester. She does not anticipate to have more than 6,300 students enrolled for the spring semester.

**X. AGENDA ITEMS- Mr. Casey**

A. Updates

Mr. Casey reported on the following areas:

- Early Childhood Academy in the past the funding has come through the MCCB changes have been made and funding is now coming through the Department of Human Services. Mrs. Ross is now overseeing this and is looking to serve our communities and students better and is in the process of recruiting for this program.
- Advanced Manufacturer Partnership (AMP) Interviews will begin tomorrow. Interviews are normally done within the fall semester, due to the pandemic they will be done slightly different. Students will meet in classrooms and rotate through the different rooms.
- MiBest is now on the Senatobia, Oxford, and DeSoto Campuses.
- Adult Ed new teachers and coordinators are as follows: Ms. Nutt in Ashland, MS, Ms. Neal in Water Valley, MS, and Mrs. Fletcher at Desoto as the Adult Ed. Transition Coordinator.

**XI. AGENDA ITEMS- Ms. Johnson**

A. Updates

Mrs. Johnson reported on the following:

- eLearning's new word for the year is Dynamic.
- Winter session saw 2-3 students withdrawing from that session.
- Dropout Detective is available to be used.
- Honor Lock is set up and ready to be used during virtual test. It has been used during the Winter Session and the Instructors seemed to like it.
  - More training coming up: January 26, 2021 at 9:00 am and February 9, 2021 at 2:00 pm.

**XII. AGENDA ITEMS- Dr. Wiley**

A. Updates

Dr. Wiley reported that the Instructors are enjoying the live call in option. It has been very well received.

**XIII. AGENDA ITEMS- Dr. Mullins**

A. Updates

Dr. Mullins reported on the following area of the School of Health Sciences:

- New spring opportunity with spring enrollment in the LPN program. 15 new students.
- HCA Water Valley is underway.
- Friday, February 5, 2021 will be the CARES Act Tour beginning at 10:00 am in the Lectorium in the Nursing Building.
- Funeral Services has a new Director, Ms. Dukes.
- RN opportunities:
  - Pam Llana left in December
  - Alison Perryman left in December
  - 2 new hires: Summer Putt & Ashley Coey
  - Mrs. Gentry has 7 new faculty members in the RN program.
  - RN & PN students will begin training to assist with the COVID vaccine drive thru.
  - Hospitals have begun to bring LPN's back into the facilities.
  - NW Clinic will be utilizing NW LPN & HCA students to assist them.
  - Mrs. Gentry is assisting with a feasibility study for a LPN-RN & Surg Tech program at the DeSoto Center.

#### **XIV. ADJOURNMENT:**

There being no further business to consider, the meeting was adjourned by Dr. Domas.