## End of Year Storage Guidelines

"Items" consist of a bin (up to 45 gallons), a set of drawers, sporting equipment used for other than for a SCLA sport, musical instruments, a suitcase, TV, Computer Hard drives, Gaming Equipment, or other miscellaneous items. Do not tape multiple items together claiming it is one item. That will not be accepted as one item.

\*You are responsible for purchasing storage totes/containers. St. Croix does not provide these items. You may not use the storage totes in your dormitory room. These will be left in your room at the end of the year.

Items must be stored properly. SCLA is not responsible for any broken or stolen items.

## **Returning Students**

- You may store up to 4 items. Each additional item is \$25 CASH per item. Money is paid upfront. This will not be added to your school account.
- You must use your own bins. The blue bins in your room belong to the dorm and cannot be used for Summer storage.
- Put your name on your bin. Make sure it is clearly visible.
- Do not share bins. In the Fall, dorm staff will return items to the person whose name is on the bin only.
- Do not use cardboard boxes. Boxes easily collapse.
- If you want your bins taped shut, you must purchase your own tape. Tape is not provided by dorm staff.
- Your bins must shut completely.
- We do not ship items. You must make arrangements to do so.

## Graduates

- You may store up to 4 items. Each additional item is \$25 CASH per item. Money is paid upfront. This will not be added to your school account.
- Items must be removed by the end of September. The first day of October your items will be disposed of or donated.
- You must use your own bins. The blue bins in your room belong to the dorm.
- Put your name on your bin. Make sure it is clearly visible.
- Do not share bins. In the Fall, dorm staff will return items to the person whose name is on the bin only.
- Do not use cardboard boxes. Boxes easily collapse.
- If you want your bins taped shut, you must purchase your own tape. Tape is not provided by dorm staff.
- Your bins must shut completely.
- We do not ship items. You must make arrangements to do so.

Non-returning Students (Other than Graduates)

- If you are not returning to SCLA next school year, you will not be able to keep items in storage. You must take all your possessions with you by the closing time/date of the dormitory at the end of the academic year.
- We do not ship items. You must make arrangements to do so.
- Any items you keep here will be disposed of or donated.