



Faith Christian Academy School Reopening Health and Safety Plan

This Health and Safety Plan was developed using a framework provided by the Pennsylvania Department of Education (PDE) and serves as the local guideline for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed has been tailored to the unique needs of Faith Christian Academy (FCA) and has been created in consultation with local health agencies. Given the dynamic nature of the pandemic, this plan has incorporated enough flexibility to adapt to changing conditions. This plan ensures all interested parties are fully informed and prepared for a reopening of school facilities. This Health and Safety Plan was approved by its Board of Directors and posted on the FCA publicly available website prior to the reopening of school. FCA has considered whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan and has adopted this as a new policy.

FCA will continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions will be reviewed and approved by the Board of Directors prior to posting on the FCA public website.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Health and Safety Plan: Faith Christian Academy (revised July 22, 2020)

FCA COVID-19 Committee:

Co-chairs: Allison Nicholson & Dan Smith

Members: Len Davis & Lyndie Hetherington

Advisors: Ryan Clymer, Cheryl Bodder, Henry Thompson, Wally Alderfer

All decision-makers at FCA are mindful that, as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) that would include cycling back and forth between less restrictive to more restrictive designations as public health indicators improve or worsen. This means FCA will account for changing conditions in our local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

Type of Reopening

Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage interested parties in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff.
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

Anticipated launch date for in-person learning (total reopening): [August 24, 2020](#)

Pandemic Coordinator/Team

Each campus is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year.

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan.
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Interested Party Represented	Pandemic Team Roles and Responsibilities (Options Above)
FCA COVID-19 Committee	All	Health and Safety Plan Development
Headmaster	Administration	Both
Business office manager	Administration	Both
Nurse Coordinator	Professional Staff	Both

Key Strategies, Policies, and Procedures

Once FCA had determined the type of reopening that is best for our local community and established a pandemic coordinator and/or pandemic team, an action plan template from the Pennsylvania Department of Education was used to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, a detailed summary was drafted to describe the key strategies, policies, and FCA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts FCA will take to ensure health and safety of every stakeholder in our local education community. Thus, the summary is focused on the key information that staff, students, and families will require to clearly understand our local plan for the phased reopening of schools. The key questions guided our domain summary.

In the following tables, an asterisk (*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

Facilities Cleaning, Sanitizing, Disinfecting, and Ventilation

Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which interested parties will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: FCA has revised cleaning protocols and requirements to increase the cleaning and sanitizing of classrooms and buildings, utilizing additional cleaning staff, teachers & students as needed. FCA has procured hand sanitizer and dispensing equipment sufficient to start the school year and will maintain adequate supplies subject to supply chain constraints. Summer cleaning of all school buildings will include increased attention to sanitizing, and building access will continue to be restricted during the summer months to ensure buildings are ready to welcome staff and students.

Requirements	FCA Plan
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<ul style="list-style-type: none"> ● Utilize facility staff, teachers, & students as appropriate to disinfect high touch point surfaces at least twice a day (water fountains, door handles, light switches, etc.) ● Sanitize desks on a nightly basis as well as cleaning between classes (at grade levels having room changes) as possible. Utilize staff, teachers, & students as appropriate. ● Purchase and install hand sanitizer dispensers in all instructional spaces. ● Place sanitizer dispensers in common areas, lobbies, cafeterias, etc. ● Instruct all students and staff on how to properly wash hands, and direct students and staff to sanitize before meals and at regular times in classrooms. ● Purchase reusable water bottles for students but encourage students to bring water bottles from home. ● Create and implement rules on the use of staff and student water bottles, i.e. students and staff will use water bottles in school, each student will have a name on a water bottle, water bottles will be emptied daily and taken home at a minimum on Fridays for weekly cleaning. ● Bus companies will be responsible for sanitization protocols for buses transporting students to and from school ● Buses for extra-curricular activities will follow the requirement to clean/disinfect all high-touch surfaces at the end of each day.
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<ul style="list-style-type: none"> ● Calibrate all HVAC systems to allow fresh air to enter the buildings. ● Maintain a relative humidity between 40% - 60% as systems allow. ● Confirm proper operation of outside air dampers. ● Maintain scheduled filter changes which will maximize air flow. ● Adjust occupied and unoccupied time schedules for extended run time to assure fresh air is circulated in the building prior to students and staff arriving. ● For buildings without air conditioning, staff will be asked to open windows to encourage air flow

Social Distancing and Other Safety Protocols

Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which interested parties will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

Social distancing requirements will be different at the elementary and secondary levels to reflect the reality that older students are better able to understand and comply with social distancing requirements.

Use of communal spaces will be minimized/eliminated.

When weather permits, classes will utilize outdoor spaces.

No visitors will be permitted in buildings during school hours without prior authorization for the first marking period of the 2020-21 school year. This standard will be revisited regularly.

Volunteer access to the buildings will be limited as much as feasible.

Meetings will be held remotely as much as possible.

Office staff will primarily interact remotely within buildings, limiting in-person visits to essential situations.

Students will be instructed in hygiene routines and requirements.

Requirements	FCA Plan
<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p> <p>- Bucks County Health Department guidance for schools: “6-foot distancing is not required for classroom seating – a lesser distance is acceptable if six feet is not achievable to meet the needs of students. There will be a minimum spacing of three feet, the social distancing recommended by the World Health Organization (WHO)”</p>	<p>Optimal Plan:</p> <ul style="list-style-type: none"> • Learning spaces/desks will be placed to allow for a minimum of 3-foot separation between students with 6-foot separation whenever possible. Desks will be configured so students are not facing each other. • Students, faculty, and staff should maintain a safe social distance of at least 6 feet apart whenever feasible. This includes offices, classrooms, laboratories, hallways, restrooms, common areas, and outdoor spaces. • This will present a significant challenge for our younger FCA students to adhere to, which may mean it doesn’t actually enhance safety, therefore, FCA will utilize the option below at the elementary level. <p>Elementary Option:</p> <ul style="list-style-type: none"> • At the elementary level, where 6-foot separation is impractical and unlikely to actually improve the safety of students and staff, classrooms and learning spaces may be configured with a minimum 3-foot separation between students. <p>Strategies utilized to meet social distancing requirements will include:</p> <ul style="list-style-type: none"> • Reducing class sizes (dependent on availability of existing staff) • Moving desks apart • Orientating desks to face the same direction • Seating students on only one side of tables • Identifying alternative classroom space (library, gym, cafeteria, lounge spaces) to increase capacity to engage in social distancing • Meetings will be held remotely, specifically, parent groups will not meet live. Additionally, any school-wide fundraising that encourages large group congregations will not be held.
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<ul style="list-style-type: none"> • FCA will limit large group congregation of students for lunch • Lunches may include cold service and/or hot service “grab and go” food options where students will be strategically placed throughout the building to reflect 6-foot physical distancing.
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<ul style="list-style-type: none"> • The arrival process at each school will include the immediate handwashing and / or the use of hand sanitizers prior to school building entry and / or within the classroom setting. • Staff will reinforce hygiene practices, provide time in daily schedules for handwashing, and monitor students for compliance. <p>Hygiene practices will include:</p> <ul style="list-style-type: none"> • Covering coughs and sneezes with a tissue. • Used tissues must be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds. • If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer). • Soap and water hand cleansing will be the preferred option in the elementary where each classroom has a sink available. • Importance of cleaning masks daily and how to do that will be provided

<p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<ul style="list-style-type: none"> • Educational signs and posters will be posted conspicuously in designated locations within each school (i.e. entrances, bathroom doors, above bathroom sinks, etc.) as well as any other locations deemed helpful • Morning announcement will routinely include safety and hygiene reminders
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p>Visitors:</p> <ul style="list-style-type: none"> • Non-essential visitors will not be allowed to access school buildings <p>Volunteers</p> <ul style="list-style-type: none"> • The numbers of volunteers in the school buildings during the school day will be minimized as much as is feasible. • Volunteer access to student spaces will be limited to help decrease cross-exposure between groups that otherwise would not interact during the school day. I.e. volunteers will have access limited to one elementary classroom per week. <p>Meetings:</p> <ul style="list-style-type: none"> • Unless absolutely necessary, meetings with parents or non-FCA staff members will be held virtually, to limit individuals in the buildings. <p>Essential visitors:</p> <ul style="list-style-type: none"> • Visitors who need to access the building for an essential purpose as approved by the building principal/director will be allowed in the building only with permission and after completing a health screening process. • Essential visitors will be confined to the area of the building (usually the office area) that is necessary to complete the essential purpose of the visit. • Current visitor screening processes and visitor logs will remain the same to support contact tracing needs. • As many prospective family/student tours as possible will be held outside of regular school hours.
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>Recess:</p> <ul style="list-style-type: none"> • All elementary students will have outdoor recess. Students will not share equipment or toys but may use outdoor playground equipment. Toys and equipment used will be cleaned daily <p>Physical education:</p> <ul style="list-style-type: none"> • The athletic department, nurses & PE teachers will develop activities and protocols for PE classes to adhere to social distancing requirements and to support appropriate hygiene practices. • Weather permitting, PE classes will be held outdoors, and will limit or eliminate the sharing of toys or equipment. • Any toys or equipment used will be sanitized between uses.
<p>Handling music classes and productions consistent with the published guidance</p>	<p>Vocal and Instrumental Music:</p> <ul style="list-style-type: none"> • Due to the increased risk associated with singing and playing woodwind and brass instruments, the Music Department will develop activities and protocols for Music classes to adhere to social distancing requirements, to support appropriate hygiene practices, and to minimize the risks associated with these activities. These protocols may include additional mask requirements and/or virtual participation from multiple rooms/locations
<p>Limiting the sharing of materials among students</p>	<ul style="list-style-type: none"> • FCA will limit or eliminate the sharing of equipment, toys, instructional materials, electronic devices, etc. To the extent possible, students will have personalized materials • FCA-owned/limited supply materials will be sanitized frequently, when possible.

<p>Staggering the use of communal spaces and hallways</p>	<ul style="list-style-type: none"> ● FCA will develop building specific options to reduce presence/time spent in hallways and to accommodate social distancing, such as: <ul style="list-style-type: none"> ○ Reducing locker usage ○ Requiring students to keep all bags/items with them at all times ○ Keeping students in the same classroom and have teachers/staff rotate ○ Limiting groups of students to specific areas of the building ○ Staggering bathroom usage to certain time frames or with staff monitoring to ensure limited numbers of students in the bathroom at one time. ○ Engaging staff to monitor hallways to ensure social distancing is observed ● Use of face coverings will be encouraged in hallways and other high traffic areas such as arrival and dismissal
<p>Adjusting transportation schedules and practices to create social distance between students</p>	<ul style="list-style-type: none"> ● FCA will require that students abide by the regulations imposed by the bus company for the student’s district. This may include: <ul style="list-style-type: none"> ○ A requirement that masks be worn on the bus at all times ○ Limit students on school buses and vans to 2 non-sibling students per seat ○ Assigned seats for all students, with siblings seated together. ○ Whenever possible, the roof hatch will remain open. ○ Implement zero tolerance bus suspension for not wearing a mask at all times on the bus. ○ Violations for not wearing masks, or ○ remaining in their assigned seat, will result in bus privileges being revoked for a period of time for the first offense. ○ A second offense may result in bus privileges being revoked for the school year. ○ Bus drivers will wear masks when students are loading and unloading. ○ High frequently touched bus areas will be wiped down pre and post bus runs (doors, handrails, etc.). Per Levy Bus, this will increase bus run times and may result in longer ride times or a need for staggered schedules. ● The ability to provide transportation services within the guidelines is highly dependent on the number of students who elect transportation and how closely students follow each district’s bus policies. If the number of students electing district transportation exceeds the capacity of the bus fleet under the guidelines, transportation may not be able to be provided at all.
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>Arrival/Departure:</p> <ul style="list-style-type: none"> ● See Hallway protocols in the section above. ● Similarly, protocols will be utilized during arrival and dismissal to allow social distancing. ● Strategies used will include: <ul style="list-style-type: none"> ○ Staggering entry times and utilize additional entry locations to minimize number of students arriving at one entrance at one time ○ Defining traffic flow into and out of the building for students and staff ○ Coordinating schedules with before/after school programs and other campuses to minimize interactions ○ Limiting student/staff access to office ○ No visitor access to the building. Define a space for picking up/dropping off students ○ Conducting student security screening to ensure social distancing protocol can be observed ○ Utilizing staff members to monitor arrival/departure to ensure social distancing is observed

Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars

FCA will coordinate with Noah's Ark Preschool and Daycare and before/after care providers to ensure the standards of Noah's Ark and FCA are being followed

Monitoring Student and Staff Health

Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which interested parties will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions: FCA will follow defined protocols to monitor staff and students for signs of illness. Students will be monitored at home prior to coming to school. Staff members will self-report monitoring results each day prior to reporting to work. Detailed requirements for monitoring and for exclusion from and return to work are detailed in **Appendix A: Exclusion From and Return To School.**

Requirements	FCA Plan
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<ul style="list-style-type: none"> • Symptom screening will begin at home each morning prior to coming to school for students and staff. • Parents will be strongly encouraged to keep students home who are showing signs of illness. • Nurses will develop screening training materials for parents, staff, and contractors such as bus drivers. • Principals will send access information and training materials to families and will require staff to complete training through our in-house training procedures. • Procedures will be in place for how any individual can report symptoms to the school nurse.
	<ul style="list-style-type: none"> • We will have resources for teachers/staff members to use during homeroom/ morning meeting/ AM announcements to remind students of social distancing, safety protocols, and the signs and symptoms of COVID-19 with reminders to go to the nurse immediately if feeling symptomatic • Use the checklist previously shared by the Health Department/CDC • The nurse or designated school employee evaluate any individual who presents with symptoms • The nurse will take the temperature for only those individuals who present with symptoms
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<ul style="list-style-type: none"> • PPE will be worn or available to nurses at all times during the day. • Students/staff who become sick in school will immediately put a mask on (no exceptions aside from severe respiratory compromise), the nurse will be notified of a sick individual coming, and student/staff will proceed directly to the nurse. <ul style="list-style-type: none"> ○ All classrooms will have a supply of disposable face masks to use in the case a student does not have his or her own. • Student/staff member who presents with symptoms of COVID-like-illness will be placed in an isolation area, monitored, the parents/guardians will be contacted to immediately retrieve their students, and the student will be taken out to parent/guardian who comes for the student. • Students/staff sent home with positive symptoms of COVID will follow the Exclusion From/Return to School Guidelines (Appendix A). If the student/staff receives from their healthcare provider a positive result on a Diagnostic Test for SARS-CoV-2 (the virus that causes COVID-19), the FCA nursing staff will inform the Bucks County Health Department of the positive test result. A Diagnostic Test is defined as a test that detect parts of the SARS-CoV-2 virus and can be used to diagnose infection with the SARS-CoV-2 virus. This includes molecular tests and antigen tests, NOT antibody/serology tests. • Students/staff members must meet the requirements outlined in the Exclusion/Return document to be eligible to return to school/work. • Students excluded from school may continue to access their education virtually while excluded from “live” school. • Regarding travel, students and staff are requested to comply with recommendations or requirements of federal, state and local officials regarding quarantining after traveling to countries or states with elevated rates of COVID-19. Currently, the PA Department of Health and Governor Wolf have issued the following guidance for domestic travel: “If you have traveled, or plan to travel, to an area where there are high amounts of COVID-19 cases, it is recommended that you stay at home for 14 days upon return to Pennsylvania.” There are currently 18 states on Pennsylvania’s list, which is subject to change. The U.S. Department of State advises U.S. citizens to avoid all international travel due to the global impact of COVID-19. The DOS issues periodic travel advisories for specific countries. <ul style="list-style-type: none"> ○ As a service to our school family we request that students and staff who travel to such states or foreign countries report this travel to the FCA nurse’s office prior to returning to school.
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<ul style="list-style-type: none"> • Students/staff members must meet the requirements outlined in the Appendix A: Exclusion/Return document to be eligible to return to school/work. • Students excluded from school may continue to access their education virtually while excluded from “live” school.

Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols	<ul style="list-style-type: none"> • The Administration will notify the general classroom and/or school community about cases of COVID in the classroom or school building and will seek guidance from the Bucks County Health Department. • Those with close contact with an infected person will be notified by the Health Department as part of the contact tracing process.
Other monitoring and screening practices	<ul style="list-style-type: none"> • FCA will not communicate publicly any confidential health information, including staff or students' names who test positive. • FCA employees will follow the processes specified by Human Resources for communicating positive cases and possible exposures to the virus that occur outside of school • FCA will cooperate with the Bucks County Health Department's contact tracing process and any mandated isolations or quarantines, or shutdowns of a school building.

Other Considerations for Students and Staff

A July 1, 2020 Order (the “Order”) of the Pennsylvania Secretary of Health, and related guidance provided by the PA Department of Health, provides as follows:

“Section 3: Exceptions to Face Covering Requirement

A. The following are exceptions to the face covering requirement in Section 2:

- i. Individuals who cannot wear a mask due to a medical condition, including those with respiratory issues that impede breathing, mental health condition, or disability;
- ii. Individuals for whom wearing a mask while working would create an unsafe condition in which to operate equipment or execute a task as determined by local, state, or federal regulators or workplace safety guidelines;
- iii. Individuals who would be unable to remove a mask without assistance;
- iv. Individuals who are under two years of age;
- v. Individuals who are communicating or seeking to communicate with someone who is hearing-impaired or has another disability, where the ability to see the mouth is essential for communication;

B. Individuals are not required to show documentation that an exception applies.”

The Department of Health provided the following question and answer:

“Must an individual provide evidence that they qualify for an exception to the Order?”

“No. Per the Order, students are not required to show documentation that an exception applies.”

Based upon the Order, it is FCA’s policy that:

(1) any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask while so communicating; however, such individuals should consider using another type of face covering such as a plastic face shield.

(2) students and staff are permitted to opt out of the face covering requirement by signing a waiver (“Waiver”) that certifies to FCA that the student or staff member qualifies for one of the Order’s stated exceptions to the face covering requirement. The Waiver will be maintained in the student’s or staff member’s confidential files. Due to medical confidentiality requirements, Waivers will be accepted by FCA on the “honor system.” FCA will honor the decision of each student’s parent(s) or guardian(s) regarding whether or not their child will wear, or not wear, a face covering, provided only that the decision not to wear a mask is evidenced by a Waiver.

Requirements	FCA Plan
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>Staff:</p> <ul style="list-style-type: none"> • Subject to the option to opt out in case of physical or mental health limitations, all staff members should wear face coverings in hallways and other areas where physical distancing is decreased. Once in the classroom, when physical distancing can be observed, face coverings may be removed. • All staff members will need to ensure they always carry a face covering with them. • We recommend that students and staff bring their own face coverings to school/work. • FCA will have face coverings available for staff members if needed. • Masks will be available with all School Nurses for those in need. • Clear guidance and training will be provided on appropriate use and fitting of PPE to students and staff, and how to avoid overuse of PPE.
<p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p>	<p>Students:</p> <ul style="list-style-type: none"> • Subject to the option to opt out in case of physical or mental health limitations, all students should wear face coverings in hallways, FCA-provided transportation, and other areas where physical distancing is decreased. • Once in the classroom, when physical distancing can be observed, face coverings may be removed. • Students should always carry a face covering with them.
<p>Strategic deployment of staff</p>	<ul style="list-style-type: none"> • For staff, and particularly support staff, we will be creative and flexible to ensure student and staff safety while still adhering to instructional responsibilities.

Health and Safety Plan Summary: Faith Christian Academy

Anticipated Launch Date: August 22, 2020

These summary tables are used to provide our local education community with a detailed overview of our Health and Safety Plan.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	See FCA Health and Safety Plan Pages 7-8

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	See FCA Health and Safety Plan Pages 9-13
* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	
* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes	
Limiting the sharing of materials among students	
Staggering the use of communal spaces and hallways	
Adjusting transportation schedules and practices to create social distance between students	

Requirement(s)	Strategies, Policies and Procedures
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	

Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>See FCA Health and Safety Plan Pages 14-16</p>

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>See FCA Health and Safety Plan Pages 17-18</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors for Faith Christian Academy reviewed and approved the Phased School Reopening Health and Safety Plan on **July 22, 2020**.

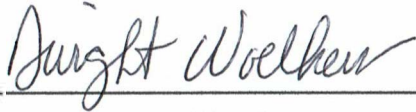
The plan was approved by a vote of:

 7 Yes

 0 No

Affirmed on: **July 23, 2020**

By:



(Signature of Board President)*

Dwight Woelkers

(Print Name of Board President)

Appendix A: Exclusion From and Return To School

FCA Exclusion From and Return to School Requirements for Students/Staff Evaluated by the FCA nursing staff for COVID-Like symptoms

Scenario	Exclude From School	Return to School After...
#1 – No Symptoms	No	Not applicable
#2 – COVID-19 Symptoms	Yes	Individual should be tested for COVID-19. <ul style="list-style-type: none"> ➤ If test result is <u>negative</u>, return to school 3 days after symptoms are no longer present. ➤ If test result is <u>positive</u>, follow return to school guidance for scenario #3. ➤ If student/staff declines to go to their doctor, or if a test is recommended by their doctor but is declined, they must remain out of school for at least 10 days, with the last 3 of those days being fever free & with improvement of symptoms
#3 – Positive COVID-19 PCR Test <u>with</u> Symptoms	Yes	<ul style="list-style-type: none"> ✓ 3 days with no fever and ✓ improvement in symptoms and ✓ 10 days since symptoms first appeared
#4 – Positive COVID-19 PCR Test <u>without</u> Symptoms	Yes	10 days after the PCR test was collected <ul style="list-style-type: none"> ➤ If symptoms develop during 10 days, follow return to school guidance for scenario #3.
#5 – Close Contact of COVID-19 <u>without</u> Symptoms	Yes	14 days after the date of last exposure to the person with COVID-19 <ul style="list-style-type: none"> ➤ If symptoms develop during 14 days, Individual should be tested for COVID-19 <ul style="list-style-type: none"> ○ If test result is <u>negative</u>, return to school 14 days after last exposure to the person with COVID-19 and symptoms have resolved. ○ If test result is <u>positive</u>, follow return to school guidance for scenario #3.

Notifications:

- Staff and students should notify the school if an absence is due to COVID-19.
- Schools should notify the Bucks County Health Department by calling 215-529-7000 of any confirmed case of COVID-19 while maintaining confidentiality. The Bucks County Health Department will conduct an investigation and contact tracing, and provide appropriate guidance.
- These requirements may be adjusted in individual circumstances based on advice from the Bucks County Health Department.

FAITH CHRISTIAN ACADEMY

FACE COVERING OPT IN AND WAIVER AGREEMENT

The undersigned, intending to be legally bound, hereby executes this Face Covering Opt IN and Waiver Agreement ("**Waiver**") on behalf of my child, a student at Faith Christian Academy ("FCA") and acknowledges, represents, warrants, certifies, covenants and agrees with FCA as follows:

1. A July 1, 2020 Order (the "**Order**") of the Pennsylvania Secretary of Health, and related guidance provided by the PA Department of Health, provides as follows regarding the Face Covering Requirement intended to mitigate the spread of the COVID-19 Virus:

"Section 3: Exceptions to Face Covering Requirement. A. The following are exceptions to the face covering requirement in Section 2: (i.) Individuals who cannot wear a mask due to a medical condition, including those with respiratory issues that impede breathing, mental health condition, or disability; (ii.) Individuals for whom wearing a mask while working would create an unsafe condition in which to operate equipment or execute a task as determined by local, state, or federal regulators or workplace safety guidelines; (iii.) Individuals who would be unable to remove a mask without assistance; (iv.) Individuals who are under two years of age; [or] (v.) Individuals who are communicating or seeking to communicate with someone who is hearing-impaired or has another disability, where the ability to see the mouth is essential for communication. B. Individuals are not required to show documentation that an exception applies."

2. Based upon the Order, it is FCA's policy that: **(1)** any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask while so communicating; however, such individuals should consider using another type of face covering such as a plastic face shield; and **(2)** students and staff are permitted to opt out of the face covering requirement by signing a waiver ("**Waiver**") that certifies to FCA that the student or staff member qualifies for one or more of the Order's stated exceptions to the face covering requirement. The Waiver will be maintained in the student's or staff member's confidential files. Due to medical confidentiality requirements, Waivers will be accepted by FCA on the "honor system." FCA will honor the decision of each student's parent(s) or guardian(s) regarding whether or not their child will wear, or not wear, a face covering, provided only that the decision not to wear a mask is evidenced by a Waiver.

3. The Undersigned has elected to **Opt In** to the Face Covering Requirement on behalf of the Undersigned's child who is a student at FCA. Undersigned hereby certifies to FCA that Undersigned's child does not currently qualify for one or more of the Exceptions to the Face Covering Requirement as set forth in Section 3 of the Order. Undersigned authorizes FCA to take appropriate measures to require that my child wear his or her face covering while at school in accordance with the Order. However, I understand, acknowledge and agree that FCA cannot continuously monitor or strictly enforce the wearing of a face covering by my child, or assure that the face covering is being worn and used properly, and thus the proper wearing of a face covering is ultimately the responsibility of the Undersigned and my child. Teachers are not required to use instructional time to assure that my child is wearing or properly wearing his or her face covering. I understand, acknowledge and agree that other FCA students and teachers have Opted Out of the Face Covering Requirement and thus will not be wearing masks.

4. The Undersigned hereby waives all Claims against FCA arising out of, or related to: (a) Undersigned's election to Opt In to the Face Covering Requirement; (b) sending Undersigned's child to FCA where other students or teachers may have Opted Out of the Face Covering Requirement. Undersigned indemnifies FCA and holds FCA harmless from and against all Claims or Losses the undersigned may ever have, make, assert or incur arising out of, as a result of, or in any way related to, Undersigned's election.

I have carefully read the foregoing Waiver and voluntarily signed same, intending to be legally bound, either on my own behalf (if I am an adult) or on behalf of my child or ward. I have been provided a true and correct

copy of this Waiver. This Waiver is a single typed two page document. No modifications, changes, alterations, marginal notations or inter-lineations made, or attempted to be made, to this Waiver shall be valid or binding unless signed or initialed by all parties hereto.

Dated: _____, 2020

SIGNATURE OF UNDERSIGNED:

x _____

Print Name of Parent:

Print Name of Child:

Address: _____

FAITH CHRISTIAN ACADEMY

FACE COVERING OPT OUT AND WAIVER AGREEMENT

The undersigned, intending to be legally bound, hereby executes this Face Covering Opt Out and Waiver Agreement ("**Waiver**") on behalf of my child, a student at Faith Christian Academy ("FCA") and acknowledges, represents, warrants, certifies, covenants and agrees with FCA as follows:

1. A July 1, 2020 Order (the "**Order**") of the Pennsylvania Secretary of Health, and related guidance provided by the PA Department of Health, provides as follows regarding the Face Covering Requirement intended to mitigate the spread of the COVID-19 Virus:

"Section 3: Exceptions to Face Covering Requirement. A. The following are exceptions to the face covering requirement in Section 2: (i.) Individuals who cannot wear a mask due to a medical condition, including those with respiratory issues that impede breathing, mental health condition, or disability; (ii.) Individuals for whom wearing a mask while working would create an unsafe condition in which to operate equipment or execute a task as determined by local, state, or federal regulators or workplace safety guidelines; (iii.) Individuals who would be unable to remove a mask without assistance; (iv.) Individuals who are under two years of age; [or] (v.) Individuals who are communicating or seeking to communicate with someone who is hearing-impaired or has another disability, where the ability to see the mouth is essential for communication. B. Individuals are not required to show documentation that an exception applies."

2. Based upon the Order, it is FCA's policy that: **(1)** any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition or disability, and students who would be unable to remove a mask without assistance are not required to wear face coverings. Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask while so communicating; however, such individuals should consider using another type of face covering such as a plastic face shield; and **(2)** students and staff are permitted to opt out of the face covering requirement by signing a waiver ("**Waiver**") that certifies to FCA that the student or staff member qualifies for one or more of the Order's stated exceptions to the face covering requirement. The Waiver will be maintained in the student's or staff member's confidential files. Due to medical confidentiality requirements, Waivers will be accepted by FCA on the "honor system." FCA will honor the decision of each student's parent(s) or guardian(s) regarding whether or not their child will wear, or not wear, a face covering, provided only that the decision not to wear a mask is evidenced by a Waiver.

3. The Undersigned has elected to Opt Out of the Face Covering Requirement on behalf of the Undersigned's child who is a student at FCA. Undersigned hereby certifies to FCA that Undersigned's child qualifies for one or more of the Exceptions to the Face Covering Requirement as set forth in Section 3 of the Order.

4. The Undersigned hereby waives all Claims against FCA arising out of, or related to Undersigned's election to Opt Out of the Face Covering Requirement, and indemnifies FCA and holds FCA harmless from and against all Claims or Losses the undersigned may ever have, make, assert or incur arising out of, as a result of, or in any way related to, Undersigned's election.

I have carefully read the foregoing Waiver and voluntarily signed same, intending to be legally bound, either on my own behalf (if I am an adult) or on behalf of my child or ward. I have been provided a true and correct copy of this Waiver. This Waiver is a single typed two page document. No modifications, changes, alterations, marginal notations or inter-lineations made, or attempted to be made, to this Waiver shall be valid or binding unless

signed or initialed by all parties hereto.

Dated: _____, 2020

SIGNATURE OF UNDERSIGNED:

x _____
Print Name of Parent:

Print Name of Child:

Address: _____

