



Advanced Math & Science Academy Charter School

Board of Trustees Annual Meeting

Date and Time

Thursday June 24, 2021 at 6:00 PM EDT

Location

Virtual

Meeting will be held via remote participation See AMSA web site for information on accessing meeting

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Call the Meeting to Order		Roger Jarrett	5 m
Meeting recorded and is live streaming on AMSA Facebook page.			
Announce BOT members in attendance			
Appoint timekeeper			
Exec Session: Purchase or lease of real estate -- will not reconvene			
B. Record attendance and guests		Sara Snow	
C. Public Comment		Roger Jarrett	10 m

Liz Saul will coordinate the order of comment; please email Liz Saul lsaul@amsacs.org to sign up for public speak or request at this time

Call for Public speakers

Each Speaker: Please state your name and topic

	Purpose	Presenter	Time
D. Flag Board discussion items from Public Speak	Discuss	Roger Jarrett	2 m

II. Votes

6:17 PM

A. Approve BOT meeting minutes from May 27, 2021	Approve Minutes	Roger Jarrett	2 m
B. Approve minutes Board of Trustees diversity training meeting May 27 2021	Approve Minutes	Roger Jarrett	2 m
C. Approve agreement with Teachers Union	Vote	Ellen Linzey	10 m

3 Year Contract

D. Approve Ben Hammel Director STEM Soaring Eagles Foundation	Vote	Roger Jarrett	2 m
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STEM Soaring Eagles is a 501c3 Foundation that supports AMSA; all Soaring Eagles Directors are required to be approved by the AMSA Board of Trustees per STEM Soaring Eagles Bylaws

E. Accept Trustee nomination of Parent Representative Trustee Bela Gorman	Vote	Roger Jarrett	3 m
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Nomination by AMSA PTO
1 year term July 1 2021 - June 30 2022

F. Trustee Election Dawn Capello	Vote	Sheila Kelly	3 m
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G. Trustee Election Maura Webster	Vote		3 m
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H. AMSA Board of Trustees Committee Chair Elections	Vote	Roger Jarrett	10 m
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Separate vote for each Committee Chair

Development : Ben Hammel
Education: Liz Saul
Governance: Sheila Kelly

I. Authorize actions with Mass Development relative to financing	Vote		5 m
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J. Authorize actions with DESE relative to financing	Vote		5 m
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III. Reports

7:02 PM

A. Executive Director Report	FYI	Ellen Linzey	25 m
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Please hold followup questions for the Q&A session

B. Executive Director report Q&A	Discuss	Ellen Linzey	10 m
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	Purpose	Presenter	Time
C. Parent Representative Report	FYI	Maura Webster	5 m
D. Faculty Representative Report	FYI	Jessica Bowen	5 m
E. Flag Board discussion items	Discuss	Roger Jarrett	2 m
Check for board discussion items from ED, Faculty, and Parent reports			
IV. Chair Business			7:49 PM
A. Chair Business	FYI	Roger Jarrett	15 m
Trustee assignments to committees Disband Negotiation Task Force - Roger, Jill, Sheila ED evaluation task force update - Liz Survey results -- Survey task force Raul			
V. Committee Reports			8:04 PM
A. Education Committee including end of year report	FYI	Liz Saul	10 m
B. Governance Committee report	FYI	Sheila Kelly	10 m
Including update on BOT self-assessment			
C. Finance Committee report	FYI	Kristin Carney	10 m
D. Development Committee Report	FYI	Benjamin Hammel	10 m
Including Annual Giving Campaign update and golf tournament			
VI. BOT discussion of items flagged from Public Speak, ED, Faculty Rep, Parent Rep			8:44 PM
Topics as needed; time for discussion to be determine by BOT			
A. Discuss topics and determine next step(s) for each topic nominated	Discuss	Roger Jarrett	10 m
VII. Meeting Wrap Up			8:54 PM
A. Review action items from past BOT meetings	Discuss	Roger Jarrett	5 m
C.Summary of Action Items			

Parking lot: Items will not be discussed unless there is an update during Committee reports

- 1: Starting with July 2021 meeting will pilot using a consent agenda
- 2: Strategic goal framework -- being worked on by Governance Committee led by Sowmini
- 3: Committees to create and publish SMART Goals in Board on Track
- 4: Roger to work with Ben Hammel and Sowmini Sampath on creating metrics tied to our mission, core values, and vision. (on hold)
- 5: Governance will work with Kristen to review revised Investment Policy provided by the Finance Committee.
- 6: Committees to create and publish SMART Goals in Board on Track

B. Meeting Effectiveness Assessment Discuss Roger Jarrett 5 m

Discuss and Assess remote participation including

- What challenges or problems did we face?
- What are our best practices?
- What should we do the same or different next meeting?
- ...

C. Collect Candidate Agenda Items and Action items for July 2021 BOT Meeting Discuss Roger Jarrett 5 m

From Board Topic calendar and carry forward from previous meetings

- Chair: Set BOT meeting schedule for the school year
- All BOT members: Complete ED evaluation 20-21 school year

D. Summary of Action Items Discuss Roger Jarrett 5 m

VIII. Closing Items **9:14 PM**

A. Call for motion to go into executive session Vote Roger Jarrett 2 m

Executive session for Purchase/Lease of Facilities will not reconvene in open session

B. Executive Session FYI Roger Jarrett

C. Adjourn Meeting Vote