

Christian Service Hour Program 2021-2022

DO NOT BEGIN A SERVICE PROJECT UNTIL YOU HAVE THOROUGHLY READ AND UNDERSTAND THE SERVICE HOUR GUIDELINES.

Service to the community is the student's way of implementing the tenets learned in their Theology courses into everyday life. Christian Service is a requirement for graduation from Cardinal Gibbons High School.

- **Students MUST complete 25 service hours EACH year and a minimum of 100 hours to fulfill their graduation requirement.**
- **If a student completes over 25 hours of service to one project or organization the service hour form must be accompanied by a Christian Service Log. (See attached)**
- **Any donations to a non-profit organization over \$250 must be accompanied by an itemized receipt.**
- **ALL forms are due within 30 days of service being completed.**

Deadlines:

- **October 8, 2021 Q1 service hours and Summer hours due**
- **December 10, 2021 Q2 service hours due**
- **March 11 2022 Q3 service hours due**
- **March 18, 2022 Senior Gold Cord hours due*****
- **April 29, 2022 All other senior hours due**
- **May 20, 2022 Q4 all underclass service hours due**

***Students who have fulfilled their yearly service hour requirement and have earned 250 or more hours of community service, including Direct Service, will receive special recognition at graduation. For sharing their time and talents with the community, they will wear a gold cord over their graduation gown. In order to wear the gold cord, seniors must complete and submit their service hours no later than **March 18, 2022. Any hours received after March 18, 2022 will NOT count towards the gold cord. NO EXCEPTIONS!**

All Christian Service Hours must be performed outside normal school hours and must be donated to a NON-PROFIT 501 [c][3] ORGANIZATION registered with the State of Florida.

- The project/service may NOT be performed for an immediate family member (parent, brother, sister, in-laws, etc.) an individual, nor for a corporation or a business that operates for profit.
- Students may not submit hours for fostering an animal at home or for volunteering at surf camps.
- The project/service must be performed without any payment.
- The phone number to the non-profit organization must be indicated on the form.

Goal of Christian Service: The goal of the Christian Service program is to help our students emulate St. Teresa of Calcutta in becoming the "Face of Christ," as a result serving as the "hands and feet of Christ." We want our students to see Christ in those they encounter through their service to the community. Engaging in the acts of peace and justice that are involved by working directly with those most vulnerable - the poor, hungry, homeless, sick, elderly, mentally and physically challenged, teaches our students empathy and social justice as well. There are two types of service students can perform; **Direct Service and Indirect Service.**

Direct Service: Minimum of 10 hours required per school year.

These hours involve direct, face-to-face encounters with the poor and needy, along with the members of our parishes and other faith communities.

Examples of Direct Service include:

- Volunteering at a hospital or nursing home
- Working with those serving meals to the poor (St. Vincent De Paul, Food for the Poor, Feeding South Florida, soup kitchens, food pantries, etc.)
- Serving parish, church or community outreaches to the poor
- Volunteering to assist with Special Olympics, Challenge Air, Parkland Buddies, Bright Horizons School, Ronald McDonald House, etc.
- Habitat for Humanity
- Assisting with Vacation Bible School or other Religious Education programs
- Serve as a coach at the elementary or middle school level
- Serve as a member of the Spirit Team and participate in 8th grade Retreats that are held on the weekends.
- Service in a liturgical ministry in a parish or faith community (altar server, lector, choir, usher, children's liturgy, etc.)
- Volunteering at an animal shelter/Humane Society
****fostering an animal does not count for this requirement*

Examples of Indirect Service include:

- Donating to CGHS Drives for food, toys, clothing, books, diapers, school supplies, etc.
- Helping at a CGHS sports camp or concession stand
- Taking part in a walk-a-thon or 5K run, Relay for Life, or March for Life
- Helping at parish carnivals, fundraisers, gala events, dance recitals, etc.
- Working backstage for a CGHS drama production
- Assisting with clerical work for a non-profit organization
- Volunteering at beach clean-ups, Rock the Ocean, Clean waterways events
- Donating pet food, blankets, etc. to animal shelters or the Humane Society

If you have questions regarding a particular project, please email Mrs. Eichholtz at Eichholtz@cghsfl.org.

Please be specific about the project and your expected contribution to the non-profit organization. ***If a student is not sure if a proposed project would be acceptable, the student should check with the Campus Ministry Office BEFORE beginning the project.***

- It is the student's responsibility to submit service hour forms to the Campus Ministry office or Main Office on or before the deadlines provided.
- Service hour forms should be turned in as the project is completed.
- Hours must be confirmed in order for the student to receive credit.
- Hours performed after the May deadline will be applied for the following school year for underclassmen.

**Cardinal Gibbons High School
Christian Service Hour Form 2021-2022**

This form must be filled out in its entirety. Incomplete forms will be returned.

Service MUST be completed for a 501 [c][3] Non-Profit Organization.

Student name: _____

Student #: _____ **Grade:** _____

I hereby affirm that I performed these hours for a **501[c][3] non-profit organization** registered in the State of Florida.

Student's Signature

Date

This section is to be completed by the volunteer supervisor

******Service to the community is the student's way of implementing the tenets learned in the Theology courses into everyday life. All students of Cardinal Gibbons High School must perform UNPAID Christian Service each year for a non-profit organization.***

I verify that (Student Name) _____

Performed _____

Write out the number of hours performed: Example: thirteen hours

For (name of non-profit organization) _____

Date(s) of Service _____

Briefly describe the duties performed by the student: _____

Supervisor Signature: _____

Please print name: _____

Address: _____

City, State, Zip: _____ **Phone number:** _____

- *Non-profit service organization number is required. No home or cell phone number*

Cardinal Gibbons High School Christian Service Log

**This form is to be used when a student performs over 25 hours to one organization, and must accompany the Christian Service Hour form.*

Name: _____ Student #: _____

Date: 0/0/00	Time In	Time Out	Total Hours	Supervisor's Initials

Name of Non-Profit 501 [c][3] Organization: _____

Name of Supervisor: _____

Phone number of organization: _____