



# School Request Form for the 2021-2022 School Year APPLICATION FOR SCHOOL REQUEST

210 Ferdinand Street Fredericksburg, VA 22401 Telephone: (540) 372-1130

Parent/Guardian is responsible for submitting this application to the principal at the requested school on or before July 31st to be considered for the start of the following school year. Parents/Guardians are expected to provide transportation to and from an FCPS school site.

Parent/Guardian Name(s) \_\_\_\_\_  
Last First MI

Home Address \_\_\_\_\_  
Street City State Zip

Primary Phone \_\_\_\_\_ Secondary Phone \_\_\_\_\_

Email \_\_\_\_\_

Name of Student \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Grade: \_\_\_\_\_  
Last First MI

School Requested \_\_\_\_\_ Name of School Student is eligible to attend \_\_\_\_\_

Has the student previously attended FCPS? Y \_\_\_\_\_ N \_\_\_\_\_ If yes, when? \_\_\_\_\_

Does the student have siblings? Y \_\_\_\_\_ N \_\_\_\_\_ If yes, give name(s) and grade(s) \_\_\_\_\_

Reason for the request \_\_\_\_\_

### Condition of Enrollment

All students are expected to comply with the Fredericksburg City Public School's Code of Conduct. An infraction of the rules found in the Code of Conduct, conviction of a crime or filing of a felony charge against a student for an incident which occurred on or off school campus, may warrant an immediate withdrawal of enrollment. The decision is made in the sole discretion of the Deputy Superintendent and without the availability of any appeal. It is acknowledged that enrollment is a privilege which may be revoked at any time in the discretion of the Deputy Superintendent.

**Application must be made for each school year.**

Acceptance of application will be determined based on space available and other factors. Continued enrollment at the requested school is contingent upon the approval of the Deputy Superintendent. Any instructional course fees charged to students by the school and/or any activity participation fees are due at time of service and responsibility of parent/guardian.

I agree that the student is subject to all policies and regulations of the school division, including Policy JFC Student Conduct and the Standards of Student Conduct.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

### For Administrative Use Only

School \_\_\_\_\_ Current School/ Grade Level Enrollment \_\_\_\_\_ Alternate School/Grade Enrollment \_\_\_\_\_  
Recommend \_\_\_\_\_ Not Recommend due to: capacity availability \_\_\_\_\_, program availability \_\_\_\_\_, other \_\_\_\_\_

Signature of Principal \_\_\_\_\_ Date \_\_\_\_\_

### Deputy Superintendent

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Deputy Superintendent/Designee \_\_\_\_\_ Date \_\_\_\_\_