

**Regional School District 17  
Board of Education  
Finance Subcommittee Meeting Minutes**

A regular meeting of the Finance Subcommittee of the Regional School District 17 Board of Education was held on Thursday, January 7, 2021 at 3:00 PM at Central Office and also held via Google Hangout Meets Video Conference - Live Stream.

**Subcommittee Members Present:** Joanne Nesti, Prem Aithal and Eileen Blewett, Chair

**Also in Attendance:** Director of Fiscal Operations, Ann Adriani and Board of Education Chairman, Suzanne Sack, Superintendent [Holly Hageman](#), Director of Operations [John Mercier](#)

**Guests:** None

**Call to Order:** Eileen Blewett called the meeting to order at 3:05 p.m.

**Agenda Item #2 - Review/Approval of Minutes:** Joanne Nesti moved and Eileen Blewett seconded a motion to approve the Minutes of December 2020 as presented. The Minutes were approved.

**Agenda Item #3 - Updated Balances of Capital Fund, Insurance Fund and Fund 35 HS Renovation:** John Mercier reviewed the Capital Fund and a need for a Capital Plan was discussed. Committee reviewed the Insurance Fund Balance and Fund 35 HS Renovation Balance.

**Agenda Item #4 - Chromebook (1:1 laptop program):** John Mercier gave an update to the 1:1 Laptop Program and reported on the repairs/breakage which has been minimal to date.

**Agenda Item #5 – Update Cost Analysis on Field House:** John Mercier reviewed what has been completed and any open items.

**Agenda Item #6 – Employment Report Discussion:** Committee discussed the need for an employment report for analysis purposes. This has been put on hold until the new Infinite Visions system is fully up and running. To be revisited summer of 2021.

**Agenda Item #7 – COVID Related Expenses ESSER and CRF Grants:** Update from Ann Adriani on COVID related expenses for the District. CRF Grant money must be spent by December 31, 2020. Requested that monthly expenses be projected out until the end of the year. Include loss of preschool revenue.

**Agenda Item #8 - 2020-2021 Budget Review:** The Committee reviewed the 20/21 Budget to date. Ann Adriani presented the Summary by Object.

**Agenda Item #9 - Discussion of Vendor Detail, Monthly Checks cut over \$5000:** Committee reviewed the checkbook registers.

**Adjournment:** The meeting adjourned 4:58 p.m.