

WESTPORT BOARD OF EDUCATION

***AGENDA**

(Agenda Subject to Modification in Accordance with Law)

PUBLIC SESSION/PLEDGE OF ALLEGIANCE:

7:00 p.m., Staples High School, Cafeteria B (Room 301)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

MINUTES: January 5, 2015

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

WORK SESSION: BOARD OF FINANCE, RTM EDUCATION/FINANCE COMMITTEES

- Review Health and Medical Insurance Projected Revenues and Expenses for 2014-15 and 2015-16 Fiscal Years with Lockton Companies, LLC Consultant
- Projected Year-End Health Insurance Reserve Accounts: 2014-15
- Five Year Capital Forecast: July 1, 2015 – June 30, 2020

DISCUSSION/ACTION:

- | | | |
|---|---------|-------------------------|
| 1. Modification to Continuing Education Program | (Encl.) | Dr. Landon
Mr. Longo |
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DISCUSSION:

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| 1. 2015-16 Proposed Budget of the Superintendent of Schools | Dr. Landon |
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ADJOURNMENT

*A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m. The meeting can also be viewed on cable TV on channel 78; AT&T channel 99 and by video stream @www.westport.k12.ct.us

PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:

- Comment on non-agenda topics will occur during the first 15 minutes *except* when staff or guest presentations are scheduled.
- Board will not engage in dialogue on non-agenda items.
- Public may speak as agenda topics come up for discussion or information.
- Speakers on non-agenda items are limited to 2 minutes each, except by prior arrangement with chair.
- Speakers on agenda items are limited to 3 minutes each, except by prior arrangement with chair.
- Speakers must give name and use microphone.
- Responses to questions may be deferred if answers not immediately available.
- Public comment is normally not invited for topics listed for action after having been publicly discussed at one or more meetings.

WESTPORT PUBLIC SCHOOLS

ELLIOTT LANDON
Superintendent of Schools

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To: Members of the Board of Education
From: Elliott Landon
Subject: Modification to Continuing Education Program
Date: January 13, 2015

As presented at our meeting of January 5, I am recommending to the Board that our State-mandated adult programs currently offered and coordinated through our Continuing Education Program be transferred to the Norwalk Public Schools where these programs can be offered with greater productivity and efficiency. While our programs serve very few adults, the Norwalk Continuing Education program is geared to serve larger numbers more efficiently. Additionally, while our programs are offered on only a few nights during the week, the Norwalk Continuing Education program serves adults six days and evenings per week, including Saturdays.

As a result of this reorganization, our current operating budget which reflects an expenditure of \$150,000 in Code 140, will reflect an expenditure of \$25,000 in the Proposed 2015-16 Budget of the Superintendent of Schools. Concurrently, our existing Continuing Education staff will be far more productive and efficient by focusing all of their energies on our full year and summer programs.

With this reorganization we will be modifying the job description of the Director of Adult and Continuing Education so that the person who is employed to fill that position will no longer be required to hold administrative certification. We will, therefore, be advertising for a Director of Continuing Education at a salary of \$80,000, and a savings of approximately \$60,000 from the salary of the former Director. This new position will have responsibility for overseeing all of the programs that we will continue to offer to adults and children.

Although we are transferring this function to Norwalk Continuing Education, we will maintain our robust full year and summer adult and continuing education program for children and adults. Only the non-efficient mandated programs will be transferred to Norwalk.

ADMINISTRATIVE RECOMMENDATION

Be It Resolved, That upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the transfer of State-mandated programs currently offered by the Continuing Education Program of the Westport Public Schools to the Continuing Education Program of the Norwalk Public Schools.

