

WESTPORT BOARD OF EDUCATION

***AGENDA**

(Agenda Subject to Modification in Accordance with Law)

PUBLIC SESSION/PLEDGE OF ALLEGIANCE:

7:30 p.m., Staples High School, Cafeteria B (Room 301)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

MINUTES: November 21, 2016, *pages 1-2*

DISCUSSION/ACTION:

- 1. Changes to 2017-2018 School Calendar, *pages 3-5* (Encl.) Dr. Colleen Palmer

DISCUSSION:

- 1. FY 2018 Preliminary Budget Discussions with Board of Finance, RTM Education, and Finance Committee Chairs Dr. Colleen Palmer
Mr. Elio Longo

ADJOURNMENT

*A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m. The meeting can also be viewed on cable TV on channel 78; AT&T channel 99 and by video stream @www.westport.k12.ct.us

PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:

- Comment on non-agenda topics will occur during the first 15 minutes *except* when staff or guest presentations are scheduled.
- Board will not engage in dialogue on non-agenda items.
- Public may speak as agenda topics come up for discussion or information.
- Speakers on non-agenda items are limited to 2 minutes each, except by prior arrangement with chair.
- Speakers on agenda items are limited to 3 minutes each, except by prior arrangement with chair.
- Speakers must give name and use microphone.
- Responses to questions may be deferred if answers not immediately available.
- Public comment is normally not invited for topics listed for action after having been publicly discussed at one or more meetings.

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WESTPORT BOARD OF EDUCATION MINUTES

Board Members Present:

Michael Gordon	Chair
Jeannie Smith	Vice Chair
Elaine Whitney	Secretary
Mark Mathias	
Karen Kleine	
Vik Muktavaram	
Candice Savin	

Administrators Present:

Colleen Palmer	Superintendent of Schools
Elio Longo	Dir. of School Business Operations
Jennifer Allen	Dir. of Secondary Ed. & Research
Julie Droller	Dir. of Elementary Education
John Bayers	Dir. of Human Resources & General Admin.
Michael Rizzo	Director of Pupil Services

PUBLIC SESSION/PLEDGE OF ALLEGIANCE: 7:38 p.m., Staples High School, Cafeteria (Room 301)

ELECTION OF OFFICERS OF THE BOARD OF EDUCATION

Dr. Colleen Palmer presided until the election of the Chair, who presided for the remainder of the meeting.

Be It Resolved, that the Board of Education elects Michael Gordon to serve as Chair of the Westport Board of Education, said election effective until the next annual Board of Education election of officers.

MOTION: Jeannie Smith
SECOND: Vik Muktavaram
RESULT: Passed Unanimously
VOTE: 6-0-1 (Michael Gordon abstaining)

Be It Resolved, that the Board of Education elects Jeannie Smith to serve as Vice Chair of the Westport Board of Education, said election effective until the next annual Board of Education election of officers.

MOTION: Michael Gordon
SECOND: Mark Mathias
RESULT: Passed Unanimously
VOTE: 7-0

Be It Resolved, that the Board of Education elects Elaine Whitney to serve as Secretary of the Westport Board of Education, said election effective until the next annual Board of Education election of officers.

MOTION: Mark Mathias
SECOND: Karen Kleine
RESULT: Passed Unanimously
VOTE: 6-0-1 (Elaine Whitney abstaining)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS

MINUTES: Elaine Whitney moved to approve the minutes of November 7, 2016; seconded by Michael Gordon and passed unanimously.

DISCUSSION/ACTION:

MetLife Demutualization Shares

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes either Elio Longo, Jr., acting as Director of School Business Operations, or Gary Conrad, acting as Town Finance Director, to submit a direction to sell letter to Computershare LLC for the sale of 3,194 MetLife shares belonging to the Westport Board of Education at the then current market price.

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Superintendent or her designated agent to deposit the funds received from said sale of MetLife shares into the Board of Education's Health Insurance Reserve Fund.

MOTION: Elaine Whitney
SECOND: Michael Gordon
RESULT: Passed Unanimously
VOTE: 7-0

Changes to 2017-2018 School Calendar

Vote deferred by consensus until the next Board meeting.

DISCUSSION:

Stepping Stones Preschool Program Overview and Highlights

UPDATES:

Health and Medical Insurance Revenues and Expenses; Projected Year-End Balance in Health Reserve Account

ADJOURNMENT: Michael Gordon moved to adjourn at 9:21 p.m.; seconded by Jeannie Smith and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary
(Minutes written by Lisa Marriott)

**WESTPORT PUBLIC SCHOOLS
SCHOOL CALENDAR 2017-2018
APPROVED MARCH 28, 2016**

<p>JULY 2017 (0)</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p>4 Independence Day</p>	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p>AUGUST 2017 (1)</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>*28</td><td>*29</td><td>*30</td><td></td><td></td><td></td></tr> </tbody> </table> <p>*28-30 Staff Dev. Days (31) Students' First Day</p>	S	M	T	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	*28	*29	*30				<p>September 2017 (19)</p> <table style="width: 100%; text-align: center; border-collapse: collapse;"> <thead> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> </thead> <tbody> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </tbody> </table> <p>4 Labor Day (21) Rosh Hashanah</p>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
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Students - 182 days *Teachers - 188 days

Staff Development Days: August 28-30, October 13, November 7, January 12

Students'/Teachers' Last Day will be June 18. Snow/Emergency School Closing Days will be added after June 18.

If there are no snow/emergency days, Students'/Teachers Last Day will be June 18.

C.E.S. Regional Uniform School Calendar 2017-2018

<p>July</p> <table style="width: 100%; text-align: center;"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>27</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>31</td><td> </td><td> </td><td> </td><td> </td></tr> </table>						3	4	5	6	7	10	11	12	13	14	27	18	19	20	21	24	25	26	27	28	31					<p>August (1)</p> <table style="width: 100%; text-align: center;"> <tr><td> </td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>28</td><td>29</td><td>30</td><td> 31</td><td> </td></tr> </table> <p><i>29 – Uniform Professional Development</i> <i>31 – Students Return</i></p>		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		<p>September (19)</p> <table style="width: 100%; text-align: center;"> <tr><td> </td><td> </td><td> </td><td> </td><td>1</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> </table> <p><i>4 – Labor Day</i> <i>21 – Rosh Hashanah</i></p>					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	25	26	27	28	29	<p>October (22)</p> <table style="width: 100%; text-align: center;"> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td> </td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td> </td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td> </td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td> </td></tr> <tr><td>30</td><td>31</td><td> </td><td> </td><td> </td><td> </td></tr> </table>							2	3	4	5	6		9	10	11	12	13		16	17	18	19	20		23	24	25	26	27		30	31				
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Note: State law requires that public schools operate 180 days for students.

Key:

Bold = No School

Underline = Uniform Professional Development Days – no students

Parenthesis Indicate total number of available student days in month

Uniform School Calendar allows each district 5 flex days

**WESTPORT PUBLIC SCHOOLS
SCHOOL CALENDAR 2017-2018
DRAFT REVISED 11-21-16**

<p>JULY 2017 (0)</p> <table style="width: 100%; text-align: center;"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table> <p>4 Independence Day</p>	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p>AUGUST 2017 (1)</p> <table style="width: 100%; text-align: center;"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td colspan="3">*28 *29 *30(31)</td><td></td><td></td><td></td></tr> </table> <p>*28-30 Staff Dev. Days (31) Students' First Day</p>	S	M	T	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	*28 *29 *30 (31)						<p>September 2017 (19)</p> <table style="width: 100%; text-align: center;"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>S</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </table> <p>4 Labor Day (21) Rosh Hashanah</p>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
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Students - 182 days

*Teachers - 188 days

Staff Development Days: August 28-30, October 13, November 7, February 16

Students'/Teachers' Last Day will be June 18. Snow/Emergency School Closing Days will be added after June 18.

If there are no snow/emergency days, Students'/Teachers' Last Day will be June 18.