

TUSD Device Repair Flow Chart

Do you have insurance?

YES

Contact School Device Coverage to file a claim

Contact school library staff to exchange damaged device

Call School Device Coverage to update serial number of device on insurance policy within 5 days of receiving replacement device

NO

Contact school library staff to exchange damaged device

Fine(s) for repair will be assessed. Pay repair fines with library staff

You may purchase a new insurance policy with School Device Coverage within 15 days of receiving a replacement device. You will need to contact library staff for an authorization code.