

**WESTPORT BOARD OF EDUCATION
SPECIAL MEETING**

AGENDA*

(Agenda Subject to Modification in Accordance with Law)

PUBLIC CALL TO ORDER

6:30 p.m., Staples High School, Room 1025c

EXECUTIVE SESSION: Discussion of Attorney-Client Privileged Memorandum Regarding Transition in District Leadership

RESUME PUBLIC SESSION/PLEDGE OF ALLEGIANCE

7:30 p.m., Staples High School, Cafeteria B (Room 301)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

MINUTES: March 18; March 25; March 28; April 1; and April 3, 2019, *pages 1-9*

DISCUSSION/ACTION

1. Architectural Work at Bedford Middle School, *pages 11-14* (Encl.) Dr. Anthony Buono
Mr. Elio Longo
Dr. Adam Rosen
Mr. Philip Cerrone
2. Discussion of transition in district leadership, including but not limited to: Mr. Mark Mathias
 - a. Separation Agreement regarding Superintendent of Schools
 - b. Appointment of Acting Superintendent of Schools
3. Student and Faculty Calendar 2020-21 School Year, *page 15* (Encl.) Dr. Anthony Buono
4. Coleytown Middle School - Special Appropriation Request Board (Encl.) Mr. Elio Longo
of Finance, *pages 17-18*
5. Alternate Location of Solar Canopies at Staples High School, (Encl.) Dr. Anthony Buono
pages 19-21 Mr. Elio Longo

UPDATES

1. February Health Insurance Report, *page 23* (Encl.) Mr. Elio Longo
2. Finance and Facilities Committee Ms. Elaine Whitney
Mr. Neil Phillips
3. Teaching and Learning Committee Ms. Candice Savin
4. Policy Committee Ms. Karen Kleine
5. BMS Modular Committee and the CMS School Building Committee Ms. Karen Kleine

ADJOURNMENT

*A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m. The meeting can also be viewed on Cablevision on channel 78; Frontier channel 6021 and by video stream @www.westportps.org

PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:

- Comment on non-agenda topics will occur during the first 15 minutes *except* when staff or guest presentations are scheduled.
- Board will not engage in dialogue on non-agenda items.
- Public may speak as agenda topics come up for discussion or information.
- Speakers on non-agenda items are limited to 2 minutes each, except by prior arrangement with chair.
- Speakers on agenda items are limited to 3 minutes each, except by prior arrangement with chair.
- Speakers must give name and use microphone.
- Responses to questions may be deferred if answers not immediately available.
- Public comment is normally not invited for topics listed for action after having been publicly discussed at one or more meetings.

**WESTPORT BOARD OF EDUCATION MINUTES
MEETING**

Board Members Present:

Mark Mathias Chair
Jeannie Smith Vice Chair
Elaine Whitney Secretary
Karen Kleine
Vik Muktavaram
Candice Savin
Neil Phillips

Administrators Present:

Colleen Palmer Superintendent of Schools
Anthony Buono Asst. Superintendent, Teaching & Learning
Tina Mannarino Asst. Superintendent, Pupil Personnel Services
Elio Longo Chief Financial Officer
John Bayers Director of Human Resources

PUBLIC CALL TO ORDER: 6:38 p.m., Staples High School, Principal’s Conference Room 1025C

EXECUTIVE SESSION: Discussion Concerning the Employment of the Superintendent

Mark Mathias moved to go into executive session at 6:38 p.m. for discussion concerning the employment of the Superintendent of Schools; seconded by Elaine Whitney and passed unanimously. Dr. Colleen Palmer participated in the executive session at the invitation of the Board.

The executive session adjourned at 7:02 p.m.

RESUME PUBLIC SESSION/PLEDGE OF ALLEGIANCE: 7:40 p.m., Staples High School, Cafeteria B

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

It was announced that Dr. Colleen Palmer will retire effective July 31, 2019.

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

MINUTES: January 31, February 25, February 27, March 1, March 4, and March 12, 2019

Elaine Whitney moved to approve the minutes of January 31, February 25, February 27, March 1, March 4, and March 12, 2019; seconded by Jeannie Smith and passed unanimously.

DISCUSSION:

Update on CMS Building Project

Update on BMS 6-8 Planning

Parent Survey Results and Middle School Education Visioning

Synthetic Turf Fields and Staples Track

Student and Faculty Calendar FY 2020 FY 2021 School Year

DISCUSSION/ACTION:

Discussion of FY 2019 - FY 2020 Education Budget in Light of Vote by Board of Finance to Reduce Overall Budget by \$250,000 and a Possible Vote to Request Restoration from the BoF

Be it resolved, that the Board of Education elects to not request a restoration to the Board of Education budget for FY 2019 - FY 2020.

MOTION: Elaine Whitney
SECOND: Karen Kleine
RESULT: Passed Unanimously
VOTE: 7-0

Awarding of RFP #19-006 Master Plan Facilities Consultant to Antinozzi Associates

Be it resolved, that upon the recommendation of the Superintendent of Schools the Board of Education awards RFP #19-006 Master Plan Facilities Consultant to respondent Antinozzi Associates for the RFP scope of services in the bid amount of \$279,500 (fee proposal and reimbursable expenses), subject to the approval by the Board of Finance allowing the Board of Education to expend an additional \$79,500 for said award above the Board of Education's sole spending discretion of up to \$200,000 in total of Carry Over Account funds during a given fiscal year, in accordance with the Memorandum of Understanding between the Board of Education and the Board of Finance effective August 31, 2015.

MOTION: Mark Mathias
SECOND: Jeannie Smith
RESULT: Passed Unanimously
VOTE: 7-0

At 10:42 p.m., Mark Mathias moved to continue with the following agenda items, as it was after 10:30 p.m.: update items on the Teaching and Learning Committee, the BMS Modular Committee and the CMS Building Committee; and discussion/action items on the Superintendent's resignation of employment and the appointment of a personnel search committee regarding the position of Superintendent of Schools; seconded by Jeannie Smith and passed unanimously.

UPDATES:

Teaching and Learning Committee

BMS Modular Committee and the CMS School Building Committee

Finance and Facilities Committee

Deferred by consensus to a future meeting

Policy Committee

Deferred by consensus to a future meeting

DISCUSSION/ACTION:

Discussion and Action on Superintendent Resignation of Employment

Be it resolved, that the Board of Education accepts with gratitude the resignation of Dr. Colleen Palmer from her position of Superintendent of Schools, such resignation to be effective July 31, 2019.

MOTION: Mark Mathias
SECOND: Vik Muktavaram
RESULT: Passed Unanimously
VOTE: 7-0

Discussion and Action to Appoint a Personnel Search Committee Regarding the Position of Superintendent of Schools

Be it resolved, that the Board of Education hereby creates a Personnel Search Committee in accordance with Conn. Gen. Statutes Section 1-200(7) for the purpose of recommending a candidate for the position of Superintendent of Schools, and

Be it further resolved that the members of the Board of Education are hereby appointed to serve on such Personnel Search Committee.

MOTION: Mark Mathias
SECOND: Jeannie Smith
RESULT: Passed Unanimously
VOTE: 7-0

ADJOURNMENT: Mark Mathias moved to adjourn at 11:21 p.m.; seconded by Jeannie Smith and passed unanimously.

Respectfully submitted,
Elaine Whitney, Secretary
(Minutes written by Lisa Marriott)

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**WESTPORT BOARD OF EDUCATION MINUTES
MEETING**

Board Members Present:

Mark Mathias Chair
Jeannie Smith Vice Chair
Elaine Whitney* Secretary
Karen Kleine
Vik Muktavaram
Candice Savin
Neil Phillips

*Participated by phone until 7:54 p.m. and in person thereafter.

PUBLIC CALL TO ORDER: 7:35 p.m., Staples High School, Principal’s Conference Room, 1025C

DISCUSSION/ACTION:

Discussion and Action to Appoint a Personnel Search Committee Regarding the Position of Staples High School Principal

Be it resolved, that the Board of Education hereby creates a Personnel Search Committee in accordance with Conn. Gen. Stat. Section 1-200(7) for the purpose of recommending a candidate for the position of Staples High School Principal, and

Be it further resolved, that the members of the Board of Education are hereby appointed to serve on such Personnel Search Committee.

MOTION: Mark Mathias
SECOND: Vik Muktavaram
RESULT: Passed Unanimously
VOTE: 7-0

EXECUTIVE SESSION: Evaluation of the Performance of Individual Members of the Board of Education

Mark Mathias moved to go into executive session at 7:46 p.m.for Evaluation of the Performance of Individual Members of the Board of Education; seconded by Candice Savin and passed unanimously.

The executive session adjourned at 9:32 p.m.

ADJOURNMENT: 9:32 p.m.

Respectfully submitted,
Elaine Whitney, Secretary
(Minutes written by Lisa Marriott)

**WESTPORT BOARD OF EDUCATION
Special Meeting**

Board Members Present:

Mark Mathias Chair
Jeannie Smith Vice Chair
Elaine Whitney Secretary
Karen Kleine
Vik Muktavaram
Candice Savin
Neil Phillips

Administrators Present:

Anthony Buono Asst. Superintendent, Teaching & Learning
Tina Mannarino Asst. Superintendent, Pupil Personnel Services
Elio Longo Chief Financial Officer
John Bayers Director of Human Resources

PUBLIC SESSION/PLEDGE OF ALLEGIANCE: 7:36 p.m., Staples High School, Room 1025C

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

It was announced that the 2019 Staples High School graduation ceremony will take place on Tuesday, June 18, 2019.

DISCUSSION:

Coleytown Middle School Proposed Enhancements/Improvements

Be it resolved, that the Board of Education approves the submission of the Coleytown Middle School Recommended Enhancements/Improvements to the CMS Building Committee in response to the CMS Building Committee's request for educational specifications.

MOTION: Candice Savin
SECOND: Jeannie Smith
RESULT: Passed Unanimously
VOTE: 7-0

WORK SESSION:

Coleytown Middle School Plan for Fiscal Year 2020-2021

ADJOURNMENT: Mark Mathias moved to adjourn at 9:39 p.m.; seconded by Jeannie Smith and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary, Board of Education
(Minutes written by Lisa Marriott)

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**WESTPORT BOARD OF EDUCATION
Special Meeting
(Anticipated *Executive Session)**

Board Members Present:

Mark Mathias Chair
Jeannie Smith Vice Chair
Elaine Whitney Secretary
Karen Kleine
Vik Muktavaram
Candice Savin
Neil Phillips

PUBLIC CALL TO ORDER: 7:33 p.m., Staples High School, Room 1025C

EXECUTIVE SESSION: Discussion of Attorney-Client Privileged Memorandum Regarding Transition in District Leadership

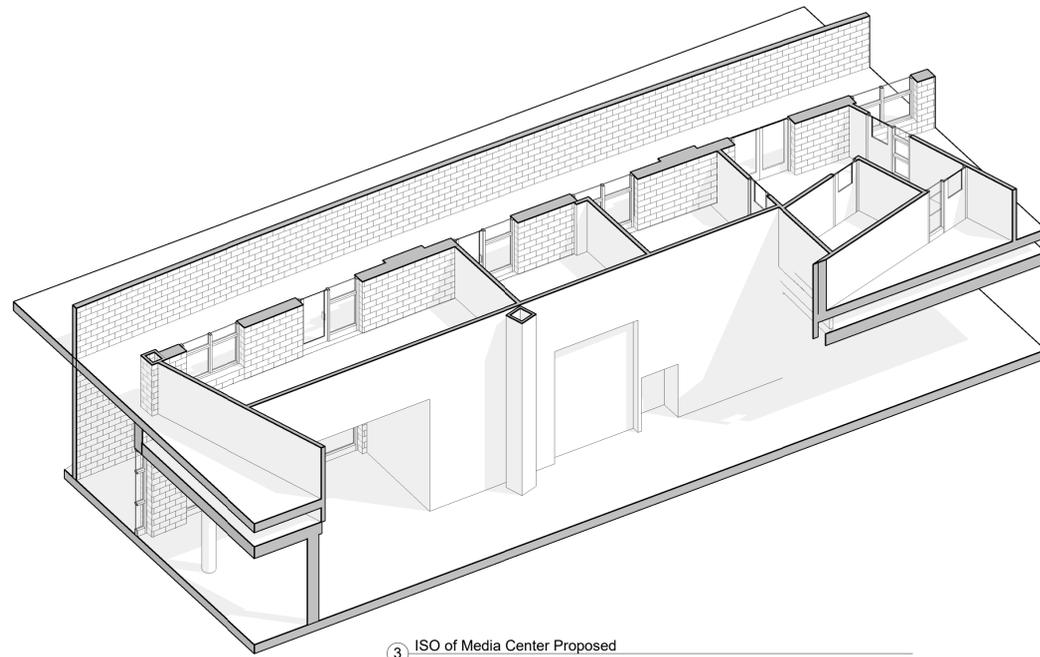
Mark Mathias moved to go into executive session for Discussion of Attorney-Client Privileged Memorandum Regarding Transition in District Leadership; seconded by Candice Savin and passed unanimously. All Board members were present; Neil Phillips participated by phone until 8:13 p.m. and in person thereafter. Jessica Richardson Smith of Shipman & Goodwin participated in the executive session at the invitation of the Board.

ADJOURNMENT: 9:14 p.m.

Respectfully submitted,

Elaine Whitney, Secretary, Board of Education
(Minutes written by Lisa Marriott)

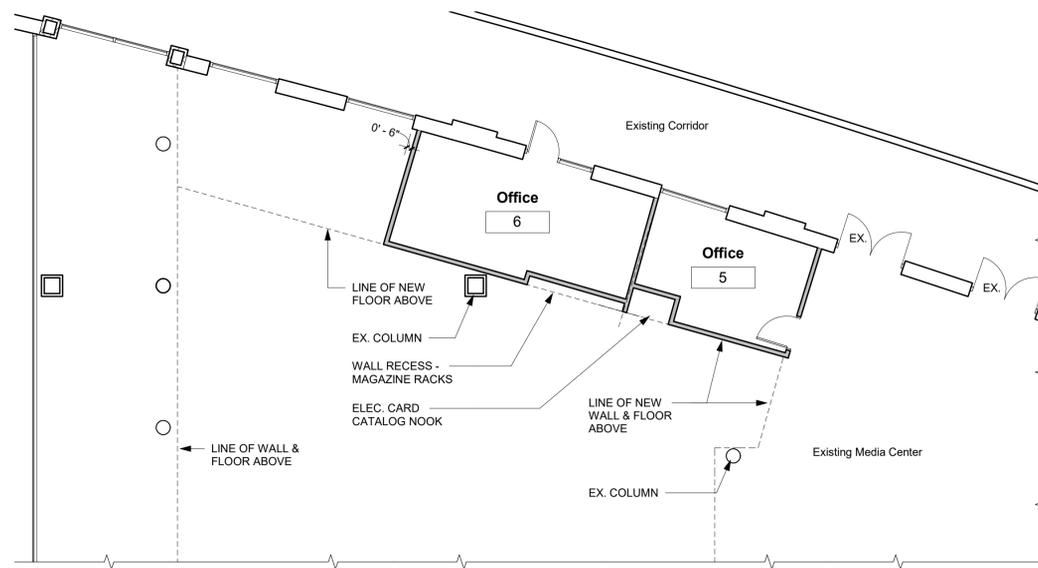
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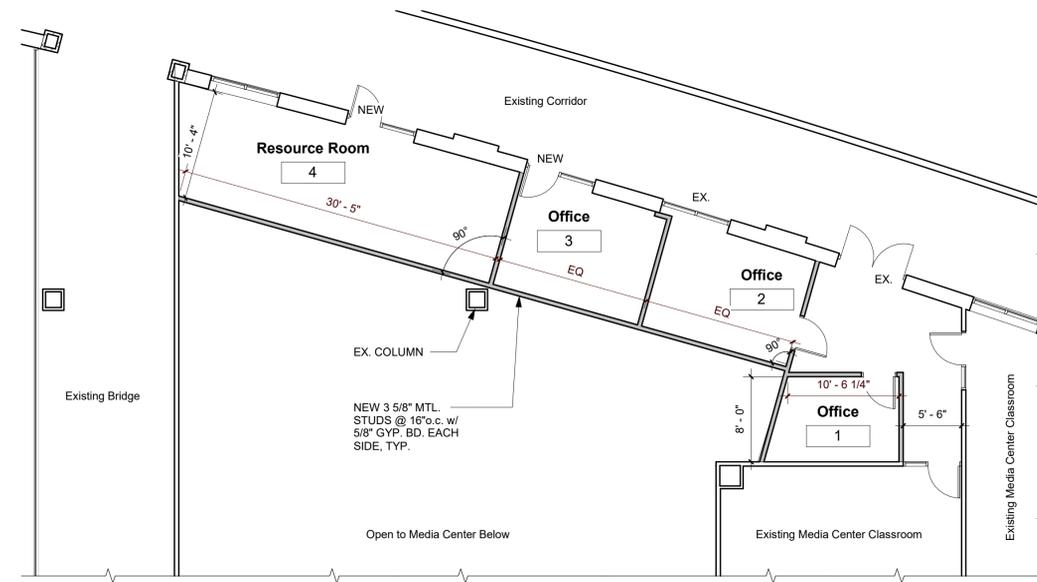
3 ISO of Media Center Proposed

GRAPHIC LEGEND

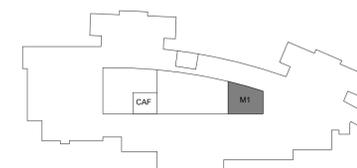
	ROOM NUMBER		REVISION
	DOOR NUMBER		ELEVATION POINT
	INTERIOR ELEVATION		COLUMN GRID LINES
	DETAIL		SECTION
	SHEET FROM		SIGNAGE
	SHEET ON		WALL TYPE
	NEW WALL		LIMIT LINE
	EXISTING WALL		
	WALL TO BE REMOVED		



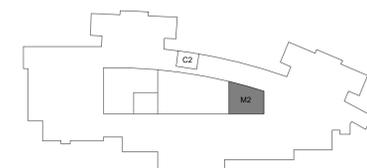
1 Media Center Lower Level Proposed Plan
1/8" = 1'-0"



2 Media Center Upper Level Proposed Plan
1/8" = 1'-0"



KEY PLAN LOWER LEVEL



KEY PLAN UPPER LEVEL

Not For Construction

THIS DRAWING IS THE PROPERTY OF THE ARCHITECT. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE, LOCATION, OR OWNER, WITHOUT WRITTEN CONSENT OF THE ARCHITECT.

SCALE	1/8" = 1'-0"
DATE	04/04/19
DRAWN BY	form

PHILIP H. CERRONE III, AIA, NCARB
ARCHITECT
421 Meadow Street
Fairfield, Connecticut 06424
203-337-2066

Bedford Middle School
New Office / Classrooms
88 North Ave.,
Westport, CT 06880

SHEET TITLE: Proposed Media Center Alterations

DRAWING No.

A101

GRAPHIC LEGEND

	ROOM NUMBER		REVISION
	DOOR NUMBER		ELEVATION POINT
	INTERIOR ELEVATION		COLUMN GRID LINES
	DETAIL		SECTION
	SHEET FROM		SIGNAGE
	SHEET ON		WALL TYPE
	NEW WALL		LIMIT LINE
	EXISTING WALL		WALL TO BE REMOVED

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SCALE	1/8" = 1'-0"
DATE	03/24/19
DRAWN BY	rem

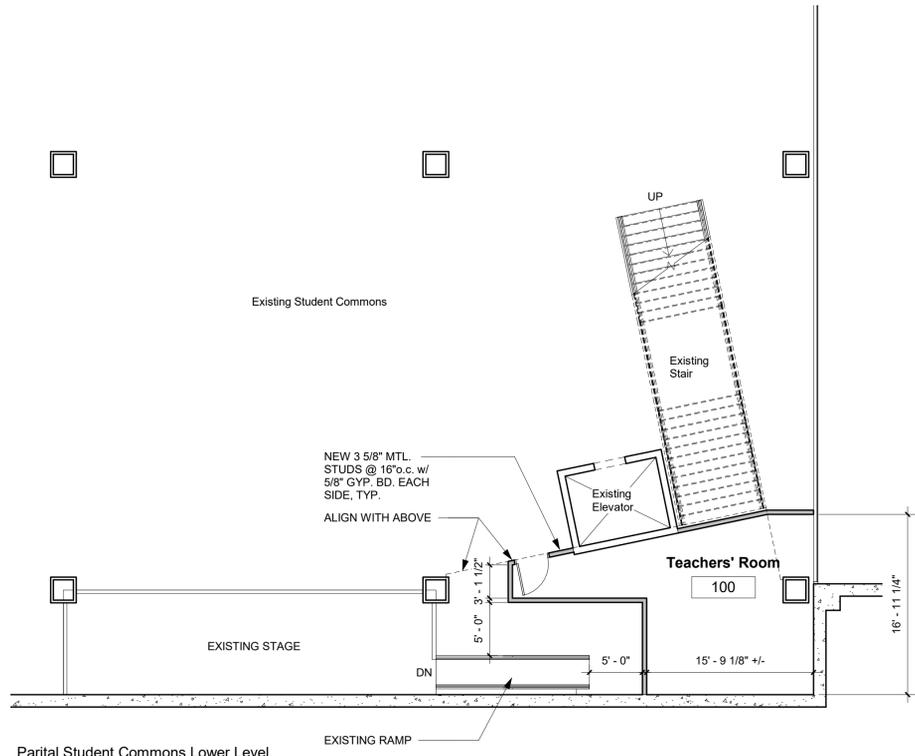
PHILIP H. CERRONE III, AIA, NCARB
ARCHITECT
 421 Meadow Street
 Fairfield, Connecticut 06424
 203-333-2066



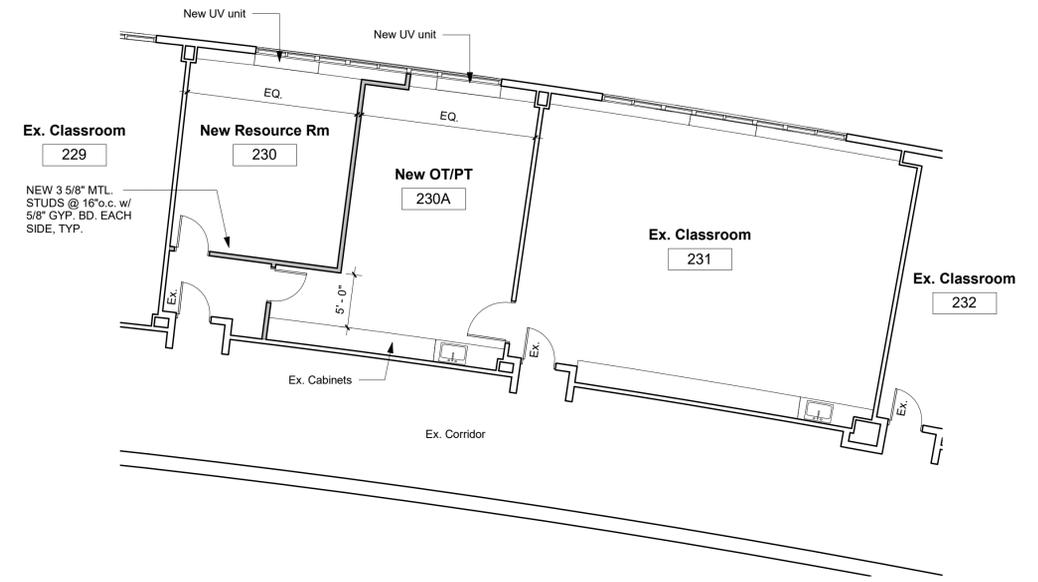
Bedford Middle School
 New Office / Classrooms
 88 North Ave.,
 Westport, CT 06880

SHEET TITLE
Proposed Floor Plans

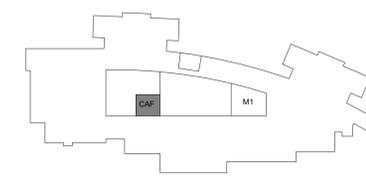
DRAWING No.
A102



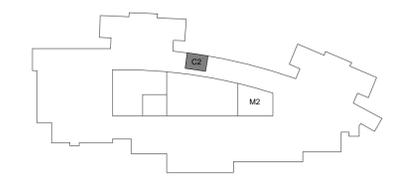
② Parital Student Commons Lower Level Proposed Plan
 1/8" = 1'-0"



① Classroom Upper Level Proposed Plan
 1/8" = 1'-0"

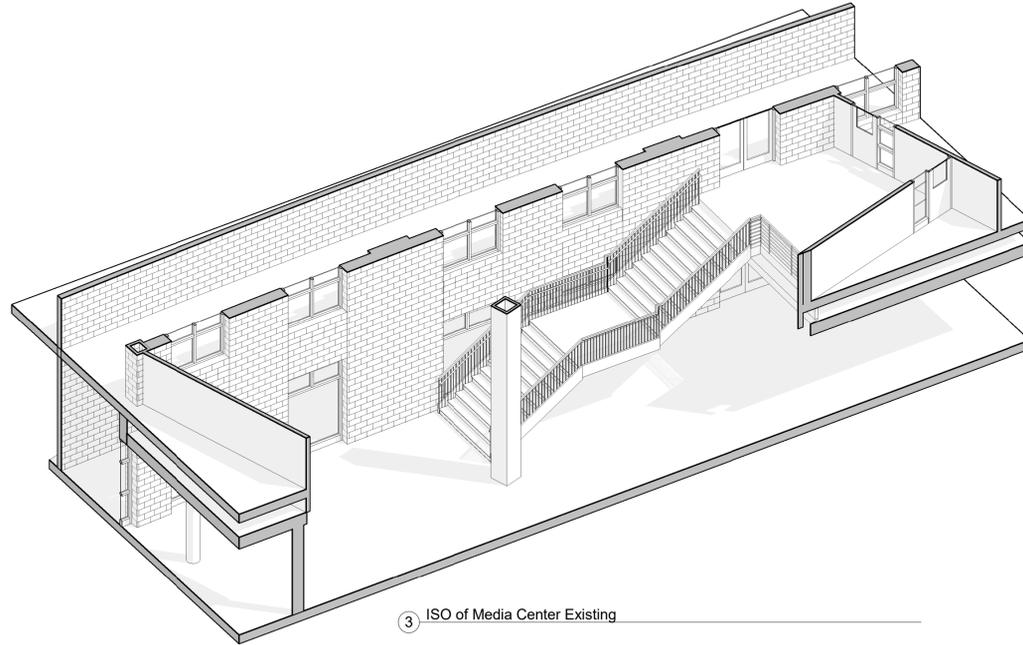


N KEY PLAN LOWER LEVEL

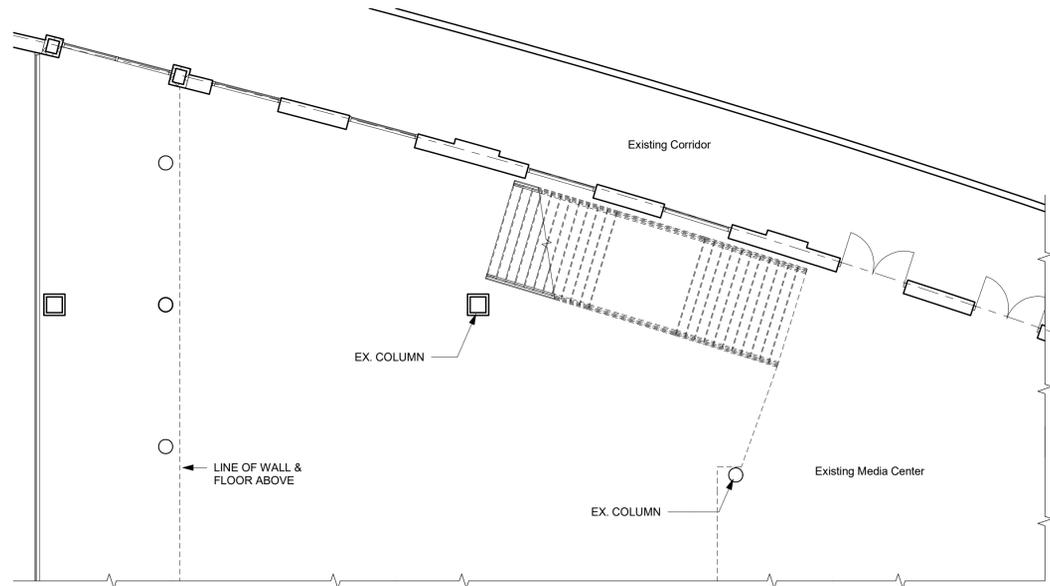


N KEY PLAN UPPER LEVEL

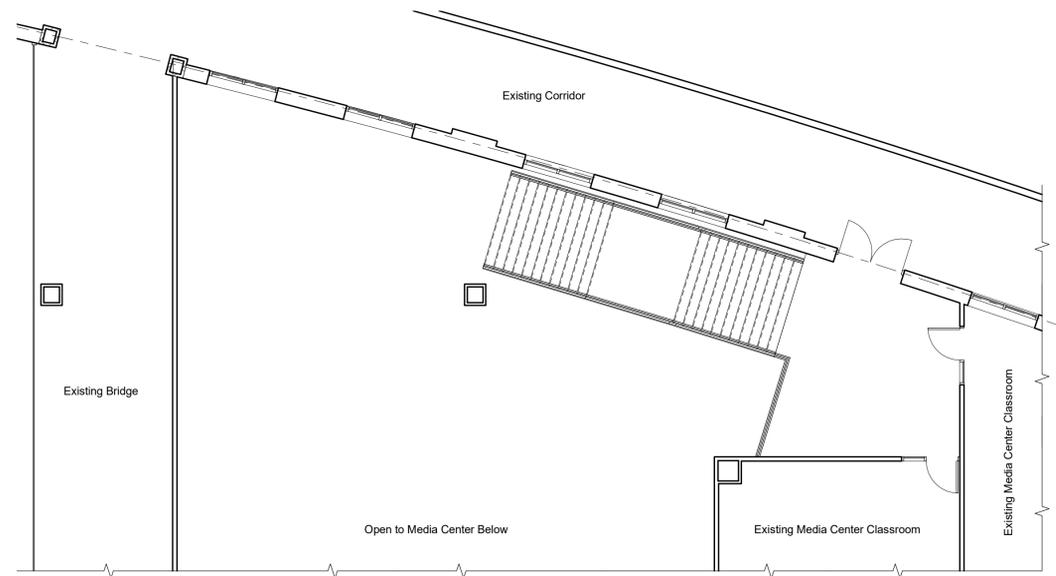
Not For Construction



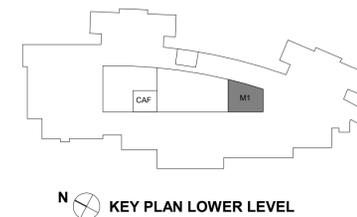
3 ISO of Media Center Existing



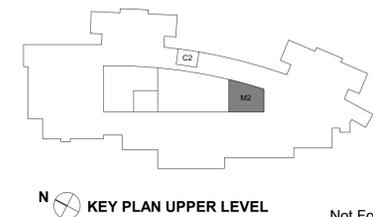
1 Existing Media Center Lower Level Plan
1/8" = 1'-0"



2 Existing Media Center Upper Level Plan
1/8" = 1'-0"



KEY PLAN LOWER LEVEL



KEY PLAN UPPER LEVEL

Not For Construction

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REVISED:

SCALE: 1/8" = 1'-0"

DATE: 03/24/19

DRAWN BY: rem

PHILIP H. CERRONE III, AIA, NCARB

ARCHITECT

421 Meadow Street
Fairfield, Connecticut 06824
203-333-2066

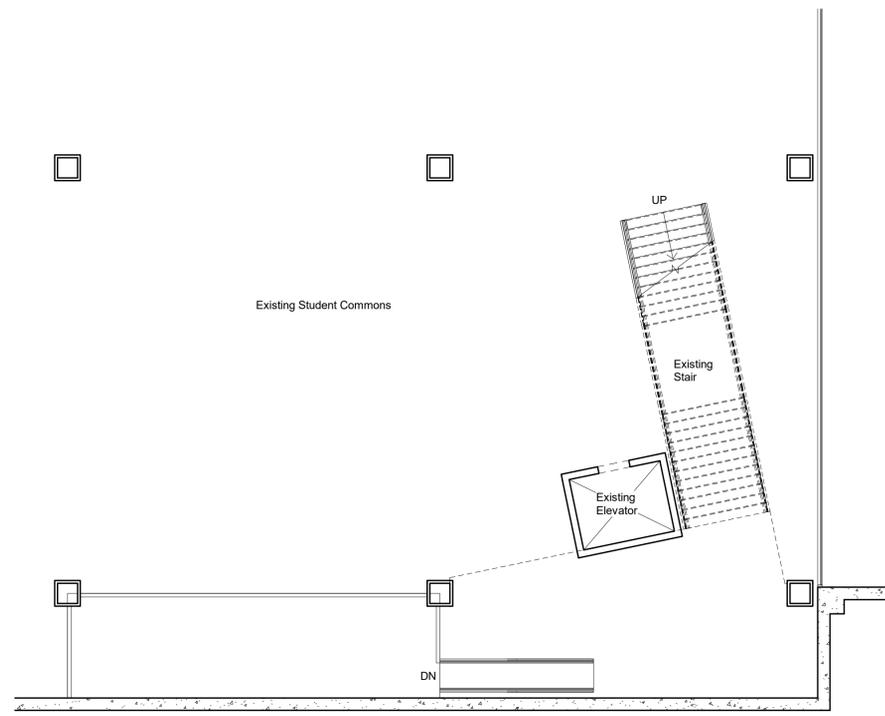
Bedford Middle School
New Office / Classrooms
88 North Ave.,
Westport, CT 06880

SHEET TITLE: Existing Media Center

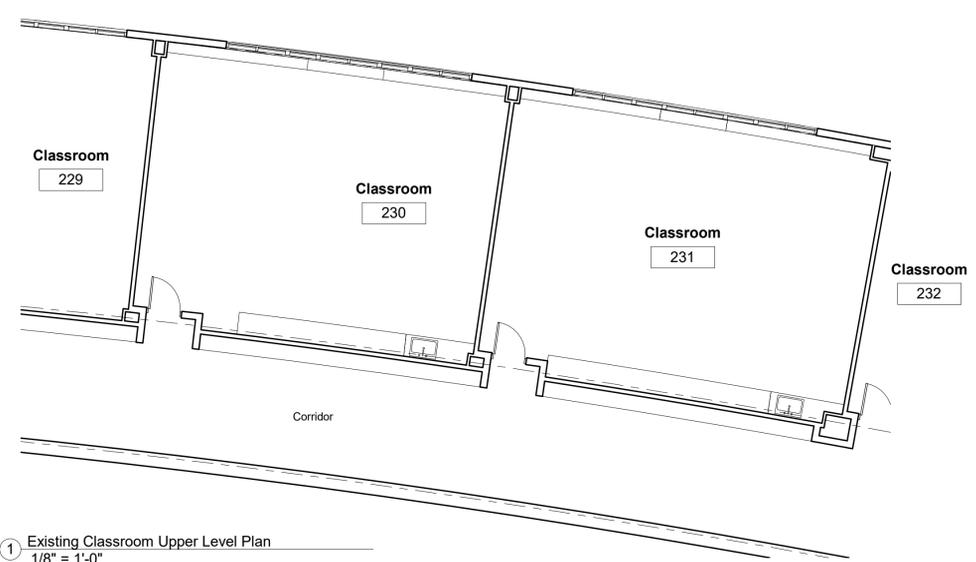
DRAWING No.

EX101

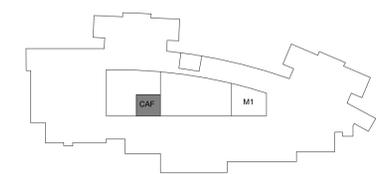
JOB No.



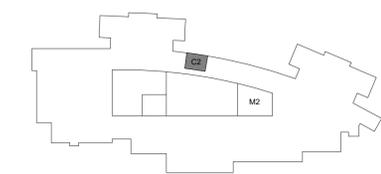
2 Existing Parital Student Commons Lower Level Plan
1/8" = 1'-0"



1 Existing Classroom Upper Level Plan
1/8" = 1'-0"



N KEY PLAN LOWER LEVEL



N KEY PLAN UPPER LEVEL

Not For Construction

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SCALE	1/8" = 1'-0"
DATE	03/24/19
DRAWN BY:	rem

PHILIP H. CERRONE III, AIA, NCARB
ARCHITECT

421 Meadow Street
Fairfield, Connecticut 06824
203-337-2066

Bedford Middle School
New Office / Classrooms
88 North Ave.,
Westport, CT 06880

SHEET TITLE: Existing Student Commons & Classrooms

DRAWING No.

EX102

JOB No.



WESTPORT PUBLIC SCHOOLS 2020-2021 DRAFT SCHOOL CALENDAR

- School in Session
- Teacher Professional Development
- Snow Dates

KEY DATES

- Aug 20-24** Professional Development
- Aug 25** First Day of School
- Sept 7** Labor Day
- Sept 19** Rosh Hashanah
- Sept 28** Yom Kippur
- Nov 3** Election Day – Professional Development
- Nov 25-27** Thanksgiving Recess
- Dec 24-Jan 1** Winter Recess
- Jan 18** Martin Luther King Jr. Day
- Feb 12** Professional Development
- Feb 15** Presidents’ Day
- Feb 12-19** February Recess
- Feb 18-19** Professional Development
- Apr 2** Good Friday
- April 12-19** Spring Recess
- April 19** Professional Development
- May 31** Memorial Day
- June 9** Last Day of School/Graduation (Early Release)

Students: 182 days

Teachers: 188 days

There are 5 snow days built into the calendar. If there are no snow days, teachers’/students’ last day will be June 9. In the event that additional make-up days are needed, District schools will use, in the following order: Monday, April 12; Tuesday, April 13; Wednesday, April 14; Thursday, April 15; Friday, April 16.

July 2020				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
August 2020				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
September 2020				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		
October 2020				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
November 2020				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				
December 2020				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

January 2021				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
February 2021				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
March 2021				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		
April 2021				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30
May 2021				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				
June 2021				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

*Approved by the Board of Education on:

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CMS Remediation and Related Prof. Services

	BOE	BOF	RTM	Amount	
1	Approved	Approved	Approved	\$ 400,000	expended
2	Approved	Approved	Approved	\$ 284,568	expended
				<u>\$ 684,568</u>	
3	Pending	Pending	Pending	\$ 267,658	expended
	Pending	Pending	Pending	\$ 21,664	projected
TOTAL AS OF 2Q (12/31/18)				<u><u>\$ 973,890</u></u>	

3

Account 330- Other Professional Services

Kaeyer, Garment & Davidson, PC	41,550.00
Town of Westport (PD traffic control)	24,179.75
Turner Building Science, LLC	5,751.00
Hygenix Inc.	470.00
RNB Enterprises	4,371.52
WB Meyers	2,450.00
	<u>78,772.27</u>

Account 331- Legal Fees

Shipman & Goodwinn LLP	20,386.00
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Account 421- Contracted Services Maintenance

Oakridge Hauling/ Winter Bros.	1,838.60
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Account 431- Building Maintenance

Accuspec Inc.	10,916.00
Clearview Inc.	2,735.00
Clinton Fine Arts/Joseph T. Matteis	850.00
Eckel Industries	3,010.00
Environmental Systems	9,591.00
G.L. Capasso Inc.	6,320.00
Hygenix Inc.	10,250.00
James Kinsella	285.00
KAMCO Supply	841.80
Rockwell Art & Framng	140.00
Orange Fence	2,650.00
Santa Buckley Energy	10,925.05
WB Meyers	634.00
United Rentals	21,749.08
Total	<u><u>80,896.93</u></u>

Account 433 - Repairs to Instructional Equip.

Jonathan S. Ball (Music)	3,200.00
Total	3,200.00

Account 452- Maintenance Supplies

The Home Depot	590.68
Total	590.68

Account 530- Communication Systems

Northeastern Communications	1,960.74
Total	1,960.74

Account 611 - Instructional Supplies

Flag House	2,430.90
Music & Art Center/Guitar Center	147.15
JW Pepper & Co.	918.54
The Woodwind & Brasswind	3,562.00
School Specialty	1,625.46
Upton Bass & String	402.00
Wenger Corporation	1,255.00
Total	10,341.05

Account 732 - Replace Non Instructional Equipment

C & A Distributors (lockers at BMS)	33,900.00
All Pro Cleaning & Restoration	1,703.90
Total	35,603.90

Account 733 - Replace Instructional Equipment

Faust Harrison Pianos	5,950.00
Community Products, LLC	1,384.50
Total	7,334.50

Account 734 - Replace Non Instructional Equipment

Dazian LLC (Auditorium curtain)	2,725.93
Total	2,725.93

Account 735 - Furniture

School Specialty	204.26
Total	204.26

Account 736 - Instructional Equipment

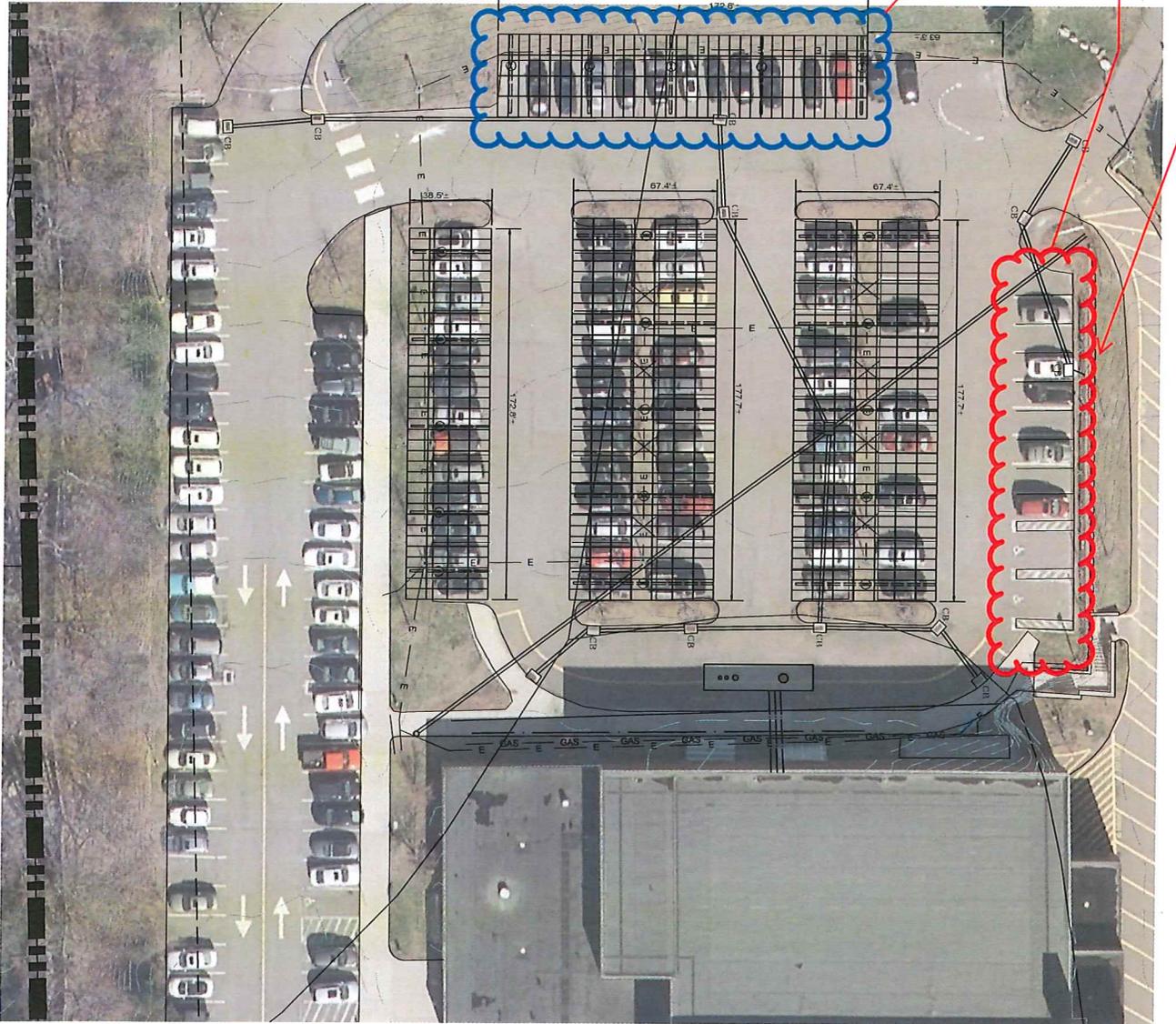
PC University Distributors	3,162.00
Hp Inc.	12,400.00
RNB Enterprises	8,240.73
Total	23,802.73

3 - TOTAL	\$ 267,658
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Retaining Wall

Removed Carport Section

v Carport Section



1 DETAILED SITE PLAN
SP-1 SCALE: 1" = 20'-0"



COMMERCIAL SOLAR WORKS

30 CHURCH STREET
HARTFORD, CT 06103



ALL POINTS
TECHNOLOGY CONSTRUCTION

3 SADDLEBROOK DRIVE PHONE: (860) 262-1687
WWW.ALLPOINTSTECH.COM FAX: (860) 262-8805

CONSTRUCTION DOCUMENTS

NO	DATE	REVISION
0	01/14/18	FOR REVIEW: BJB
1		
2		
3		
4		
5		
6		

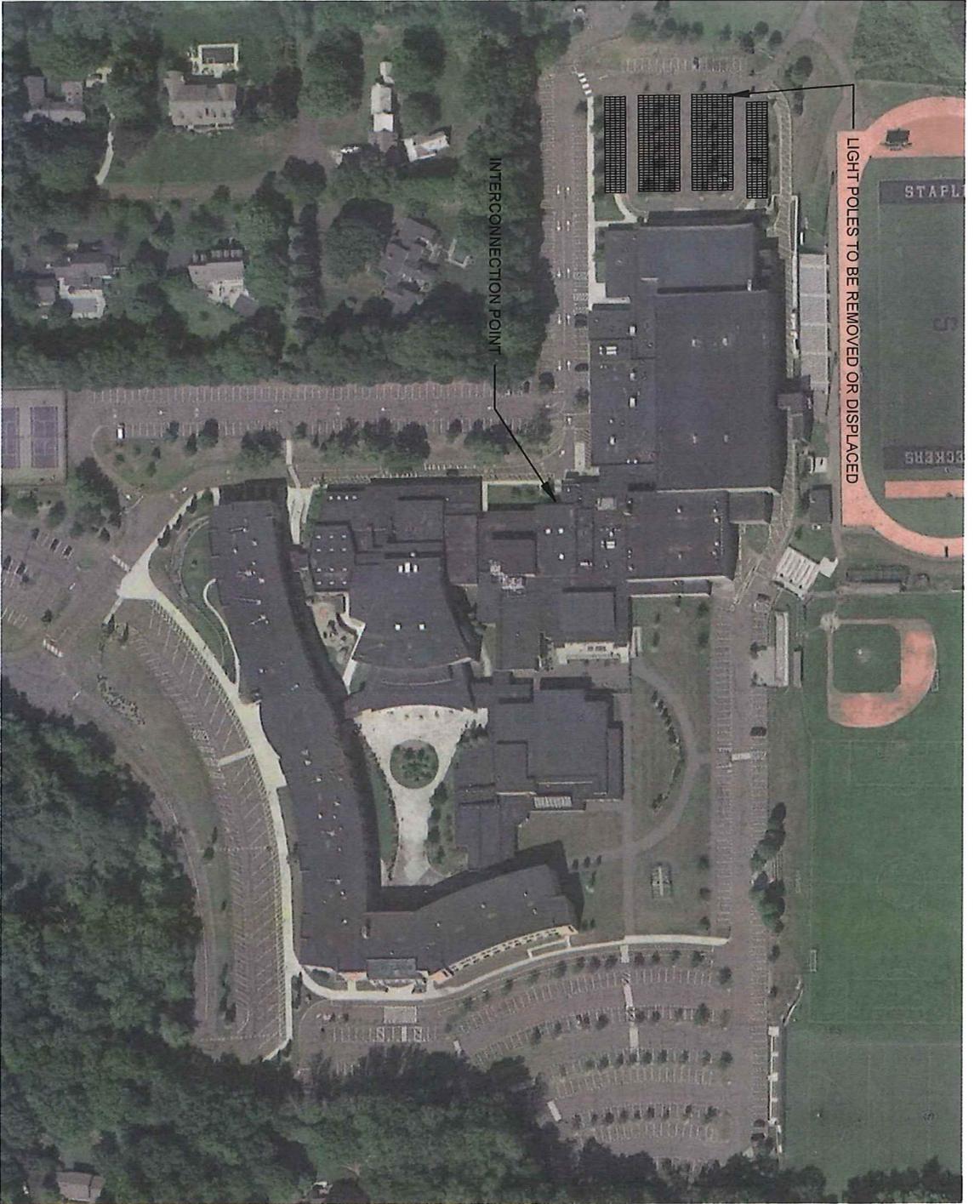
DESIGN PROFESSIONAL OF RECORD

PROF. BRADLEY J. PARSONS, P.E.
COMP: ALL-POINTS TECHNOLOGY CORPORATION
ADD: 3 SADDLEBROOK DRIVE
KILLINGWORTH, CT 06449
OWNER: TOWN OF WESTPORT
ADDRESS: WESTPORT, CT 06880

STAPLES HIGH SCHOOL -
CARPORT A
SITE: 70 NORTH AVENUE
ADDRESS: WESTPORT, CT 06880
A/P FILING NUMBER: CTS11146
DATE: 01/14/18
DRAWN BY: JWEIZ
CHECKED BY: BJB

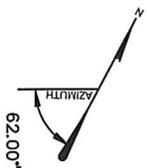
SHEET TITLE:
DETAILED SITE PLAN

SHEET NUMBER:
SP-1



SYSTEM INFORMATION	
SYSTEM SIZE (DC)	311 kW
SYSTEM SIZE (AC)	216 kW
PANEL SIZE	360 W
PANEL QUANTITY	864
PANEL TILT	5° 17°
PANEL AZIMUTH	62°
ROW SPACING	0.5"
Min. Clearance Height	12
INVERTER SIZE	(5) 36 kW STRING-TYPE
ESTIMATED ANNUAL PRODUCTION	353 MWh

SOLAR CARPORT SYSTEM

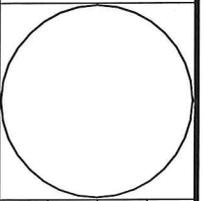


PROGRESS SET
NOT FOR CONSTRUCTION

1 PROPOSED PV SOLAR ARRAY LAYOUT
SDP 1-130°

REVISIONS:		
NO.	DATE	DESCRIPTION

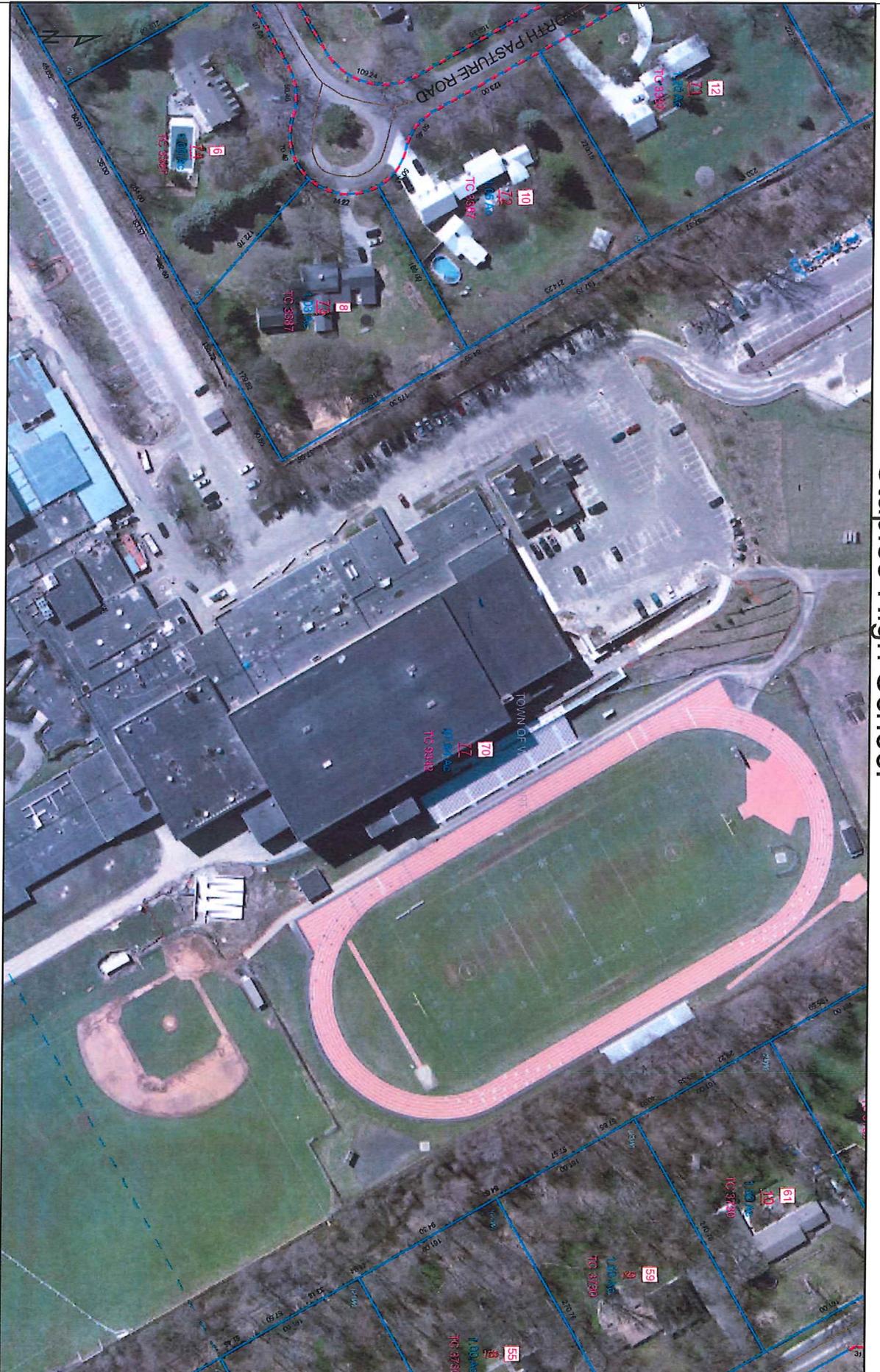
PROPOSED SITE PLAN
 STAPLES HIGH SCHOOL
 PV SOLAR ARRAY
 70 NORTH AVENUE
 WESTPORT, CT 06880



BATCH NO.:	PROPOSAL
DRAWN BY:	KK
SCALE:	AS NOTED
DATE:	18 MAY 2018

PV.01

Staples High School



1 inch = 142 feet

Westport and its mapping contractors assume no legal responsibility for the information contained herein.

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**Medical Health Insurance
FY 18-19 Projections as of February 28, 2019**

	<u>FY 19 Projection</u> <u>Budget</u>	<u>FY 19 Projection</u> <u>Mar-19</u>	<u>FY 19 Projection</u> <u>\$ Variance</u>
Cash receipts			
General Fund Budget from line 210	15,203,452	15,203,452	-
Other Fund Contributions	100,000	99,138	(862) U
Employee Contributions (Active)	3,045,340	3,141,057	95,717 F
Flex Spending Accounts	-	-	
Cobra Participants	-	-	
Retirees - Under 65	375,000	323,263	(51,737) U
State Teachers Retirement (TRB)	115,000	103,058	(11,942) U
Life Insurance Premiums	25,000	31,246	6,246 F
Retirees Medicare Surround	598,619	593,471	(5,148) U
Other Contributions (FMLA, Retiree Life, etc.)	64,500	69,885	5,385 F
Pharmacy Rebate	-	308,224	308,224 F
Total cash receipts	19,526,911	19,872,794	345,883 F
Cash disbursements			
State Partnership Plan 2.0 (10 months)	13,222,576	13,340,067	117,491 U
Medical & Prescription (2 Months Self insured)	2,800,000	3,125,910	325,910 U
IBNR	1,300,000	1,396,137	96,137 U
Dental	1,147,718	1,012,871	(134,847) F
Flex Spending Accounts	-	-	
Contribution to HSA	-	-	
Medical Administrative	66,322	66,322	-
Network Access Fee	25,546	25,546	-
Individual Stop-Loss	171,662	171,662	-
Dental Administrative	55,931	56,372	441 U
FSA Administrative	2,000	3,000	1,000 U
Consulting Fee	52,500	52,500	-
PCORI Fee	4,525	4,525	-
Retirees Medicare Surround	913,706	916,330	2,624 U
Total cash disbursements	19,762,486	20,171,241	408,755 U
Change in cash balance	(235,575)	(298,447)	(62,872) U
Beginning cash balance	1,695,998	1,695,998	
FY 19 Pre funded by Town	(1,500,000)	(1,500,000)	
Change in Cash	(235,575)	(298,447)	
Net Position(Deficit) end of year-projection	(39,576)	(102,448)	

	<u>Medical/Rx (HDHP)</u>	<u>Medical/Rx (SPP)</u>	<u>IBNR</u>	<u>Dental</u>	<u>Flex/Other</u>
HDHP					
Jul 2018	\$ 1,514,635	\$ -	\$ -	\$ 99,980	\$ 775
Aug 2018	\$ 1,611,274	\$ -	\$ -	\$ 90,743	\$ 190
Sep 2018	\$ -	\$ 1,318,542	\$ 979,962	\$ 90,285	\$ 7,367
Oct 2018	\$ -	\$ 1,338,285	\$ 200,148	\$ 111,642	\$ 8,790
Nov 2018	\$ -	\$ 1,349,207	\$ 116,084	\$ 72,889	\$ 7,760
Dec 2018	\$ -	\$ 1,334,166	\$ 48,325	\$ 75,711	\$ 13,023
Jan 2019	\$ -	\$ 1,341,191	\$ 48,772	\$ 65,984	\$ 13,825
Feb 2019	\$ -	\$ 1,322,649	\$ 2,845	\$ 68,013	\$ 12,470
Actual	\$ 3,125,910	\$ 8,004,040	\$ 1,396,137	\$ 675,247	\$ 64,199
Budget	\$ 2,800,000	\$ 13,222,576	\$ 1,300,000	\$ 1,147,718	
Actual vs. Budget	\$ (325,910)	\$ -	\$ -	\$ -	\$ -
Actual YTD Spend Rate	111.6%	60.5%	107.4%	58.8%	
Theoretical YTD Spend Rate	100.0%	60.0%	100.0%	66.7%	
YTD variance %	11.6%	0.5%	7.4%	-7.8%	
YTD variance \$		\$ (70,495)	\$ (96,137)	\$ 89,898	
Projected Trend full year		\$ (117,491)	\$ (96,137)	\$ 134,847	