

WESTPORT BOARD OF EDUCATION

AGENDA*

(Agenda Subject to Modification in Accordance with Law)

PUBLIC CALL TO ORDER/PLEDGE OF ALLEGIANCE

7:30 p.m., Staples High School Cafeteria

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

MINUTES: January 22, 25, and 28, 2019, *pages 1-7*

DISCUSSION

- 1. Presentation of Recommendations of the CMS Building Task Force Ms. Vanessa Valadares

DISCUSSION/ACTION

- 1. Plan for District Facilities Utilization PreK-12 Commencing with the FY 2019 - FY 2020 School Year: Mr. Mark Mathias
 - Update on Planning for Implementation of K-6 Model [if any]
 - Consideration of CMS Building Task Force Recommendations and Other Recent Information
 - Possible Affirmation of or Modification to Facilities Utilization Plan
 - Possible Modification to Portable Classrooms Appropriation and Grant Request
 - Other Related Items

- 2. FY 2020 Proposed Budget of the Superintendent of Schools Dr. Colleen Palmer

- 3. Approval of Education Specifications for Modular Classrooms Dr. Colleen Palmer

PRESENTATION

- 1. School Construction Grant Application Process Dr. Colleen Palmer

ADJOURNMENT

*A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m.

The meeting can also be viewed on Cablevision on channel 78; Frontier channel 6021 and by video stream @www.westportps.org

PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:

- Comment on non-agenda topics will occur during the first 15 minutes *except* when staff or guest presentations are scheduled.
- Board will not engage in dialogue on non-agenda items.
- Public may speak as agenda topics come up for discussion or information.
- Speakers on non-agenda items are limited to 2 minutes each, except by prior arrangement with chair.
- Speakers on agenda items are limited to 3 minutes each, except by prior arrangement with chair.
- Speakers must give name and use microphone.
- Responses to questions may be deferred if answers not immediately available.
- Public comment is normally not invited for topics listed for action after having been publicly discussed at one or more meetings.

**WESTPORT BOARD OF EDUCATION MINUTES
MEETING**

Board Members Present:

Mark Mathias Chair
Jeannie Smith Vice Chair
Elaine Whitney Secretary
Karen Kleine
Vik Muktavaram
Candice Savin
Neil Phillips

Administrators Present:

Colleen Palmer Superintendent of Schools
Anthony Buono Asst. Superintendent of Teaching and Learning
Tina Mannarino Asst..Superintendent Pupil Personnel Services
Elio Longo Chief Financial Officer
John Bayers Director of Human Resources

PUBLIC CALL TO ORDER/PLEDGE OF ALLEGIANCE: 7:33 p.m., Staples High School, Cafeteria B

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

MINUTES: January 14, 2019

Elaine Whitney moved to approve the minutes of January 14, 2019; seconded by Jeannie Smith and passed unanimously.

DISCUSSION

Update on CMS Building Task Force

Update on Portable Classroom Acquisition Process

Proposed Graduation Requirements Commencing with Class of 2023

Proposal for Long Lots Elementary School Supplemental Classrooms

Executive Summary: FY 2020 Budget of the Superintendent of Schools

At 11:01 p.m, Mark Mathias moved to continue with the remainder of the agenda, as it was after 10:30 p.m.; seconded by Jeannie Smith and passed unanimously.

Update on Transition Planning for Implementation of K-6 Model

- Elementary School Building Utilization
- Overview of Design Process

Discussion of Proposed Change of Date of Professional Development Day for 2019-2020 School Year

Discussion of Modification to 2018-2019 School Year Calendar

UPDATES

Finance and Facilities Committee

Teaching and Learning Committee

ADJOURNMENT: At 11:40 p.m., Mark Mathias moved to adjourn; seconded by Vik Muktavaram and passed unanimously.

Respectfully submitted,
Elaine Whitney, Secretary
(Minutes written by Lisa Marriott)

**WESTPORT BOARD OF EDUCATION MINUTES
MEETING**

Board Members Present:

Mark Mathias Chair
Jeannie Smith Vice Chair
Elaine Whitney Secretary
Karen Kleine
Vik Muktavaram*
Candice Savin
Neil Phillips

Administrators Present:

Colleen Palmer Superintendent of Schools
Anthony Buono Asst. Superintendent of Teaching and Learning
Tina Mannarino Asst..Superintendent Pupil Personnel Services
Elio Longo Chief Financial Officer
John Bayers Director of Human Resources

*Participated through 3:39 p.m., upon the close of the work session in Town Hall Auditorium.

PUBLIC CALL TO ORDER/PLEDGE OF ALLEGIANCE: 8:38 a.m., Town Hall Auditorium

WORK SESSION:

2019-20 Proposed Budget of the Superintendent of Schools

“All-day” work session to review the budget. Copies of the budget binder were available for viewing by the public and a copy was posted on the Westport Public Schools website at www.westportps.org/budget.

Update on Coleytown Middle School

The meeting was recessed at 3:39 p.m. to allow for travel to Long Lots Elementary School

Board of Education Walk Through of Long Lots Elementary School Facility (Scheduled for 3:45 p.m.)

The meeting was reconvened at Long Lots Elementary School at 3:58 p.m. All board members were in attendance except Vik Muktavaram. The walk through was led by Ted Hunyadi, Director of Facilities, and Dr. Debra Dunn, Principal, Long Lots Elementary School.

ADJOURNMENT: At 4:56 p.m. at Long Lots School, Mark Mathias moved to adjourn the meeting; seconded by Elaine Whitney and passed unanimously.

Respectfully submitted,
Elaine Whitney, Secretary
(Minutes written by Lisa Marriott)

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**WESTPORT BOARD OF EDUCATION MINUTES
MEETING**

Board Members Present:

Mark Mathias Chair
Jeannie Smith Vice Chair
Elaine Whitney* Secretary
Karen Kleine
Vik Muktavaram
Candice Savin
Neil Phillips*

Administrators Present:

Colleen Palmer Superintendent of Schools
Anthony Buono Asst. Superintendent of Teaching and Learning
Tina Mannarino Asst..Superintendent Pupil Personnel Services
Elio Longo Chief Financial Officer
John Bayers Director of Human Resources

*Arrived at 7:33 p.m.

PUBLIC CALL TO ORDER/PLEDGE OF ALLEGIANCE: 7:32 p.m., Staples High School, Cafeteria B

Mark Mathias moved to changed the agenda to: a) move the FY 2020 Education Budget Agenda item to after the Educational Planning for 2019-20 agenda item; and b) defer the following agenda items to a future meeting: approval of minutes, Presentation of Recommendations of the CMS Building Task Force (due to unavailability of the members of the Task Force) and Proposed Graduation Requirements Commencing with the Class of 2023; seconded by Jeannie Smith and passed unanimously.

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

MINUTES: January 22, 2019

This agenda item was deferred by vote of the Board.

DISCUSSION

Presentation of Recommendations of the CMS Building Task Force

This agenda item was deferred by vote of the Board due to unavailability of the members of the Task Force.

DISCUSSION/ACTION:

Educational Planning for 2019-2020:

- CMS Building Update
- Peer Review Report
- Scheduling Update
- Portable Classrooms Update
- Other Related Items

Public comment concluded at 12:09 a.m.

Be It Resolved, That the Board of Education requests and authorizes the Town of Westport to establish a CMS Building Committee, subject to building and educational specifications to be provided by the Board of Education.

MOTION: Elaine Whitney
SECOND: Jeannie Smith
RESULT: Passed Unanimously
VOTE: 7-0

Be It Resolved, That the Board of Education recommends that the Board of Finance recommend that the Representative Town Meeting (the "RTM") authorize an appropriation, in an amount not to exceed \$4,000,000, for the purchase or rental of portable classrooms to be used at: a) Coleytown Elementary School, b) Kings Highway Elementary School, c) Long Lots Elementary School, d) Saugatuck Elementary School, and e) Greens Farms Elementary School; and that the Town finance said appropriation by issuing its bonds or notes in an amount not to exceed \$4,000,000.

Be It Further Resolved, That the Board of Education anticipates applying for a grant from the State of Connecticut Commissioner of Administrative Services to defray the cost of purchasing or renting portable classrooms to be used at: a) Coleytown Elementary School, b) Kings Highway Elementary School, c) Long Lots Elementary School, d) Saugatuck Elementary School, and e) Greens Farms Elementary School.

MOTION: Mark Mathias
SECOND: Jeannie Smith

Motion to amend: Vik Muktavaram moved to amend the motion to add "and/or f) Bedford Middle School" after "e) Greens Farms Elementary School" in both portions of the motion; seconded by Candice Savin and passed unanimously.

Vote on motion as amended:

Be It Resolved, That the Board of Education recommends that the Board of Finance recommend that the Representative Town Meeting (the "RTM") authorize an appropriation, in an amount not to exceed \$4,000,000, for the purchase or rental of portable classrooms to be used at: a) Coleytown Elementary School, b) Kings Highway Elementary School, c) Long Lots Elementary School, d) Saugatuck Elementary School, e) Greens Farms Elementary School, and/or f) Bedford Middle School; and that the Town finance said appropriation by issuing its bonds or notes in an amount not to exceed \$4,000,000.

Be It Further Resolved, That the Board of Education anticipates applying for a grant from the State of Connecticut Commissioner of Administrative Services to defray the cost of purchasing or renting portable classrooms to be used at: a) Coleytown Elementary School, b) Kings Highway Elementary School, c) Long Lots Elementary School, d) Saugatuck Elementary School, e) Greens Farms Elementary School, and/or f) Bedford Middle School.

RESULT: Passed
VOTE: 6-1 (Karen Kleine opposed)

FY 2020 Education Budget

This agenda item was deferred by vote of the Board to adjourn prior to taking up this item.

Proposed Graduation Requirements Commencing with Class of 2023

This agenda item was deferred by vote of the Board.

Proposed Change of Date of Professional Development Day for 2019-2020 School Year

This agenda item was deferred by vote of the Board to adjourn prior to taking up this item.

Modification to 2018-2019 School Year Calendar

This agenda item was deferred by vote of the Board to adjourn prior to taking up this item.

UPDATES

Finance and Facilities Committee

This agenda item was deferred by vote of the Board to adjourn prior to taking up this item.

Teaching and Learning Committee

This agenda item was deferred by vote of the Board to adjourn prior to taking up this item.

ADJOURNMENT: Mark Mathias moved to adjourn at 12:29 a.m.; seconded by Jeannie Smith and passed unanimously.

Respectfully submitted,
Elaine Whitney, Secretary
(Minutes written by Lisa Marriott)