

WESTPORT BOARD OF EDUCATION

SPECIAL MEETING

AGENDA *

(Agenda Subject to Modification in Accordance with Law)

SPECIAL NOTICE ABOUT PROCEDURES FOR THIS ELECTRONIC MEETING:

Pursuant to the Governor's Executive Order No. 7B, there will not be a physical location for this meeting. This meeting will be held electronically and live streamed on westportps.org and shown on Optimum Government Access Channel 78 and Frontier Channel 6021. Emails to BOE members can be sent to BOE@westportps.org. Comments to be read during the public comment period must be submitted to the meeting's Googledoc during the submission period. Please see the following link for instructions and guidelines: https://www.westportps.org/uploaded/Procedures_and_Guidelines_for_Public_Participation_in_Remote_Board_Meetings.pdf. We will use our best efforts to read public comments if they are received during the public comment period and if they state your full name and address. Meeting materials will be available at westportps.org along with the meeting notice posted on the Meeting Agenda page.

PUBLIC SESSION/PLEDGE OF ALLEGIANCE

8:00 a.m., Held Remotely Via Zoom Pursuant to Executive Order 7B

DISCUSSION/ACTION

- | | | |
|--|---------|-------------------------------------|
| 1. Purchase of Plexiglass Dividers for Desktops, Tables, and Office Areas, <i>pages 1-12</i> | (Encl.) | Dr. Anthony Buono Mr. Elio Longo |
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ADJOURNMENT

* A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m. The meeting can also be viewed on Cablevision on channel 78; Frontier channel 6021 and by video stream @www.westportps.org

PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:

- Public comment will be accepted via a Google doc and the comments will be read aloud at the meeting. A link will be provided on Monday, prior to the meeting.
- There will be no in-person public comment due to public health concerns.
- A maximum of 15 minutes will be provided for public comments.
- Comments on agenda items are limited to 1 minute each.

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or eflug@westportct.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Acrylic Desk Safety Shields Proposal

The CDC has recommended using multiple mitigation strategies to help slow the spread of COVID-19. Included in the CDC recommendations are physical distancing of at least 6 feet, washing your hands frequently, using face coverings and applying hand sanitizer. The use of plastic safety shields is another possible strategy for mitigating the transmission of COVID19 that is commonly used in schools throughout the world. The administration recommends these are used as an additional mitigation strategy when physical distancing of 6 ft is not possible. In most cases, this will only occur if schools return at full capacity. When a hybrid model is implemented, physical distancing of 6 ft is largely possible at all levels. However, there are unique situations in a hybrid model when safety shields are also recommended. These are times when physical distancing of 6 feet isn't possible. For example, when a school psychologist or speech pathologist is working one-on-one with a student or a classroom teacher is working with a small group on reading instruction. Based on this criteria, the principals' have made the following requests for safety shields:

| School | Total Number of Individual Shields for a Full Reopening (Trifolds) | Total Number of Individual Shields for a Hybrid Reopening (Trifolds) |
|---------|--|--|
| CES | 487 | 150 |
| GFS | 465 | 150 |
| KHS | 465 | 165 |
| LLS | 582 | 190 |
| SES | 402 + 122 dividers for trapezoid tables | 140 |
| SSP | 80 | 25 |
| BMS | 1,200 | 125 |
| SHS | 2,400 | 500 |
| Sp. Ed. | 50 | 50 |
| Total | 6,133 | 1,495 |



Estimate Cost:

Option I: $6,133 \times \$64 = \$392,512 + (122 \times \$55) = \$399,222$ Full return (5-days a week) for all students

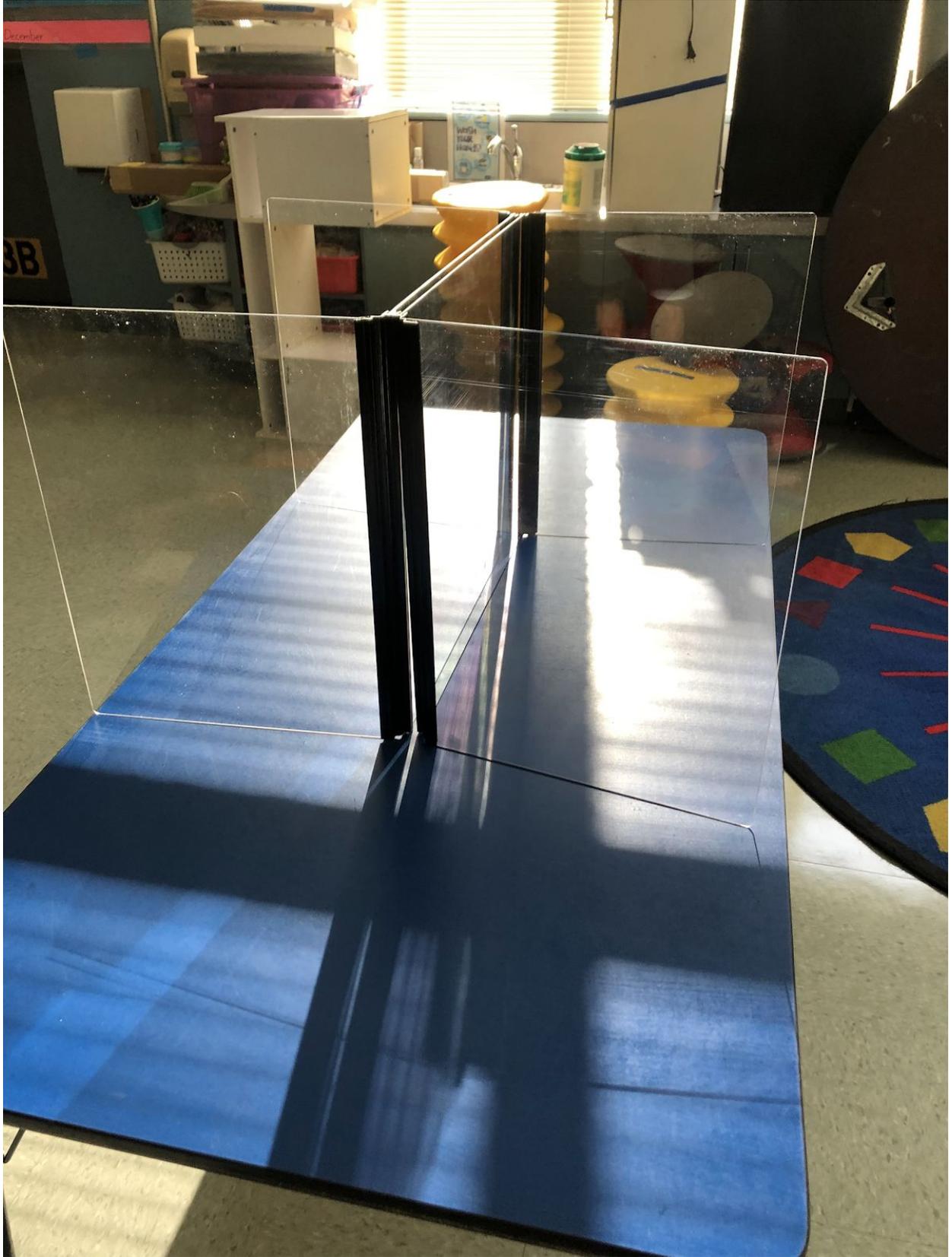
Option II: $1,495 \times \$64 = \$95,680$ Return to school using a Hybrid Model at all schools

Option III: $3,156 \times \$64 = \$201,984 + (122 \times \$55) = \$208,694$ Elementary returns full time, BMS and SHS return using a hybrid model

Sample Applications:











| CES and SSP | | | |
|---|---|------------------------|--------------------------|
| Location | What's Needed | Quantity Needed | Size |
| Student Trifold Dividers for Desks/Tables | Individual Student Trifold Dividers-Grades k-5 Teacher dividers included | 487 | |
| Preschool classrooms (for tables) | Individual Trifold Dividers Staff included | 80 | |
| GFS | | | |
| Student Trifold Dividers for Desks/Tables | Individual Student Trifold Dividers-Grades k-5 Teacher dividers included | 465 | |
| KHS | | | |
| Student Trifold Dividers for Desks/Tables | Individual Student Trifold Dividers-Grades k-5 Teacher dividers included | 465 | |
| LLS | | | |
| Student Trifold Dividers for Desks/Tables | Individual Student Trifold Dividers-Grades k-5 Teacher dividers included | 582 | |
| SES | | | |
| Student Trifold Dividers for Desks/Tables | Tri-fold dividers (4 per table) | 358 | |
| Across the school | Single Pane Divider | 145 | 24 inches in length x 18 |

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| | with footings for trapezoid tables | | inches wide, two feet |
| BMS | | | |
| Student Trifold Dividers for Desks/Tables | Individual Student Trifold Dividers-Grades 6-8 Teacher dividers included | 1,200 | |
| SHS | | | |
| Student Trifold Dividers for Desks/Tables | Individual Student Trifold Dividers-Grades 9-12 Teacher dividers included | 2,400 | |

Safety Shields for Offices and Staff

| CES and SSP | | | |
|-----------------------------------|--------------------------|------------------------|---|
| Location | What's Needed | Quantity Needed | Size |
| Secretary desks | physical contact barrier | 2 | 48 inches W X 36 inches H |
| Main office entrance | physical contact barrier | 1 | 60 inches W X 36 inches H |
| Security guard desk near entrance | Standing contact barrier | 1 | Security Guard desk Tri-fold Divider |
| Nurse's desks | physical contact barrier | 1 | 42 inches W X 36 inches H |

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|-----------------------------------|--------------------------|---|---|
| Preschool secretary office | physical contact barrier | 1 | 60 inches W X 36 inches H |
| GFS | | | |
| Secretary desks | physical contact barrier | 3 | 36 inches X 36 inches |
| Main office entrance | physical contact barrier | 1 | 36 inches X 36 inches |
| Security guard desk near entrance | Standing contact barrier | 2 | Security Guard desk Tri-fold Divider |
| Nurse's desks | physical contact barrier | 2 | 36 inches X 36 inches |
| AP Office/Conference room | 2 way dividers | 2 | 36 inches X 36 inches |
| Principal's Office | 2 way divider | 1 | 36 inches X 36 inches |
| AP Office | 2 way divider | 1 | 36 inches X 36 inches |
| KHS | | | |
| Secretary desks | physical contact barrier | 4 | 42 inches x 24 inches |
| Principal/AP desk | physical contact barrier | 3 | 48 inches x 36 inches |
| Security guard desk near entrance | Standing contact barrier | 1 | Security Guard desk Tri-fold Divider |
| Nurse's desks | physical contact barrier | 2 | 48 inches x 24 inches; standing 42 inches x 72 inches |
| Conference room | 4 way dividers | 3 | |
| LLS | | | |
| Secretary desks | Physical contact barrier | 6 | (2 each to create L) 36 inches x 36 inches |
| Main office counter | Physical contact barrier | 3 | 36 inches x 36 inches; or 1 of 72 inches w x36 inches H |

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| Admin. offices | 2-way table divider | 3 | Admin. offices |
| Security Guard desk | Standing contact barrier | 1 | Security Guard desk Tri-fold Divider |
| Nurse/Health Aide desks | Physical contact barrier | 2 | 36 inches x 36 inches |
| SES | | | |
| Secretary desks | physical contact barrier | NA- secretaries will be 6 feet apart | |
| Main office entrance counter | physical contact barrier | 1 | 60 inches W X 36 inches H |
| Security guard desk near entrance | Standing contact barrier | 1 | Security Guard desk Tri-fold Divider |
| Nurse's desks | physical contact barrier | 2 | 42 inches W X 36 inches H |
| BMS | | | |
| Secretaries Desk | physical contact barrier | 1 | 60 inches x36 inches w/cutout |
| Secretaries Desk | physical contact barrier | 1 | 48 inches x36 inches w/cutout |
| Secretaries Desk | physical contact barrier | 1 | 36 inches x36 inches w/cutout |
| Secretaries Desk | physical contact barrier | 1 | 60 inches x32 inches c/cutout |
| Secretaries Divider | physical contact barrier | 1 | 24 inches x32 inches NO CUTOUT |
| IN BOTH THE FULL OPEN AND HYBRID MODELS, THE TEACHERS MUST SHARE OFFICES B/C THERE IS NO WHERE ELSE FOR THEM TO GO IN THE SCHOOL WHEN NOT TEACHING: 36 | physical contact barrier | 36 | Each panel should 20 inches-24 inches wide and 30 inches -36 inches tall with movable stabilizing feet at the bottom (perhaps attach velcro to the bottom the stabilizing feet). |

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| PANELS | | | |
| Circulation desk | physical contact barrier | 1 | 36"x36" w/cutout |
| LMS's desk | physical contact barrier | 1 | 36"x36" w/cutout |
| SHS | | | |
| Front entrance desk, Continuing Ed, Athletics(Ticket Tables and AD desk) | physical contact barrier | 1 | 48 inches x36 inches w/cutout |
| LMC, APs, Nurse, WL/SS Para, Security, GLAs | physical contact barrier | 22 | 36 inches x36 inches w/cutout |
| Guidance Office | physical contact barrier | 7 | 24 inches x32 inches NO CUTOUT |

Estimated Cost: \$50,000