

**WESTPORT BOARD OF EDUCATION**

**SPECIAL MEETING**

**AGENDA \***

(Agenda Subject to Modification in Accordance with Law)

**SPECIAL NOTICE ABOUT PROCEDURES FOR THIS ELECTRONIC MEETING:**

Pursuant to the Governor's Executive Order No. 7B, there will not be a physical location for this meeting. This meeting will be held electronically and live streamed on westportps.org and shown on Optimum Government Access Channel 78 and Frontier Channel 6021. Emails to BOE members can be sent to BOE@westportps.org. Comments to be read during the public comment period must be submitted to the meeting's Googledoc during the submission period. Please see the following link for instructions and guidelines: [https://www.westportps.org/uploaded/Procedures\\_and\\_Guidelines\\_for\\_Public\\_Participation\\_in\\_Remote\\_Board\\_Meetings.pdf](https://www.westportps.org/uploaded/Procedures_and_Guidelines_for_Public_Participation_in_Remote_Board_Meetings.pdf). We will use our best efforts to read public comments if they are received during the public comment period and if they state your full name and address. Meeting materials will be available at westportps.org along with the meeting notice posted on the Meeting Agenda page.

**PUBLIC SESSION/ PLEDGE OF ALLEGIANCE**

7:00 p.m., Held Remotely Via Zoom Pursuant to Executive Order 7B

**ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION**

**PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)**

**MINUTES:** June 22, 2020, pages 1-3

**DISCUSSION**

- |   |                                      |
|---|--------------------------------------|
| 1. Update from the Coleytown Middle School Building Committee | Mr. Don O'Day                        |
| 2. Update from the School Reopening Committee                 | Dr. Anthony Buono<br>Mr. John Bayers |

**ADJOURNMENT**

\* A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m. The meeting can also be viewed on Cablevision on channel 78; Frontier channel 6021 and by video stream @www.westportps.org

**PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:**

- Public comment will be accepted via a Google doc and the comments will be read aloud at the meeting. A link will be provided on Monday, prior to the meeting.
- There will be no in-person public comment due to public health concerns.
- A maximum of 15 minutes will be provided for public comments.
- Comments on agenda items are limited to 1 minute each.

*It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or [eflug@westportct.gov](mailto:eflug@westportct.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.*

**WESTPORT BOARD OF EDUCATION  
Special Meeting**

**Board Members Present:**

Candice Savin            Chair  
Jeannie Smith        Vice Chair  
Elaine Whitney        Secretary  
Karen Kleine  
Vik Muktavaram  
Youn Su Chao  
Lee Goldstein

**Administrators Present:**

Anthony Buono        Asst. Superintendent, Teaching and Learning  
Elio Longo            Chief Financial Officer  
John Bayers           Director of Human Resources and General Admin.

**Administrators Absent:**

David Abbey, Interim Superintendent  
Tina Mannarino, Assistant Superintendent, Pupil Personnel Services  
Valerie Babich, Interim Director, Pupil Personnel Services

**PUBLIC CALL TO ORDER:** 6:08 p.m.

Held Remotely Pursuant to Executive Order 7B,  
via Zoom and Google Docs

**EXECUTIVE SESSION:** Discussion of Attorney-Client Privileged Communications Containing Legal Advice Regarding Board Policies and Related Student Privacy Matters

Candice Savin motioned at 6:08 p.m. to enter into executive session to discuss Attorney-Client Privileged Communications Containing Legal Advice Regarding Board Policies and Related Student Privacy Matters; seconded by Jeannie Smith and passed unanimously. All Board members were present; Elaine Whitney joined at 6:10 p.m.. At the invitation of the Board, the following individuals participated in the executive session: Anthony Buono, John Bayers, Natalie Carrigan and Jessica Richman Smith of Shipman & Goodwin. The executive session adjourned at 6:55 p.m.

**RESUME PUBLIC SESSION/PLEDGE OF ALLEGIANCE:** 7:01 p.m.

**ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION**

**PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS**

**MINUTES:** June 8, 2020

Elaine Whitney moved to approve the minutes of June 8, 2020; seconded by Jeannie Smith and passed unanimously.

## DISCUSSION

Update from the Coleytown Middle School Building Committee

Report on Distance Learning Survey

Update from the School Reopening Committee

## DISCUSSION/ACTION

Authorization to Sign Contracts

**Be it resolved, that the Board of Education authorizes Elio Longo, Chief Financial Officer, to sign contracts on behalf of the Board of Education, effective July 1, 2020 through June 30, 2021.**

**MOTION:** Candice Savin  
**SECOND:** Vik Muktavaram  
**RESULT:** Passed Unanimously  
**VOTE:** 7-0

Grant to Chief Financial Officer of Emergency Purchasing Power and Waiver of Competitive Bidding Requirements for Personal Protective Equipment

**Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education grants Elio Longo, Chief Financial Officer, emergency purchasing power and waiver of competitive bidding requirements for personal protective equipment and information technology equipment in quantities to be determined by the Chief Financial Officer, for the period from June 22, 2020 through August 31, 2020, said purchases not to exceed \$400,000.**

**MOTION:** Elaine Whitney  
**SECOND:** Jeannie Smith  
**RESULT:** Passed Unanimously  
**VOTE:** 7-0

Second Reading of the Following Policies and Regulations:

- Policy 4138/4238 Non-School Employment (new) ,
- Regulation 4138/4238 Non-School Employment (revised),
- Policy 4151.5/4215.5 Legal and Civic Duties (revised),
- Policy 4118.24 Staff/Student Relations/Non-Fraternization (revised).

**Be it resolved, that upon the recommendation of the Superintendent of Schools, the Board of Education approves:**

- ***The creation of policy 4138/4238 Non-School Employment;***
- ***The amendment of policy 4151.5/4215.5 Legal and Civic Duties; and***

- ***The amendment of policy 4118.24 Staff/Student Relations/Non-Fraternization.***

**MOTION:** Karen Kleine  
**SECOND:** Jeannie Smith  
**RESULT:** Passed Unanimously  
**VOTE:** 7-0

**ADJOURNMENT:** Vik Muktavaram moved to adjourn at 8:58 p.m.; seconded by Karen Kleine and passed unanimously.

Respectfully submitted,

Elaine Whitney, Secretary, Board of Education  
(minutes written by Lisa Marriott)