

**Meeting Minutes – Open Session  
Meeting of the Board of Directors  
Pine Lake Preparatory, Inc.  
Tuesday, May 25, 2021**

**Attendees:** Bill Aull, Jessica Bronzert, Katie Davidson, Emily Fowler, Ed Haynes, Lauren Millovitsch, Caroline Mones and Jason Yanni

**Absent:** Jeremy Shook

**School Leadership Present:** Andrew Mocerri, Tim Hoffman, Sam Ranallo, Lori Reuter, Lauri Schatz,

**1. Call to Order and Attendance: (6:30 pm)**

- 2. Conflict of Interest Reminder per NCGS 138A-15(e):** *In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

There is no conflict of interest.

**3. Mission, Vision & Values Moment (6:31 pm) – Dr. Eduardo Haynes**

**4. Public Comment: (6:34 pm)**

Natalie Miller Doster  
Sara Thomas  
John Maloney  
Andrea Canady  
Lauren Turner  
Stacey Gorham  
Pamela Frost-Shirley

**5. Board Business (6:47 pm)**

a.) Approval of Meeting Minutes – Jason Yanni and Katie Davidson

1. Approval of Meeting Minutes from the April 28<sup>th</sup> Open Session
2. Approval of Meeting Minutes from May 5<sup>th</sup> Open and Closed Sessions

*Move to motion made by: Jason Yanni*

*Second motion made by: Ed Haynes*

*Motion passed: Yes*

*Anyone abstained: No*

**6. Financial Matters (6:49 pm) – Sherri Fletcher and Andrew Mocerri**

- a.) April 2021 Dashboard
- b.) April 2021 Capital Campaign Update
- c.) ESSER II and ESSER III Update

d.) Lower School iPad Purchase (For Approval)

The Board approves up to \$51,000 for the purchase of Lower School iPads and cases for the lower school annual refresh for the 2021-2022 school year.

*Move to motion made by: Jason Yanni*  
*Second motion made by: Jessica Bronzert*  
*Motion passed: Yes*  
*Anyone abstained: No*

e.) Participate Contract for Lower and Middle School (For Approval)

The Board approves \$34,900 for the middle school Participate Spanish Immersion Program in the 2021-2022 school year.

*Move to motion made by: Jason Yanni*  
*Second motion made by: Emily Fowler*  
*Motion passed: Yes*  
*Anyone abstained: No*

**7. Board Matters (7:00 pm) – Board Members**

a. Draft Annual Operating Plan Goals

The Board went over the 2020-2021 goals and draft 2021-2022 goals for the year ahead which will be discussed and finalized at the June Board retreat.

**8. Administrative Matters (7:52 pm) – Andrew Mocerri**

a.) Good News (Shelly Sims, Sam Ranallo, Tim Hoffman)

b.) Summer Academic Supports

c.) 2021-2022 School Start Dates

The 2021-2022 Bell Schedule was shared with the Board and will be shared with the community via the Pride Post.

**9. Executive Session (8:10 pm):** Motion to move into Executive Session b. § 143-318.11(a)(6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

*Move to motion made by: Jason Yanni*  
*Second motion made by: Jessica Bronzert*  
*Motion passed: Yes*  
*Anyone abstained: No*

**10. Resumed Open Session (9:31 pm):** *I move that the minutes of the closed session held on (05/25/2021) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*

*Move to motion made by: Jason Yanni*

*Second motion made by: Emily Fowler*  
*Motion passed: Yes*  
*Anyone abstained: No*

**11. Vote as needed basis on items in Executive Session (9:32 pm)**

The Board approves the hiring of Tania Garcia ... for Spanish teacher in the Upper School.

*Move to motion made by: Jason Yanni*  
*Second motion made by: Emily Fowler*  
*Motion passed: Yes*  
*Anyone abstained: No*

The Board approves the hiring of Laurie Sepulveda for Spanish teacher in the Upper School.

*Move to motion made by: Jason Yanni*  
*Second motion made by: Emily Fowler*  
*Motion passed: Yes*  
*Anyone abstained: No*

The Board approves the hiring of Suzanne Forrest for Mathematics teacher in the Upper School.

*Move to motion made by: Jason Yanni*  
*Second motion made by: Lauren Millovitsch*  
*Motion passed: Yes*

The Board approves the Executive Director's MICP for Andrew Mocerri for the 2020-2021 school year.

*Move to motion made by: Jason Yanni*  
*Second motion made by: Emily Fowler*  
*Motion passed: Yes*  
*Anyone abstained: No*

The Board approves an additional bonus for Andrew Mocerri for the 2020-2021 school year.

*Move to motion made by: Jason Yanni*  
*Second motion made by: Emily Fowler*  
*Motion passed: Yes*  
*Anyone abstained: No*

**12. Adjourn (9:35 pm)**

*Move to motion made by: Jason Yanni*  
*Second motion made by: Bill Aull*  
*Motion passed: Yes*  
*Anyone abstained: No*