

Director of Operations Report

Zero-Turn Mower - \$13,444.64

Stadium Lighting Project - Football Light Posts

Replace 8 Ballasts and lamps - \$15,970.00

Replace all lamps and ballasts - \$53,130.00

Replace Existing Fixtures with LED fixtures - \$205,800.00

Bleacher Inspections and Repairs - \$23,600.00

Parks and Rec/HKYFS Proposed Locations

HK Parks and Rec -

Locations: John's office, some space in the copy room for their copier/equipment, small space in the main office if necessary. Also discussed them renting a storage container for large storage.

HKYFS -

Two offices and some space on the bottom floor of the HKHS library. One A wing classroom. HKYFS is investigating having walls built in the classroom and also one space in the library. They will also need a fob/code system for direct entry to the library space.

Tecton Facilities Study

Received DRAFT contract from Tecton. All 3 phases of the RFP were included. I notified/reminded Tecton that only the Facilities study was approved. They sent me a revised contract today (July 12, 2021) that only included the phase that was approved by the BoE which I have signed and returned.

Tecton previously sent us a list of requests like electric bills, blueprints, etc. We have compiled the requests and will be sharing them with Tecton where we can digitally, but some things will need to be viewed in their visits if we don't have them electronically. We are beginning to coordinate their visit dates now. Tecton will also be reaching out to administrators to schedule meeting dates to discuss their buildings.

HKHS Pole Vault Pit

Tom Hibbard has been trying to reach the manufacturer of the pit so they can offer up suggestions to resolve the lip of the cover or suggest a replacement solution. With no replies from them to calls or emails, he put together a letter and mailed it to them (included here).

OWI feels they have completed the project with the materials and specifications as specified by the architect. I have attached OWI's latest email. Tom Hibbard has not replied as of yet.

I talked with Bob Camillo (Owner of OWI) and OWI feels they have done everything to the Architect's specifications and, if there is a flaw, it is a flaw in the Architect's design. I am going to schedule a call with him and Peter to discuss OWI's stance on the issue and possible next steps.

Public WiFi at HKHS and KES

I worked with CEN to install open public WiFi at HKHS and KES. At HKHS, the WiFi can be accessed behind the school in the field and tennis court area as well as part of the parking lot. At KES, the Public WiFi can be accessed outside the front of the school and parking areas.

CT Dept. of Emergency Services and Public Protection School Security Grant

I submitted the School Security Grant application for HKIMS, KES and BES to add and update their security cameras internally and externally at BES (11) and KES (17) and internally at HKIMS (25).

The total for BES was \$33,582.50. If awarded and approved, Haddam has a reimbursement rate of 41.48% so \$13,930.02 would be reimbursed making the cost for BES total \$19,652.48.

The total for KES and HKIMS was \$105,936.74 (KES \$41,634.56 and HKIMS \$64,302.18) If awarded and approved, Killingworth has a reimbursement rate of 32.53% so \$34,461.22 would be reimbursed making the cost for KES and HKIMS total \$71,475.52.

If awarded and approved by the BoE, the district total would be \$139,519.24 with a reimbursement of \$48,391.24 so total expenditures would be \$91,128.00. The work would need to be completed by June 30, 2023.

KES PreSchool Playground

Original installation was set for June 28, 2021. With COVID related delays, the playground is now scheduled to be shipped the week of July 26th and an install date will be determined pending no more shipping delays.



HIBBARD & ROSA ARCHITECTS, L.L.C.

100 RIVERVIEW CENTER - SUITE 272 – MAIN STREET
MIDDLETOWN, CT 06457

June 21, 2021

Name
UCS, Inc
511 Hoffman Road
Lincolnton, NC 28029

RE: Recessed pole vault box and cover, Haddam-Killingworth High School,
Higganum, CT

This letter is written to formally inform you of an ongoing performance problem with a recent installation of UCS recessed pole vault box and cover at the Haddam Killingworth High School Field House, Higganum, CT

In the fall of 2020 a recessed pole vault box and cover (UCS model # 711-1200 & 711-1400) was installed as part of the Haddam Killingworth High School Field House renovation. Once the recessed pole vault box was installed and the concrete had cured a poured urethane floor was installed. The recessed pole vault cover also had the urethane flooring applied to match the flooring.

Shortly after the installation of the poured urethane flooring on the recessed pole vault cover the urethane flooring at the tapered end of the pole vault cover started to curl upward and started to separate from the pole vault cover. As a consequence the poured urethane flooring applied to the pole vault cover is no longer level with the surrounding floor surface. The resultant difference in height between the pole vault cover and the surrounding floor surface has created a trip hazard and safety issue for students, faculty and members of the community who utilize this facility.



Corner of cover lifting

Our office along with contractor's project manager have attempted to contact a representative for your company to address potential solutions to this problem without success. Our Office along with the contractor and the School administration are anxious to find a corrective action to resolve the safety hazard that currently exist

We look forward to hearing from you regarding this matter. Please contact my office at your earliest convenience.

Sincerely,

Thomas F. Hibbard
Architect, Member

Hibbard & Rosa architects, L.L.C.
100 Riverview Center, Suite 272
Main Street
Middletown, CT 06457
Cell: (860) 961-2107
e-mail: tom@hra.bz



John Mercier <jmercier@rsd17.org>

Haddam Gym

Will Benoit <will@owicontractors.com>

Mon, Jul 12, 2021 at 7:42 AM

To: "tom@hra.bz" <tom@hra.bz>, John Mercier <jmercier@rsd17.org>

Good morning,

Here is where we are still at:

OWI installed the approved material but there appears to be a flaw with the application. Repeating the same process leads us to believe the same situation will occur again. We have not received a direction as how to proceed in a corrective manner nor been directed to install a new design/application.

Hibbard & Rosa Architects have sent a letter to the manufacturer of the product and have not heard a response.

Please inform how we are to proceed?

Will Benoit

Project Manager

OWI Contractors, LLC

125 Masarik Avenue

Stratford, CT 06615

203-908-3545 X108

203-870-6630 (F)

www.owicontractors.com

AA/EOE

A Woman Business Enterprise

From: tom@hra.bz <tom@hra.bz>
Sent: Thursday, July 8, 2021 7:52 AM
To: Will Benoit <will@owicontractors.com>
Subject: RE: Haddam Gym

Will,

Sent a registered letter out over a week ago. Have not received a reply yet.

Thomas Hibbard

Hibbard & Rosa Architects

100 Riverview Center – Middletown, CT – 06457

Cel: (860) 961-2107

Tel: (860) 346-1809 (ext. 701)

From: Will Benoit <will@owicontractors.com>
Sent: Thursday, July 8, 2021 6:23 AM
To: John Mercier <jmercier@rsd17.org>
Cc: Tom Hibbard <tom@hra.bz>
Subject: RE: Haddam Gym

Tom,

Besides hearing back from the manufacturer, do we have any direction as how to proceed at this point?

Will Benoit

Project Manager

OWI Contractors, LLC

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AA/EOE

A Woman Business Enterprise

From: John Mercier <jmercier@rsd17.org>
Sent: Wednesday, July 7, 2021 11:53 AM
To: Will Benoit <will@owicontractors.com>
Cc: Tom Hibbard <tom@hra.bz>
Subject: Re: Haddam Gym

Checking on progress. Any news from the manufacturer? Wouldn't this be covered by our warranty to get it resolved?

Thanks

John

On Wed, Jun 23, 2021 at 9:21 AM Will Benoit <will@owicontractors.com> wrote:

Tom,

Please call me when you see this email at the telephone number below.

Regards,

Will Benoit

Project Manager

OWI Contractors, LLC

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AA/EOE

A Woman Business Enterprise

From: John Mercier <jmercier@rsd17.org>

Sent: Wednesday, June 23, 2021 9:05 AM

To: Will Benoit <will@owicontractors.com>

Cc: Tom Hibbard <tom@hra.bz>

Subject: Re: Haddam Gym

Hi Will -

At the last Facilities Meeting, the Board members felt that OWI bid the project and was accepted and has not completed the project since we have been left with a tripping hazard, not only in the gym but in the track itself. They decided to pay the smaller bill but hold the Retainage until the project is completed successfully and we have a completely usable gymnasium.

John

On Wed, Jun 23, 2021 at 8:35 AM Will Benoit <will@owicontractors.com> wrote:

Tom,

Can you confirm you've had no success reaching out to the manufacturer for support and thus have sent your letter? When we spoke the other day, you said John was aware of this and that you were going to send out the letter for official notice. Per contract, can you confirm OWI has supplied and installed the specified product and that it is simply not workmanship of our subcontractors installation that is causing the issue but rather the application itself?

John – What is the status of the balance of funds?

Thank you,

Will Benoit

Project Manager

OWI Contractors, LLC

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Stratford, CT 06615

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203-870-6630 (F)

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AA/EOE

A Woman Business Enterprise

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John Mercier

Director of Operations, RSD 17

jmercier@rsd17.org

This is a staff email account managed by Region 17 Public Schools. This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender.

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John Mercier

Director of Operations, RSD 17