

Brownsville Independent School District Workplace Exposure Assessment Checklist

Transportation Department Mechanic Garage Date:	In Place Yes/No		Maint. Request Number:	Pg. 1 Complete Date:
Inspector:		Remarks:		
1. Garage Area:				
• Retractable air hose/elec. cords				
• Hydraulic jacks/oil/ton cap. rate				
• Grinder//brush/ wheel/glasses		Guards and Tool Holder to 1/8 inches		
• Fire Extinguisher & signs				
• Electrical Cords/frays				
• Electrical Panel box/switches		Clear of obstructions		
• Hydraulic press/anchored/PPE				
• Wash parts tank/gloves/glasses				
• Spill containment for oils/MSDS				
• Chemical storage/I.D./MSDS				
• Welding cylinders secured/capped				
• Table vise/anchored/worn teeth				
• Ladders				
• Retractable trans./motor oil hoses				
• First Aid Kit		Completely full		
• Jack stands condition				
• Walkway clear		Four feet wide minimal		
• Exit Signs/Lights/doors				
• Hand tools condition				
• Air compressor/belts/guarding				
• Walkway markings				
• Garage lights				
• Eyewash station clean		Last inspection		
• Wheel chocks				
Comments:				

Transportation Department Mechanic Garage	In Place Yes/No	Remarks:	Maintenance Request Number:	Pg. 2 Complete Date:
2. Mechanic Garage Area:				
• Chains/links				
• Freon tanks/hoses/valves				
• Robinair/AC/switches/hoses				
• Antifreeze/trans./motor oil tanks				
• Overhead Doors				
• Housekeeping				
Comments:				
3. Battery Charging Area:				
• Fire Extinguisher and Signs				
• Charging cables clean				
• PPE/gloves/apron/face shield				
• Housekeeping				
• Ventilation				
• Battery caps uncapped				
Comments:				

Transportation Department Mechanic Garage:	In Place Yes/No	Remarks:	Maint. Request Number:	Pg. 3 Complete Date:
4. Parts Room Area:				
• Exit signs/lights/doors				
• Walkways clear from trip hazards				
• Walkways marked/visible				
• Parts rack storage orderly				
• Chemicals in fire proof cabinets				
• Housekeeping				
• First Aid kit/fire extinguisher				
• Step ladders/pallet jacks				
Comments:				
5. Outside Bus Barn Area:				
• Parking area/pavement condition				
• Outside caliche parking area				
• Condition of premise fencing				
• Soil contamination				
• Fire Extinguisher				
Comments:				

Transportation Department	In Place Yes/No	Remarks:	Maint. Request Number:	Pg. 4 Complete Date:
6. Tire Shop Area:				
• Tire changer anchored				
• Condition of air hoses				
• Wheel rim restraining device				
• Air jacks				
• Condition of impact/hand tools/PPE				
• Housekeeping				
• Cage secured/locked				
Comments:				
7. Upholstery Department:				
• Condition of sewing machine/needles/PPE				
• Extension cords		Check for trays		
• Hand tools/materials				
• Overhead lighting				
• Housekeeping				
Comments:				
8. Outside Gas/Diesel station:				
• Fire extinguishers				
• Emergency shut off switches				
• Security Lights				
• Waste cans in place				
• Housekeeping				
Comments:				

Transportation Department	In Place Yes/No	Remarks	Maint. Request Number:	Page 5 Complete Date:
9. Glass Shop				
• Condition of hand tools				
• Safety glasses/mesh gloves/PPE		Employee use		
• Housekeeping				
• Equipment storage after hours				
• First Aid kit				
Comments:				
10. Body Shop:				
• Respirator masks		Employee use		
• Overhead lighting				
• Fire extinguisher				
• Chemical storage				
• Housekeeping				
• Condition of hand tools				
• First Aid kit				
Comments:				
11. Video Storage Room Area:				
• Lighting				
• Video storage shelving				
• Walkway clear				
• Inventory doors closed/locked				
• Housekeeping				
• Fire extinguisher				
Comments:				

Transportation Department	In Place Yes/No	Remarks	Maint. Request Number:	Pg. 6 Complete Date:
12. Employee Break room:				
• Refrigerator		Clean?		
• Housekeeping				
• Water cooler		GFCI protected?		
• Microwave & sign		Clean?		
• Lighting				
• Exit doors/signs				
• Fire extinguisher and signs				
• Electrical cords		Frayed?		
• Rest rooms clean				
• First Aid kit				
• Floor clean				
Comments:				