

Lincoln Elementary PTA Meeting Minutes:
5/12/2021, 6:30pm

Due to COVID-19 guidance, this meeting was held virtually since in person meetings are not allowed during the pandemic

Attendees: Amanda Babst, Ronald Kitsko, Ms. Damp, Maggie Frey, Erin Gentzel, Erin Davies, Brian Davies, Rudi Muenster, Erin Rutter, Lorraine May, Heidi Ghildyal, Anna Rutledge, Katie Mikita, Erin Rutter, Don Prosser, Laura Young, Elizabeth Shestak

- I. Call to order: 6:32pm
- II. Approval of April Minutes
 - a. **Erin Gentzel motioned first; Erin Davies motioned second. Approved.**
- III. Executive Committee Reports
 - a. President: (Amada Babst)
 - i. Thanks to Erin Davies for work on Yearbook and Lorraine May/Erin Gentzel for Teacher Appreciation Week
 - b. First VP: (Erin Gentzel)
 - i. School supply ordering site is live, email coming out to families soon
 - c. Third Vice President (Erin Davies)
 - i. The yearbook and 5th grade memory books are complete and will be shipped to the school at the end of this month.
 - ii. Garden Committee is meeting this Saturday to do some planting.
 - d. Mr. Kitsko
 - i. Will be in contact with Erin Davies regarding yearbook/memory book distribution
 - ii. PSSAs/standardized testing ongoing this week
 - iii. 5th grade field day planning is in the works
 - e. Corresponding Secretary (Erin Rutter)
 - i. Nothing to report
 - f. Recording Secretary (Courtney Deemer)
 - i. Not present; notes taken by Erin Davies
 - g. Treasurer (Rudi Muenster)
 - i. Ending balance as of May 5th is \$21,738.15; \$1,000 in checks to be cashed; likely year end expenses include: yearbook, memory book, 5th grade farewell, staff appreciation, garden club, murals, and Ag Lab; teacher stipends still available and due June 30th
 - ii. **Approval of 2021-2022 budget – Heidi Ghildyal motioned first; Brian Davies motioned second. Approved.**
 - h. Historian (Heidi Ghildyal)
 - i. Nothing to report
- IV. Teacher Representative (Ms. Damp)
 - a. Thank you for Teacher Appreciation week events
 - b. Mural committee to have more details next week, and fundraising fliers coming out soon
- V. Lincoln Committee Reports
 - a. Audit Committee: Audit findings for the 2019-2020 school year were presented; Amanda Babst read letter written by the audit committee (Laura Young and Lourdes Cano); audit was completed 3/21/2021 and signed by Katie Baucco (treasurer at the time) and Amanda Babst
- VI. New Business
 - a. None
- VII. Old Business
 - a. New board members will start their roles on June 1st – thanks to those leaving!
- VIII. Adjournment: 6:53pm