

My student _____ was absent/tardy on _____ because of:
Student Name *Date(s)*

Check one:

- Illness/Injury/Quarantine
- Family Emergency
- Required Court Attendance
- Death in Family
- Healthcare Appointment

Other (please specify): _____

Signature of Parent/Guardian _____ Date Submitted _____

Teacher Name _____ Date Received _____ Teacher Initials _____

*Please Note: Absences for which a signed excuse is not received within 3 days of student's return will remain UNEXCUSED.

FOR SCHOOL USE ONLY:
Absence Determined to be Excused _____ Unexcused _____ By _____



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