

APPENDIX II: MACLAY SCHOOL DRIVING AND PARKING PERMISSION FORM

POLICIES:

1. Each car that is regularly parked on campus is required to display a Maclay School parking permit tag on its rearview mirror. In order to obtain a parking permit tag, students must turn in the Driving and Parking Permission Form (see next page) to the school Resource Officer, which must be signed by the student AND the student's parent. Security will then issue a parking permit tag.
2. Students who do not obtain a parking permit tag within the first two weeks of classes may be subject to disciplinary action. The one exception will be a student who has just turned 16 and begins to drive to school. In that case, the student will have two weeks from the date of his/her birthday to obtain a parking permit tag.
3. Each vehicle regularly parked on campus must have a parking permit tag displayed at all times on the driver's rearview mirror. If a student alternates vehicles, he or she must register each vehicle and display the parking permit tag according to these policies.

ASSIGNED PARKING AREAS:

1. Seniors park beside the Webster Center.
2. Juniors and sophomores park on the Dining Hall side of campus, with juniors closer to the Dining Hall and sophomores closer to the back gate.
3. Do not park on the gravel area across the road from the parking area; the gravel is reserved for parking school buses.
4. ALL PAVED SPACES BESIDE THE CARTEE GYM, DINING HALL AND FIELD HOUSE, AS WELL AS ALL AREAS IN FRONT OF THE LOWER AND MIDDLE SCHOOL BUILDINGS, ARE RESERVED FOR FACULTY MEMBERS OR VISITORS TO CAMPUS.

PLEASE NOTE: Driving on campus is a privilege, not an inalienable right. Students who do not observe designated parking areas, who fail to register their vehicles for a parking permit tag, or who violate campus speed limits will lose their driving privilege. Please see the section on parking and driving in the Maclay Upper School Handbook for Parents and Students for more rules/regulations.

MACLAY SCHOOL DRIVING AND PARKING PERMISSION FORM

PRINT NAME OF STUDENT: _____ GRADE: _____

- I, _____, hereby give permission for my son/daughter
(Print Name of Parent/Guardian)
to operate a motor vehicle on the Maclay School campus or as transportation to and from Maclay School.
- It is further agreed that the student driver has a valid unrestricted Florida Driver's license and is covered by valid liability insurance with bodily injury limits of at least \$50,000/100,000.
- By signing this agreement, I, as parent/guardian, do absolve Maclay School and/or its faculty from any liability arising from the use of the vehicle by the student.

The following regulations to this agreement apply:

- The student will turn in this form and receive a Maclay School parking permit tag, which will be displayed at all times on the rearview mirror of the vehicle.
- All vehicles regularly driven to Maclay School need to be registered. If the student gets a new or begins using a different car, that vehicle needs to be registered with the school at the time of the change. If the tag information for a vehicle changes, the student must inform the school of the new tag number.
- Students must park in the assigned areas. Students who violate this requirement or campus speed limits (15 mph) may lose the privilege of driving on campus.
- Any student who regularly rides to Maclay School as a passenger with the student driver shall have written parent permission on file in the Upper School Office.
- Students must check out properly when leaving before the end of the school day. Students found to be truant will be suspended.
- This agreement will be in effect for the duration of the student's enrollment in Maclay School unless or until the parent notifies the school in writing of a change in the agreement.

Please see the section on parking and driving in the Maclay Upper School Handbook for Parents and Students.

SIGNATURE OF PARENT / DATE

SIGNATURE OF STUDENT / DATE

Description of vehicles covered by this permission:

MAKE	MODEL	COLOR	LICENSE TAG NUMBER