



ST ANDREW'S SCHOOLS

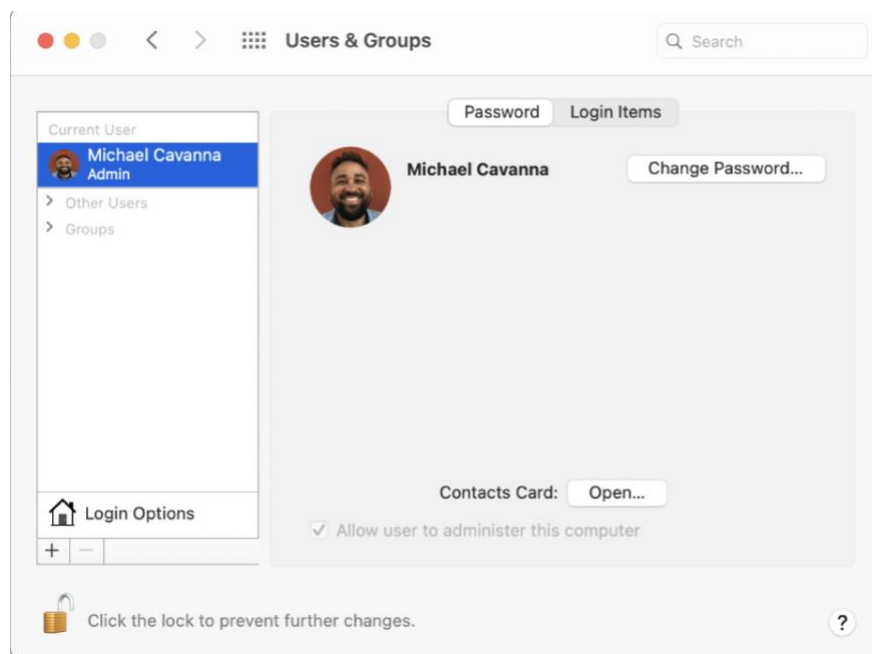
THE PRIORY ♦ THE PREP ♦ THE PRESCHOOL

Instructions for Computer Registration 2021-2022

This year, computer registration is required for all **new and returning** students prior to the start of the school year. Follow the instructions below before you come in for registration:

1. Create an **administrator** temporary account with the password abc123
2. If you need help creating the account please refer to the instructions below.
3. Make sure you do not save any data on this account as it is only for us to be able to create our own account without gaining access to your own account.
4. Once you have created the account, you are ready to drop off your computer in the activity room on your assigned day. Note: Internet access will only be granted after the computer is registered.

If you choose not to create a temporary account, and would rather we use your existing admin account, please know that although we do not make any changes to your data, we are not responsible for any data loss or other alterations that may occur to your account.



1. On your Mac, choose Apple menu  > System Preferences, then click Users & Groups.

If the lock at the bottom left is locked  , click it to unlock the preference pane.

Click the Add button  below the list of users.

2. Click the New Account pop-up menu, then choose **Administrator**.
3. Enter **Temp** for the new user. An account name is generated automatically.
4. Enter **abc123** for the password, then enter it again to verify.
5. Click Create User.

<https://support.apple.com/guide/mac-help/set-up-other-users-on-your-mac-mtusr001/mac>