

Westport High School Media Center
MLA Format

NAME: _____ **DATE:** _____

TO CHECK:	SELF EVALUATION	PEER EVALUATION	TEACHER EVALUATION	POSSIBLE POINTS
Times New Roman, size 12				5
Double-spaced, no extra spaces				5
Margins 1" all around				5
Writer's last name and page # is ½ " from top right of every page (Header)				5
Heading in proper format at top left: Name Teacher Class Day Month Yr				5
Title is centered, with no additional emphasis or spacing				5
Each Paragraph is indent ½ "				5
Parenthetical references clearly link to sources listed in Works Cited				20
Parenthetical references are in proper format				10
Last page is separate with Works Cited centered at top				5
Citations are listed in alphabetical order				5
Citations are in correct format for each type of source				20
Citations are double-spaced with hanging indentations				5

TOTAL POINTS EARNED: _____