



July 2021

TO: Parents of Students in Grades JK - 6

FROM: Mrs. Jennifer Bandy, Principal, Grades JK - 2

Mrs. Tasha Holliday, Principal, Grades 3 - 6

We are looking forward to seeing your children soon. Please read the following information carefully; there are changes from previous years. This information should be helpful as you plan for the first day of the 2021-2022 school year. Additional information regarding updated policies and procedures for the new year will be sent to you before school begins.

Orientation Sessions and Open House Plans for NEW Students/Families

Early Childhood Division New Student/Family Orientation and Open House Information:

Orientation for all **NEW JK** (formerly K4) and **NEW** Kindergarten (formerly K5)-Second grade students and their parents is on Monday, August 9, at 8:00 am in the Worship Center at Briarwood Presbyterian Church. Parents, please drop off students in their classroom at 7:45 am prior to coming to the Worship Center. The students will remain in their classrooms with their teacher during the parent orientation time. Parents will pick up their child at 8:30 am following the orientation session.

Elementary Division New Student/Family Orientation and Open House Information:

All students and parents **new** to Briarwood in **grades 3 - 6** should meet on Monday, August 9, at 8:45 am in the Worship Center at Briarwood Presbyterian Church. Both parents and students will attend this session. New families will have the opportunity to visit your child's classroom following the orientation session at 9:15 am.

Open House for Returning K-6th Grade Students/Families

Returning students in K-6th grade and their parents are invited to visit their 2021-2022 classrooms and meet their teacher at an Open House on Monday, August 9th. Please see your assigned time to visit your classroom on the provided schedule.

Schedule for Monday, August 9 Orientation and Open House

This event is an opportunity for parents and students to visit classrooms, meet your teacher and pick up supplies.

For NEW students and Families:	
Classroom drop off of all JK students/families, and all New K-2nd grade students/families	7:45-8:00
Early Childhood New Family Orientation for parents of: All JK students, and NEW K-2nd students- Church Worship Center	8:00-8:30
Elementary Division (3rd-6th Grade) New Family/Student Orientation- Church Worship Center	8:45-9:15
Elementary New Family/Student classroom visit (3rd-6th grade)	9:15-9:30
For RETURNING students/families: If your LAST NAME begins with:	Please drop by your classroom for a brief visit during this assigned time:
A, B,	9:30-10:15
S	10:15-11:00
G, H	11:00-11:45
Break/Lunch	11:45-12:15
I,J,K,L	12:15-1:30
E, M, N, O	1:30-2:15
P, Q, R, T, U, V	2:15-3:00
C, D	3:00-3:45
F, W, Y, Z	3:45-4:30

First School Day

Tuesday, August 10- **All** students in JK-6th grade will begin school today. All students should be in uniform starting today. Uniform information can be found on the school website.

Orientation for Parents of Third Graders

Orientation for **parents of third grade** students will be on Tuesday, August 17, from Noon-1:00 pm in the church fellowship hall. This will be a LUNCH AND LEARN orientation to the Elementary Division with Mrs. Holliday. More details to come.

Back to School Night and Classroom Orientations

We will host our Back to School Night and classroom orientation event for parents of students in JK-6th grade on Thursday, August 26, at 6:30 pm. More details will be sent soon.

School Hours

8:00-12:45 - **JK and K students enrolled in the half day program**

8:00 AM - 2:20 PM - **Full Day JK, K, TK, 1st, and 2nd Grade students**

8:00 AM - 3:00 PM - **Grades 3-6**

It is our goal this year to have EVERY student in their classroom, seated, and ready to go by 8:00 am! Instruction begins at this time! This means that you will need to arrive on campus BEFORE 8:00 am to allow your child ample time to exit your car and get to their classroom. Please consider your early morning schedule, commute, and routine to help us meet this goal to have every student in their seat ready to learn by 8:00 am each day!

***Please remember that we have a LATE START day every THURSDAY. School will begin on Thursdays at 8:45 am. Carpool begins at 8:15 am. Early Care is available for students starting at 7:00 am. Students arriving between 7:00-7:20 will be charged a small fee and no fee will be charged to students who arrive between 7:20-8:15 am. See more information on the Late Start Information Sheet found in this packet.**

Before and After School Supervision

The school provides supervision of students from 7:00 AM - 5:30 PM on each regular school day.

All students arriving at school between 7:00 AM and 7:30 AM are to report to the gymnasium. Before School Supervision (Early Care) begins at 7:00 AM for students who need to arrive before 7:20 AM. The charge for this service is \$12.00 per month per family if the student(s) arrives before 7:20 AM one or two days a week and \$20.00 per month per family if the student(s) arrives early on three-five days per week. **If your child(ren) will need this early care**

supervision from 7:00 am-7:20 am for the upcoming school year, please email Mrs. Holliday (tholliday@bcsk12.org) to sign them up for this service. ***On Thursday late start mornings, any student arriving between 7:00-8:10 should report to the gym lobby. Please drop off students in the side/gym carpool area on Thursday mornings between 7:00 am and 8:10 am.** See the Late Start Reminder document for more information.

At 7:30, students are dismissed from the gym to report to their classrooms. (*On Thursday morning late start days, students will be dismissed to classrooms around 8:10 am.)

Carpool procedures will be posted with this summer information. Please be sure that you take time to read and understand this information regarding our morning and afternoon carpool lines. Each family will be mailed new carpool number cards for the upcoming school year. Each returning family's carpool number will remain the same. The 2021-2022 large-sized carpool numbers must be used for carpool. The large or pocket-sized carpool card may be used for indoor dismissal procedures. Additional carpool number cards may be ordered in the school office for a nominal fee.

Students who are not picked up by the end of their carpool time are required to go to The Lion's Den after school care program.

After School Supervision for Students

Grades 1, 2, full day JK and full day K and TK: 2:20 PM - 3:00 PM. Delayed Carpool Care Service-The school offers this service at no charge to families who, because of the grade placement of their children, would have to make two trips to school in the afternoon. It is also provided as a service for families involved in carpool arrangements.

To enroll a child, for this service, please fill out the Delayed Carpool Care Service form and return by August 2. This study hall is provided only for carpool purposes. **The form can be found on the school website-refer to the link in this email.**

Grades 1, 2, full day JK, full day K and TK: 2:20 PM-5:30 PM. After school supervision, known as "The Lion's Den", is provided as a service for parents who work outside the home and cannot pick up their children when school is dismissed or for parents who have special travel or transportation needs. Program costs, specific guidelines about the program, and an enrollment form can be found in the summer information packet. To enroll your child, complete and submit the Lion's Den form by August 2. **The form can be found on the school website-refer to the link in this email.**

Grades 3-6: 3:00 PM - 5:30 PM. After school supervision, now known as "The Lion's Den", is provided as a service for parents who work outside the home and cannot pick up their children when school is dismissed or for parents who have special travel or transportation needs.

Program costs, specific guidelines about the program, and an enrollment form can be found in the summer information packet. To enroll your child, complete and submit the Lion's Den form by August 2. **The form can be found on the school website-refer to the link in this email.**

Physical Education Attire

All students (JK-6th grade) will wear school uniforms for physical education classes. Girls in grades JK-6th grade are required to wear cartwheel/modesty shorts under their dresses, jumpers, or skirts. All students in grades JK-6th are required to wear athletic shoes that provide support for the ankles and cushioning for the feet that are designed for athletics. However, students may participate when wearing other types of tennis shoes, or sneakers. Shoes must fit well and stay on the feet with Velcro or tie during activity. Socks are required. The following shoes are not appropriate for physical education activities: slip-on moc and clog style, Mary Jane or sandal style shoes, flip-flops, Wallabies or Sperrys types, Crocs or Croc type, boots, Five Fingers or any Treksport types, or any shoe with a heel.

Dress Code/Hair

The Dress Code Guidelines for 2021-2022 can be found on the school website. The Lower School students are required to wear school uniforms from Land's End. Students are expected to be in compliance with the Dress Code Guidelines beginning on the first day of school, August 10th.

School Supplies

Please note that we have ordered all classroom supply packs for all Early Childhood and Elementary students, and we will have them ready for them on the first day of class. The charge for these items will be reflected on your June statement. In some grades, you may be required to purchase a few additional supplies. Please refer to the school supply information sheet in this packet for details.

All students need to purchase a pair of headphones for the tech lab and classroom use. Please click here to see the informational flyer with more details about headphones...[Headphone Information](#)

School Calendar

We encourage you to take a look at the calendar for the 2021-2022 school year. Please be aware that specific details regarding some events are still being reviewed and developed and more information will be shared. **The calendar can be found on the school website-refer to the link in this email.**

Classroom/Teacher Assignments

Information about the classroom/teacher assignment for your child will be available on FACTS/Renweb by August 6 after 5:00 pm.

Shuttle Bus

Please check the website for information related to the Shuttle Bus. Please note the shuttle bus times are the same each morning, including our Thursday Late Start Day.

Health and Medical Information

All students must have an updated immunization form on file by the first day of school. Please be sure all immunizations are up to date. Please contact our school nurse, Erin Robertson, for questions. (erobertson@bcsk12.org)

If your child will need to keep prescription medications at school this year, our nurse will schedule appointments to receive medications before school begins. More details to come.

Join our Lower School Parent/Teacher Fellowship (PTF)

We encourage you to join our Lower School PTF this year! There are many opportunities to support and serve our school community during the upcoming school year! Please see the membership sign up link on the school website to join PTF this year!

Summer Reading and Principals' Challenge

Details regarding our summer reading program can be found on our school website. Please go to the ACADEMICS tab and you will find additional tabs to link you to summer reading information. While we do encourage all of our students to engage in summer reading, participation is optional. This year the principals have a special PRINCIPALS' CHALLENGE to memorize the BCS Lower School Decree. Any student who can say the decree from memory when we return to school in August will be recognized and awarded a prize. Here is a link to the decree [Click here to see the decree!](#) **More details about the Summer Reading Program and the Principals' Challenge will be shared at the start of school.**

We exist to provide a Christ-centered, transformational education that equips and inspires each student to glorify God by maximizing their God-given abilities. Our Vision is to develop leaders who impact the world by glorifying Christ in every sphere of life.

