

gladys allen  
**BRIGHAM**  
COMMUNITY CENTER



where kids grow up

165 East Street  
Pittsfield, MA 01201  
T: 413.442.5174  
F: 413.442.4048  
[www.BrighamCenter.org](http://www.BrighamCenter.org)

04/01/2020

To Students, Faculty, and Administrators at Berkshire County Schools,

Due to health concerns we will be postponing our Celebration Evening that was set for May 7<sup>th</sup>. We are hoping that we may be able to hold the award ceremony in the late summer before our graduating seniors head off to college.

Along with the postponement of our ceremony, we would also like to release updated guidelines for our Scholarship Application.

With the current school closures, we understand that some of the documents requested in our scholarship application may not be feasible. Due to this we will change a few of the requirements for submission and extend our submission deadline.

- New Submission Deadline: May 10<sup>th</sup>, 2020 by end of business (5pm).

Submissions may be emailed, [abigaila@brighamcenter.org](mailto:abigaila@brighamcenter.org), or it can be mailed to ATTN: Abby Allard, Gladys Allen Brigham Community Center, 165 East Street, Pittsfield, MA 01201.

- Transcript: We will accept a copy of most recent report card and overall GPA in place of an official transcript.
- Letters of Recommendation: We will still require a letter of recommendation, but they do not need to be on official letterhead if it is not possible to obtain the letterhead.

We look forward to receiving your applications.

We wish everyone good health and good luck.

Best,

Abigail Allard

[abigaila@brighamcenter.org](mailto:abigaila@brighamcenter.org)

Development & Communications Manager

Gladys Allen Brigham Community Center

ABC School Age Enrichment

Aquatics

Camps Stevenson-Witawentin

Early Childhood Education

Girls Incorporated of the Berkshires

Youth Empowerment Services





## 2020 Girls Inc. of the Berkshires Celebration Evening Scholarship Application

### Guidelines

The purpose of the Girls Inc. of the Berkshires Scholarship Program is to make post-secondary education more accessible to young women, especially those in low-/moderate-income households, by offsetting some costs.

\*Update 4/8/20\*

Please see the Guidelines Addendum attached.

### Awards

- \$10,000 in Scholarships will be awarded:
  - Ruth P. Boraski Fund for Girls Inc. of the Berkshires (multiple scholarships)
  - Berkshire Community College Foundation (1 scholarship for \$1,000; recipient must attend BCC)
  - Massachusetts College of Liberal Arts (1 scholarship for \$1,000; recipient must attend MCLA)
  - Rotary Club of Pittsfield (1 scholarship for \$1,000; recipient must be a Pittsfield resident)
  - Zonta Club of Berkshire County (1 scholarship for \$1,000)
- All scholarships are **need based** and reporting 2019 household income is **required**.
- Scholarships may be applied to direct educational expenses such as tuition, fees, room and board or books associated with a recipient's post-secondary education at any accredited 2- or 4-year college or university or accredited post-secondary training program.
- Recipients of the scholarships will be invited, and are encouraged to attend the Ruth P. Boraski Celebration Evening, Thursday, May 7, 2020 at the Colonial Theatre in Pittsfield to receive recognition for their accomplishments.
- Awards are held in escrow until scholars begin post-secondary education and are paid by the Brigham Center upon receipt of education bills.

### Eligibility

***Scholarship applicants must meet all the following guidelines for eligibility:***

- Be a college-bound female at a Berkshire County High School, who plans to graduate and pursue higher education/training in the Fall of 2020.
- Have a minimum grade point average (GPA) of 2.80 on a 4.00 scale at the time of application. A current transcript or grade report must be submitted to verify current, cumulative GPA.
- Applicants who are daughters/granddaughters of staff or board members or work for the Brigham Center/Girls Inc. ARE eligible and encouraged to apply for these scholarships.
- Scholarships are **need-based**, household income is **required**.

***Additional Eligibility Requirements for specific scholarships:***

- Applicants for the Ruth P. Boraski Fund for Girls Scholarship must demonstrate determination and perseverance in high school, be recommended by teachers and others as a student with promise. Preference is given to girls who have participated in any Girls Inc. of the Berkshires programs, on site or through outreach programs.
- Applicants for the Berkshire Community College Foundation and Massachusetts College of Liberal Arts scholarships must be attending the respective college in Fall of 2020 to receive the scholarship.
- Applicants for the Rotary Club of Pittsfield Scholarship must reside in Pittsfield.



## 2020 Girls Inc. of the Berkshires Celebration Evening Scholarship Application

Applicants must have demonstrated extraordinary initiative, energy and creativity in community service, or the application will not be considered.

### Full Packet Contents for the Completed Application

**Please note that all materials must be in the following order.** If submitting electronically, please send as a .pdf in the order below. ***Do NOT include application instructions in packet.***

1. Application Cover Page – Scholarships are need-based, you **must** include your 2019 Annual Household Income
2. Activities and Achievements Form
3. Essay Questions
4. Letter of Recommendation(s) from a teacher, counselor, principal or Girls Inc. staff person - must be typewritten on letterhead (two-letter maximum)
5. Testing Information/Class Rank Form completed by your school
6. Official school transcript or verification of your grades - if the school uses a different grading scale, please have the school counselor translate the grading system to reflect the applicant's GPA on a 4.00 scale.
7. Current photo – Photos will be used in the Celebration Evening program, press announcements and social media. The photo may also be used by the listed scholarship sponsors with notification. Quality black & white copies are accepted. Photo will not be returned.

### Instructions

Please:

- ▶ Submit application on standard 8.5x11 white paper
- ▶ Application should begin with “**Girls Inc. of the Berkshires Scholarship Application Cover Page**”
- ▶ **Do not include any instruction pages in your application**
- ▶ Bind with a paper clip **ONLY!**
- ▶ Do **NOT** use staples, binders, notebooks or other cover for your application

**Applications should be postmarked or received electronically no later than Friday, **March 20, 2020****

**Please mail or deliver to:**

**Girls Inc. of the Berkshires, Scholarship Committee  
165 East Street, Pittsfield, MA 01201**

**Or Email as PDF to:**

**[abigaila@brighamcenter.org](mailto:abigaila@brighamcenter.org) – include “2020 Scholarship Application” in Subject Line**

**For Questions, please contact Abby Allard at 413.442.5174 ext. 12 or [abigaila@brighamcenter.org](mailto:abigaila@brighamcenter.org)**



# 2020 Girls Inc. of the Berkshires Celebration Evening Scholarship Application

This application can also be downloaded at [www.BrighamCenter.org/girls-inc/](http://www.BrighamCenter.org/girls-inc/)

## Girls Inc. of the Berkshires Scholarship Application Cover Page

Name: \_\_\_\_\_ Age: \_\_\_\_\_

First Last Middle Initial

Address: \_\_\_\_\_

Street City Zip

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Parent/Guardian's Name(s): \_\_\_\_\_

High School currently attending: \_\_\_\_\_

Have you attended Girls Inc. programs at the Brigham Center or other location?  Yes  No

If yes, which programs? \_\_\_\_\_

2019 Household Income: \$\_\_\_\_\_ # of household members: \_\_\_\_\_

Are you the first in your family to attend college?  Yes  No | Expected Major? \_\_\_\_\_

Scholarship(s) you would like to be considered for:  Ruth P. Boraski Scholarship  BCC  MCLA  Rotary Club  Zonta

College/University or accredited Training Program you plan to attend (include name and address):

**Please note applicants for the BCC and MCLA scholarships MUST attend that institution in the Fall of 2020.**

School	Address	Have You Been Accepted (Yes/Not Yet)

\*If you been accepted at multiple schools and are currently Undecided, please list your top three.

### SCHOLARSHIP PACKET CHECKLIST

**PLEASE USE THIS AS A GUIDE TO INSURE ALL MATERIALS ARE INCLUDED AND IN THE PROPER ORDER:**

- \_\_\_ Application Cover Page
- \_\_\_ Activities and Achievements Form
- \_\_\_ Essay (2-4 pages in length, single-spaced, typed)
- \_\_\_ Recommendation (typed, one-page, on letterhead; do not submit more than two recommendations)
- \_\_\_ Testing Information/Class Rank Form (to be completed by official of applicant's secondary school)
- \_\_\_ Official CURRENT school transcript or verification of your grades -or-
- \_\_\_ Check here if transcript is to be sent directly from your school to Girls Inc.
- \_\_\_ Current photo (e.g., a school photo), photos will not be returned

By checking here, I certify that this work is entirely my own original work and is accurate

\_\_\_\_\_/\_\_\_\_\_  
Signature of Applicant Date

By signing this form, you allow the GLADYS ALLEN BRIGHAM COMMUNITY CENTER, Girls Inc. of the Berkshires, and its entities, to use your photograph and biographical information provided in ways deemed appropriate for media purposes, including the organization's social media. Your



# 2020 Girls Inc. of the Berkshires Celebration Evening Scholarship Application

signature below affirms that the Brigham Center will not be held responsible for any adverse effects.

\_\_\_\_\_/\_\_\_\_\_  
Signature of Applicant Signature of Parent/Guardian (if applicant is a minor) Date

## Activities & Accomplishments Form

Please use this form to detail your extracurricular activities, volunteer and work experiences. Please include additional honors or achievements you would like considered. *You may use an additional sheet of paper but please use this form.*

### Extra-Curricular Activities

Activity	Freshman	Sophomore	Junior	Senior

### Work Experience

Activity	Freshman	Sophomore	Junior	Senior

### Volunteer Experience

Activity	Freshman	Sophomore	Junior	Senior



## 2020 Girls Inc. of the Berkshires Celebration Evening Scholarship Application

### Honors & Achievements

Activity	Freshman	Sophomore	Junior	Senior

**Other:** Please use this section if you need room to add other activities, work/volunteer experience, honors or other information you would like the Scholarship Committee to be aware of specific to this section that are not included in your essay responses.



2020 Girls Inc. of the Berkshires  
Celebration Evening Scholarship Application

Testing Information/Class Rank

THIS SECTION TO BE COMPLETED BY OFFICIAL OF APPLICANT'S SECONDARY SCHOOL

Please attach applicant's **OFFICIAL HIGH SCHOOL TRANSCRIPT/GRADE REPORT** (If your school transcript/grading report does not reflect a 4.00 grading scale, please provide the applicant's GPA "translated" to the 4.00 GPA scale)

Applicant entered (date): \_\_\_\_\_ Will graduate (date): \_\_\_\_\_

**Applicant's Test Scores**

College Board SAT:

Date Taken: \_\_\_\_\_ Reading: \_\_\_\_\_ Math: \_\_\_\_\_ Writing: \_\_\_\_\_ Total: \_\_\_\_\_

Date Taken: \_\_\_\_\_ Reading: \_\_\_\_\_ Math: \_\_\_\_\_ Writing: \_\_\_\_\_ Total: \_\_\_\_\_

Other Tests:

Test Name: \_\_\_\_\_ Date Taken: \_\_\_\_\_ Score: \_\_\_\_\_

Test Name: \_\_\_\_\_ Date Taken: \_\_\_\_\_ Score: \_\_\_\_\_

Describe course of study pursued by applicant at your school: \_\_\_\_\_

The applicant's most recent academic standing/GPA (based on a 4.0 scale) is \_\_\_\_\_.

Her class rank is \_\_\_\_\_ in a class numbering \_\_\_\_\_.

Rank covers period from \_\_\_\_\_ to \_\_\_\_\_.

Signature of preparer: \_\_\_\_\_



## 2020 Girls Inc. of the Berkshires Celebration Evening Scholarship Application

Print name and title: \_\_\_\_\_

### ESSAY QUESTIONS

Clearly identify as “Essay Questions” in your Packet and answer both questions.

Your statement/essay should be single-spaced and should be no more than four typewritten/printed pages. Please use an easy to read font (Arial, Times New Roman), 12-point and one-inch margins on all sides.

Include your name and your school’s name in the header at the top of each page and number all pages.

Do NOT include this page in your application packet.

#### *Tips for Preparation of the Essay Questions*

- Write in your own voice.
- Be specific and draw upon examples from your own experience.
- Be sure to respond to both questions.
- If applicable, reflect on your Girls Inc. experience.
- Have a person whose opinion you respect read over a draft of your essay.
- Revise the essay at least twice and proofread it carefully.

#### **Essay Questions:**

**How have you demonstrated extraordinary initiative, energy and creativity in community service (with a particular emphasis on service to disadvantaged members of the Berkshire community)?**

**What are your future career goals and how do your experiences relate to them?**

**PS: Don’t include this sheet with your submitted application!!**

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This application can also be downloaded at [www.BrighamCenter.org/girls-inc/](http://www.BrighamCenter.org/girls-inc/)

### **RECOMMENDATION LETTER**

**To Applicant:** Do not submit more than two recommendations with your application. General recommendations are fine but recommendations that specifically address reasons why you should be recognized for a scholarship by Girls Inc. of the Berkshires are appreciated. Do NOT include this page in your application packet. We suggest that you pass this sheet on to the person/people you are asking for a recommendation, so they have a point of reference.

Recommendations should be written by a Teacher, Counselor, Girls Inc. staff or other non-related adult who can speak to your accomplishments.

### **TO PERSON COMPLETING RECOMMENDATION LETTER:**

No form is included for this purpose. Please submit your typewritten Recommendation Letter on letterhead with your title and original signature at the end. The Recommendation Letter should NOT exceed ONE PAGE.

The following questions are provided as guidelines only. It is not necessary to answer every question:

1. How long have you known the applicant? Please describe your relationship to applicant.
2. **If applicable:** How has the applicant distinguished herself in her involvement with Girls Inc.?
3. In what ways have you seen the applicant grow during the time that you have known her?
4. Describe how the applicant is a positive role model for her peers and younger girls.
5. Please add any additional information that you think would be important in evaluating this applicant.
6. Describe school activities in which the applicant has participated and how she has made a positive contribution to the school.
7. In what ways do the applicant's achievements distinguish her from her peers?
8. Describe the applicant's capacity for academic success in post-secondary education.