

**MINUTES OF JUNE 14, 2021 REGULAR MEETING – 6:00 P.M.**  
**CHOCTAW/NICOMA PARK BOARD OF EDUCATION**  
Ind. Dist. 4, Oklahoma County, Oklahoma

Place of Meeting  
Administration Office, 12880 N.E. 10<sup>th</sup>, Choctaw, OK 73020

Don Alsup, President, called the meeting to order at 6:00 p.m. Roll call established members present: Elizabeth Parker, Vice President, Pamela Matherly, Clerk, and Janice Modisette, member. Assistant Clerk, Daryl Crusoe was absent.

Mr. Alsup called for consideration and approval of the agenda. Mrs. Modisette moved and Ms. Matherly seconded to approve the agenda. The vote was unanimous.

Ms. Parker moved and Ms. Matherly seconded, to approve the May 10, 2021 regular board meeting minutes. The vote was unanimous.

There were no comments from ACT.

There were no comments from the floor regarding agenda items.

Superintendent Reid made the following comments:

- The end of the school year went very smooth. Considering the unique challenges, we had another very productive and successful school year for CNP Schools. We graduated many great students that will make a difference in the world and be successful in whatever career path they choose.
- As usual, our district is offering many summer camps and enrichment programs for our students in all areas this summer – ESY, Camp Invention, Summer Bridge at CHS, and all sorts of athletic and fine arts camps.
- Summer hours for the administration office for the months of June and July will be Monday through Thursday from 8:00 a.m. until 4:00 p.m. The administration office will be closed on Monday, July 5<sup>th</sup>.
- Increased funding for common education per the House, Senate and Governor's press conference included a total increase to the Department of Education equaling \$171,276,000: \$110 million to restore cuts from last year; \$27 million additional funds for science textbooks; \$26 million to trigger K-1<sup>st</sup> class size mandates; \$8 million additional to the school activities Fund.
- In addition, SB229, the Redbud School Funding Act, will provide an apportionment for the common school building equalization fund from the marijuana excise tax. This allowed school districts to drop the lawsuit against the OSDE for their actions earlier in the year which were thought to be against Oklahoma law.
- Reminder: Board meeting to close out the fiscal year is on Wednesday, June 30<sup>th</sup> at noon.

Under board member comments, Elizabeth Parker stated that our teachers and principals did some amazing things this year. Ms. Parker said that she was speaking with a district teacher and expressed her appreciation for everything that was done this year. The teacher replied that it was a tough year but she has never respected her colleagues more than she did this year. She stated that the collaboration and creative ideas that teachers shared with each other through this year was amazing. Mrs. Modisette responded that CNP has the absolute best teaching staff.

Mrs. Modisette moved, seconded by Ms. Parker to approve the open/denied transfer list for the 2021-22 school year. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette to approve Javier Venzor as an adjunct teacher for Psychology for the 2021/22 school year. The vote was unanimous.

Kevin Berry, Chief Financial Officer, reported that it appears we will not have to use as much of our fund balance this year as we had originally thought. He added that at the beginning of the year, he never thought we would be receiving as much federal money as we have due to Covid. He said we should end the year with around \$1,800,000 in our fund balance, which is a lot more than what he thought it would be. However, Dr. Gaona will be purchasing a lot of technology items from our ESSER II and encumber a lot of money in June from our fund balance. We do not get the money reimbursed until we spend it. So in July and August we should receive the reimbursement for those funds. This will result in a lower fund balance on June 30 but we will be reimbursed for those funds. Another thing of encouragement is our ESSER II state money this year, we did not touch it this year and we will be able to use next year. The additional money we will receive for textbook money this year will also be very helpful. Mr. Berry closed by stating with what could have been the start to the new the school year to what it is now, he is actually very pleased.

Ms. Parker moved and seconded by Ms. Matherly to approve encumbrances. Approved were the following: Fund 11 – #'s 948 - 997 - \$617,541.05; Fund 21 – #'s 180-200 - \$126,088.27; Fund 22 - #'s - 93-97 - \$75,217.05; Fund 33 - #5 – \$\$2,437.50 and Fund 86 - #'s 57-62 - \$192,286.00. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approve temporary appropriations and initial budget for FY 2021/22 General Fund operations at \$36,000,000.00 . The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approve temporary appropriations for FY 2021/22 Building Fund operating budget at \$1,250,000.00. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approve temporary appropriations for FY 2021/22 Child Nutrition operating budget at \$1,600,000.00. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Parker to approve a fuel agreement with Eastern Oklahoma County Tech Center for FY 2021/22. The vote was unanimous.

Ms. Parker moved, seconded by Mrs. Modisette, to approve contract for audit service for 2020/21 school year with Putnam & Company , PLLC. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette to approve the Beckman Company as district insurance provider (with and amendment with provider being changed to agent) for the 2021/22 school year. The vote was unanimous.

Ms. Parker moved, seconded by Ms. Matherly, to approve the FY 2021/22 Property and Casualty Insurance quote from from the Beckman Company in the amount of \$730,147. The vote was unanimous.

Ms. Parker moved, seconded by Mrs. Modisette, to approve the FY 2021/22 Worker's Compensation quote from Oklahoma School Assurance Group in the amount of \$157,676.00. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette, to award the contract for district lawn care services to Central Staffing Solutions DBA Central Lawn Care in the amount of \$72,826.00 for the 2021/22 school year. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Matherly, to approve E-rate services contract for E-rate fiscal year 2021/22. The vote was unanimous.

Ms. Parker moved, seconded by Ms. Matherly to approve Bimbo Bakery for the FY 2021-22 bakery good supplier. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette to approve Simple Simon's as the FY 2021/22 pizza supplier. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette to approve Hiland Dairy for FY 2021/22 dairy supplier. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette to approve U.S. Food Service as the FY 2021/22 food-supply supplier. The vote was unanimous.

Mrs. Matherly moved, seconded by Mrs. Modisette to approve Buddy's Produce as the produce supplier for FY 2021/22. The vote was unanimous.

Ms. Parker moved, seconded by Mrs. Modisette to approve the renewal of a Sublease Agreement dated July 1, 2009 between the District and Oklahoma County Finance Authority for the fiscal year ending June 30, 2022 as required under the provisions of the agreement. The vote was unanimous.

Ms. Parker moved, seconded by Mrs. Modisette to approve the renewal of a lease-purchase for the fiscal year ending June 30, 2022 as required under the provisions of the Equipment Lease/Purchase Agreement dated December 1, 2017 between District and MR, Inc. The vote was unanimous.

Ms. Parker moved, seconded by Mrs. Modisette, to approve the renewal of a lease/purchase for the fiscal year ending June 30, 2022 as required under the provisions of the Equipment/Lease Purchase Agreement dated February 1, 2019 between the District and MR, Inc. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approve the annual basic maintenance renewal- Veeam Backup with United Systems in the amount of \$1,433.33. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approve the VMware Renewal with United Systems in the amount of \$3,438.14. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Matherly, to approve GWN Securities as an additional 457(b) Plan provider for the district. The vote was unanimous.

Ms. Parker moved, seconded by Mrs. Modisette, to approve a 99-year lease agreement with the City of Choctaw for the erection and maintenance of a new 500,000 gallon water tower and consideration thereof, location on the C-NP administration property as described in the lease agreement. The vote was unanimous.

Ms. Matherly moved, seconded by Mrs. Modisette to approve a resolution to join the Oklahoma School Insurance Group for FY 2021/22. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Parker to approve a building fund budget revision for FY 2020/21. The vote was unanimous.

Mrs. Modisette moved, seconded by Mrs. Matherly to approve the consent agenda. The vote was unanimous.

Kelli Hosford, Executive Director of Student Services gave each board member of copy of the new Student Services brochure. The brochure features some of our special education students and description of all programs that are offered. We are very proud of the new brochure and they will be given to principals to distribute to parents. Mrs. Hosford then explained that IDEA has a requirement to examine disproportionality every year. The State Department analyzes data for a 3 year period of time and if any of the categories that they are looking at are a 3.0 mark for 3 consecutive years, it is mandated that our district set aside 15% of our special education funding for intervention. At this time, CNP School data is good at around 1.5% so we are really excited about that. They want to make sure we are not over testing different populations, etc. Mrs. Hosford reported that state testing went really well and stated that our early scores have come in and she was very proud of the scores that she was seeing. Mrs. Hosford stated that she was very proud of our teachers, students and parents. CNP Schools testing percentages were all above the state averages. We will have preliminary results on June 30<sup>th</sup> and Mrs. Hosford stated she is very anxious to see those. The final report will be available in the parent portal which will open on August 18<sup>th</sup>. Mrs. Hosford share with the board members that Second Step is a program that the counselors have requested to take a look at. Mrs. Hosford stated that she sat in on a webinar with a few of our counselors. She added that Second Step is a guidance program for PreK-8<sup>th</sup>. We are excited that we are able to purchase this program for our counselors with some of our ESSER funds. For the high school, we are looking at a couple of other programs. Mrs. Hosford stated that one of the things that she loved about Second Step was the videos that are provided as resources for parents and she is very anxious to have training for this program in August. Mrs. Hosford added that ESY begins tomorrow and she is currently working on the end of year data report.

Ms. Matherly moved, seconded by Ms. Parker to approve the Transition School-To-Work: Work Study Contract with the Oklahoma Department of Rehabilitation Services for the 2021/22 school year. The vote was unanimous.

Ms. Parker moved, seconded by Mrs. Modisette to approve agreement with Today's Therapy Solutions for Speech Therapy for the 2021/22 school year. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Matherly to approve the Interagency Memorandum of Understanding for Preschool Services with the Community Action Agency for the 2021/22 school year. The vote was unanimous.

Dr. JeanAnn Gaona reported our 2020/21 school year has officially ended. She stated that she believes at this point that normal is a very relevant term and she hopes next year is more settled. She added that she met with site principals last Monday to discuss our ARP (American Relief Plan) money also known as ESSER III which totaled \$3,458,804.07. After six hours of discussion, several areas of need were identified as critical in order to address the learning needs of our students. With approval of the district's application that Dr. Gaona stated that she submitted to the State Department of Education this afternoon, we will fund the following for the next three years: Social and emotional support for students and staff. Mrs. Hosford mentioned 2<sup>nd</sup> Step and other high school programs, but the Citizen Pottawatomie Tribe and Tri-City have also offered expanded services to our district; summer school for remediation and enrichment for grades K-5; summer school for middle school course recovery; summer school for middle school enrichment activities; summer school for high school credit recovery; ACT enrichment activities for high school students; extended school day for students in grades K-5; after school tutoring for grades 6-12; 1 to 1 device initiative for students; instructional delivery systems in all classrooms; teacher technology; and a bi-polar ionization air purification and air quality system in all school. The plan will be published on the district's website as required after the school board reviews the plan and approves it. Dr. Gaona reported that she will have all details ready for the school board to look over at the July school board meeting. In addition, the Return to Learn Plan will be updated with additional requirements of the State Department of Education and this will also be placed on our website after the school board approves the latest edition.

The amount of money we are receiving is incredible and will plant the seeds of many sustainable programs that will impact student learning for years in our district.

At 6:45 p.m., Ms. Parker moved and Ms. Matherly seconded to enter executive session. The vote was unanimous.

At 7 :19 p.m., Ms. Matherly moved, seconded by Mrs. Modisette to return to open session. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approve the following certified recommendations: Nicole Savage\*, effective 7/1/21; Danita Hollins\*, effective 7/1/21; Wendy Eaton\*, effective 7/1/21; Jake Allee\*, effective 7/1/21; Nicole Walker\*, effective 7/1/21; Cody Jones\*, effective 7/1/21; Tiffany Dowell\*, effective 7/1/21; Jennifer McEntrye\*, effective 7/1/21; Lanessa Long, effective 7/1/21; Michell Moss, effective 7/1/21; Christie Shea, effective 7/1/21; Amy Barbee, effective 7/1/21; Lance Nutham, effective 7/1/21; Amanda Baker, effective 7/1/21 and Patricia Whitbeck, effective 7/1/21. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approve the following certified resignations: Victoria Davenport, effective 5/21/21; Cormie're Bishop, effective 5/1/21; Christy Wamhoff, effective 5/21/21; Connie Henton, effective 5/21/21; Bill Uselton, effective 5/21/21; Mary Warnock, effective 6/1/21; Michael Barrick, effective 6/30/21; and Matt Vinyard, effective 5/21/21. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approve the following support recommendations: Katrina Caverner, effective 7/1/21; Robin Erskine, effective 7/1/21; Gail Belflower, effective 7/1/21; Kimberly Hale, effective 7/1/21; Michael Ballew, effective 7/1/21; Amy Allen, effective 7/1/21; Mark Jones, effective 7/1/21; Christina Sundly, effective 7/1/21; Andriana, Montoya-Rua, effective 7/1/21; Victoria Baldizan, effective 7/1/21; Ryan Meyhan, effective 7/1/21; and Joyce Grate, effective 7/1/21. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approve the following support resignations: : Judith Duncan, effective 6/30/21; Jessica Gomez, effective 6/2/21; and LouAnn Millard (retire), effective 7/30/21. The vote was unanimous.

Ms. Parker moved, seconded by Mr. Crusoe to approve Child Nutrition Site Supervisors for 2021/22 school year: Gail Belflower, Rita Black, Stacy Boyette, Shawna Capps, Dana Finley, Lorie Inman, Renee Jaudon, Sandra Singleton and Peggy Vinyard-Routh. The vote was unanimous.

Mrs. Modisette moved, seconded by Ms. Parker to approve to rehire the support staff for 2021/22 as listed on Attachment B. The vote was unanimous.

Ms. Parker moved, seconded by Mrs. Modisette to name Gail Belflower as the Child Nutrition Director beginning 7/1/21. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approve Lance Nutham as the new Assistant Principal at the IME/JGI Unified Campus. The vote was unanimous.

There being no new business, at 7:23 p.m. a motion was made by Mrs. Modisette and seconded by Ms. Parker to adjourn. The vote was unanimous.

#### BOARD OF EDUCATION:

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Don Alsup, President

Elizabeth Parker, Vice President

Pamela Matherly, Clerk

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Daryl Crusoe, Asst. Clerk

Janice Modisette, Member