

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, JUNE 1, 2021

TELECONFERENCING

## MINUTES

### 1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Roll Call

Present: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff

Not Present: Trustee DeJesus, Trustee Sherry

### 2. Acceptance of Minutes

2.01 Acceptance of Minutes

*Recommended Action:* The Board of Education hereby accepts the minutes of the May 18, 2021 Board meeting

Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff

Not Present: Trustee DeJesus, Trustee Sherry

Now Present: Trustee DeJesus arrived at 6:05

### 3. Superintendent Update

3.01 The Superintendent will update the Board (proposed 6:05)

- Last day for in-person instruction for the MS and HS is 6/15/21
- Expanded the number of tickets for graduation from 2 to 4
- MS identified for Students With Disabilities in ELA and Math progress
  - Team working hard to update the plan for 21-22
  - Will update district plan, will make a presentation to Board in July
- This week is the Colonial Trade Fair
- Next week at secondary
  - Lunch on June 20<sup>th</sup> for all seniors in-person or remote
  - Later on football field Athletic Awards Recognition
    - For students athletes only– no guests
- 6/23/21 at elementary schools – primary will be first, then Bennett the 2<sup>nd</sup> one
  - rain date 24<sup>th</sup>
- MS Moving Up ceremony 6/21/21 in the evening
- Continue to thank everyone for their continued support
- Requirement to wear masks is still in place
  - If changes, will let everyone know
  - Confusion in community
  - Trying to support staff, students and parents

3.02 HS Principal Lance Edelman will introduce the Valedictorian, Salutatorian and the Principal's Award Winner (proposed 6:10, duration 10 min)

- Principal Edelman said that the Onteora students have the strongest work ethic and character he has ever seen
  - Video of each student talking about accomplished, plans and advise
    - Due to technical difficulties, the video did not play
- Simon Rands – Valedictorian, going to Tufts
- Archie Lewis-Harris – Salutatorian going to NYU
- Emily Peck - Principal's Award Winner going to Harvard

So proud to have these students walk through the halls and speak in person at graduation

Discussion:

- Thanked Mr. Edelman and the students for getting through this year, appreciate how much work everyone has put in

#### 4. Board District News

4.01 The Board will report District News (proposed 6:20)  
6:24

Trustee Ratcliff reported that Trustee DeJesus was awarded Olive Citizen of the Year

#### 5. Student Representative Report

5.01 Student Representative Leon Savage will report to the Board (proposed 6:25)

- Prom is in 10 days at the Onteora Mountain House
- Graduation is planned
- Courtyards are being worked on – students are walking through courtyards

#### 6. Acknowledge Public Be Heard Comments

6.01 The Board will acknowledge the public be heard comments from the last meeting  
No comments at the last meeting

#### 7. Public and Student Comment

7.01 Public and Students may comment on any agenda or non-agenda item (proposed 6:30 duration 10 min or more)

No one spoke

#### 8. Discussion & Possible Action

8.01 Discuss responses to Board Emails (proposed 6:40 duration 10 min)

Minutes from 5/4/21:

- Some people get form letter, some get more of a response
- Change form email to include information about the meetings and forums
  - There are 2 forums a month
- Board President has traditionally responded to emails
- Go deeper, more timely and more consistent in answers – with Board consensus on response
  - Biggest road block is getting all Board members to respond in timely manner
    - If not, is 4 members ok?
  - Appoint Board Officer as person to point public in right direction for answers
    - They will confer with Board officer
    - Have to work with administration
- Discuss again with full Board

- Challenging to get all members to reply in a timely manner
  - Opt in for 48 hours, if not able to don't have to
- If topic needs to have Board work, notify person when on agenda
  - Discuss in retreat or ready with discussion
- Who's responsibility is this? Ability to answer in a timely fashion is not on officers
  - Give it to someone to have as primary responsibility
    - Communications officer
      - Within 24 hours or 48 hours to respond
      - Rotate among members? – monthly
        - Called Communications Liaison
- Sen email titled, "Draft response – please provide feedback by: 48 hours"
  - If no response, assume it is fine
- At Reorganization, appoint a communications liaison
  - Make appointment for 3 months and then re-address it
  - Not all Board members are good at communication

#### 8.02 Donations for Scholarships

*Recommended Action:* The Superintendent recommends acceptance of donations totaling \$9,315.00 CASH, from various donors as scholarship awards for the graduating class.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name	\$250.00 American Legion Post 950
\$1,100.00 Patrick and Jeannine Burkhardt	\$500.00 American Legion Post 1627
\$300.00 Patricia Tosi	\$250.00 Timely Signs of Kingston
\$150.00 Olive Fire Department Ladies	\$100.00 Tongore Garden Club
Auxillary	\$40.00 Ralph Moseley and Georgia Asher
\$500.00 Regina Porpora	\$50.00 Margaret Stewart
\$200.00 Ward and Jane Todd	\$50.00 MLO
\$100.00 Yestadt Architecture & Design	\$50.00 Friends of March Gallagher
\$925.00 Paul & Karen Weresynski	\$25.00 Ralph Legnini
\$1,000.00 Marlene & Ralph Butler	\$25.00 Yvonne Sewall
\$200.00 Kim and Joe Digiovanni	\$100.00 Betsy Friedman
\$100.00 Amanda Vanburen	\$150.00 Merele Susan Milim
\$1,250.00 ECA French Club	\$250.00 Ventures at Rock City Road
\$50.00 David and Maureen Thompson	\$100.00 Denise Connolly
\$600.00 Elena Garcia McWhinnie	\$500.00 Southside Rod & Gun Club
\$50.00 Jacquelyn Earley	\$150.00 Jean Douglas
\$200.00 Mountain Valley Flag Football	

Motioned: Trustee DeJesus

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Sherry

#### 8.03 Discuss Board Member Mentor with videos to explain topics

- District Clerk to create videos about the basic Board information for new Board Members
  - Good anecdotal information from other Board Members but get the basic information from videos

- Look for NYSSBA Videos also
  - Acronyms
  - How to read a Schedule U
  - Support in NYSSBA training
- Board should read Board handbook to update yourselves
- Important to have a Board member as a mentor
  - Both can exist

#### 8.04 Approve the Reserve Plan

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District authorizes and directs the funding, if available, of District reserves as presented in the June 2021 Reserve Plan as of June 30, 2021.

Motioned: Trustee DeJesus

Seconded: Trustee Ratcliff

- Recommendation should funds be available
  - Will see a savings this year- add \$2.5 - \$3.5 million to reserves
    - Adjust Employee Benefit Accrued Liability
      - Staff owed money to should district close doors
  - Fund new TRS reserve to max allowable- \$50,000
  - Unemployment Reserve \$54,0000
  - Unassigned fund balance – allowed to keep 4% of succeeding year's budget
  - Fund capital reserve for Building Condition Survey
- Grant money allowed us to re-coop costs of COVID supplies, don't need it
  - Interim Superintendent Marystephanie Corsones is working how we will use the money– plan due June 15
    - Broad definitions and parameters – finished teacher survey for 21-22, parents and student input coming–
    - In next management update will summarize changes
      - Creative Active learning spaces
      - Ability to carry money forward
      - Will be a second funding. Has a different deadline
      - This one is \$2.175 million

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Sherry

#### 8.05 MOA with ONTEA for a Head Custodian

*Recommended Action:* The Board of Education hereby approves Memorandum of Agreement #06012021 between the Onteora Central School District and the Onteora Non-Teaching Employee Association for a salary schedule for Head Custodian

Motioned: Trustee DeJesus

Seconded: Trustee Salem

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Sherry

8.06 MOA with ONTEA for additional contract language change to 2021-2022 contract  
*Recommended Action:* The Board of Education approves Memorandum of Agreement #06012021A between the Onteora Central School District and the Onteora Non-Teaching Employees Association for added language to the contract ending 2022.

Motioned: Trustee Ratcliff

Seconded: Trustee Salem

Result:

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Sherry

8.07 Approve the Statement of the Chair

*Recommended Action:* The Board of Education hereby approves the Statement of the Chair for the 2021 Budget Vote and Election

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Sherry

## 9. Independent Contract Retainer

9.01 Approve All ICRs (proposed 7:15)

*Recommended Action:* The Board of Education hereby approves the ICRS in item numbers 9.02-9.03

Motioned: Trustee Salem

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Sherry

9.02 ICR - Management Advisory Group

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Management Advisory Group Business Operations, Inc. (MAG) retained as Payroll Assistance/Training effective 7/1/2021 – 6/30/2022 at a rate of \$75 per hour for remote support to a maximum of \$2,000.00/year with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

9.03 ICR - Marcellino

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Thomas Marcellino PT retained as Physical Therapist effective July 1, 2021 to June 30, 2022 at a rate of \$185.00 per hour to a maximum of \$35,000.00 and authorizes the Superintendent to sign such an agreement.

**10. Consent Agenda****10.01 Approve Consent Agenda (proposed 7:20)**

*Recommended Action:* The Board hereby approves item numbers 10.02-10.08  
7:00

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Sherry

**10.02 Personnel Agenda**

Be it hereby resolved that the Board appoints:

Constant, Geordarna, certified in English, to a 3-year probationary period in the tenure area of English at a salary of MA step 5 (\$74,390.00) (replaces Lastner, Elizabeth) commencing on 08/01/2021 and ending on 07/31/2024.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teacher must have received an APPR rating of effective or highly effective in two of the three probationary years and must not receive an ineffective in the third year.

Be it hereby resolved that the Board appoints:

\*REVISED\*Proietti, Shaina, certified in General Science 7-12, to a 4-year probationary period in the tenure area of Science at a salary of BA step 2 (\$65,031.00) (replaces VanBaren, Kathleen) commencing on 08/01/2021 and ending on 07/31/2025.

Nelson, Erika certified in Childhood Education 1-6, to a 4-year probationary period in the tenure area of Elementary Education at a salary of MA step 1 (\$66,600.00) commencing on 09/01/2021 and ending on 08/31/2025.

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

**TEMPORARY APPOINTMENT: NON-INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	RATE	REMARKS
Blakely, Sabrina	Summer Nursing	07/01/21 -08/31/21	On step	Up to 120 hours
Brower, Alison	Summer Nursing	07/01/21 -08/31/21	On step	Up to 32.5 hours
Elmendorf, Suellen	Summer Nursing	07/01/21 -08/31/21	On step	Up to 40 hours
Hansen, Karen	Summer Nursing	07/01/21 -08/31/21	On step	Up to 80 hours
Kight, Heather	Summer Nursing	07/01/21 -08/31/21	On step	Up to 32.5 hours
Hilty, Michele	Bus Attendant	07/01/21 -08/31/21	On step	Summer Transportation

**LEAVE OF ABSENCES: INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
3294	09/01/21 – 01/02/22	Extended unpaid parental leave of absence
3183	09/01/21 – 06/24/22	Extended unpaid parental leave of absence

**RESIGNATIONS: INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Lang, Patricia	Substitute Teacher (certified)	05/26/21	Personal
Parker, Janet	Teaching Assistant/Bennett	06/30/2021	Retirement

10.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #6/21, Confidential, as reviewed by Trustee Sherry

10.04 Raise for Confidential Staff & Treasurer

*Recommended Action:* The Board of Education hereby approves a \$1,500 raise for each member of the Confidential Staff and the Treasurer for the 2021-2022 school year. The Board of Education hereby approves the 201-2022 terms and conditions for the Confidential Staff and the 2021-2022 contract for the Treasurer

10.05 Change Reorganizational Meeting Authorizations

*Recommended Action:*

As of June 11, 2021:

Purchasing Agent: Don Gottlieb

Deputy Purchasing Agent: Amanda Gates

Budget Transfers: Don Gottlieb

Records Access Officer: Don Gottlieb

Records Management Officer: Don Gottlieb

Residency Officer: Don Gottlieb

10.06 Financial Report

*Recommended Action:* The Board of Education has reviewed and hereby accepts the Financial Report for April 2021

10.07 Bids through BOCES

*Recommended Action:* WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Ulster County, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2021-22 school year, NOW, therefore, be it RESOLVED that the Onteora Central School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Ulster County, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further

RESOLVED that the specifications as prepared by the Steering Committee of participating school districts and presented to this Board of Education will be used and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify the recommendation of the Steering Committee in the awarding of the bid; and be it further

RESOLVED that the invitation to bid will be advertised by BOCES in the Kingston Daily Freeman, the Middletown Record and the Poughkeepsie Journal in accordance with the provisions of Section 103 of the General Municipal Law.

**10.08 Approve Services Agreement Reinstatement with Omni**

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Services Agreement Reinstatement for the 2021-2022 school year between the Onteora Central School District and U.S OMNI to serve as the District's 403(b) Third Party Administrator for the amount of \$5,328.00 and authorizes the Assistant Superintendent for Business to sign such an agreement.

**11. Committee Reports**

11.01 Communications Committee - Trustee Salem to report. Next COVID Forum is 6/8/21 at 6:00

- Schedule meeting – will be public notice – will work on Communication Liaison plan

**12. Old Business**

12.01 The Board will discuss Old Business

Assistant Superintendent for Business, Monica LaClair thank you so much for your service to the district, pleasure working with you

Interim Superintendent Marystephanie Corsones thanked Monica for being available and supportive in coming back to the district.

**13. New Business**

13.01 The Board will discuss New Business

Board consider sitting down with other special legislative districts in the area – put all voting on a day and put under Board of Elections

- More engaged citizenry will make better decisions
- Board to decide themselves and then reach out to other entities
- Trustee Ratcliff to report on first steps to understand better
- NYS Board of Elections might want to pursue this issue
  - Get in front of issue
  - Perhaps mail in for all special election districts
- Do in county as a model for state

**14. Request For Information**

14.01 Board members will request information of the Superintendent

Trustee Salem asked how to have the at-large social studies person contextualize the horrific events like Juneteenth, Tulsa and not just a dot on timeline of history

- Assistant Superintendent for Curriculum & Instruction Jodi DeLucia created a job description for teacher on assignment
- New Curriculum has a diversity framework and civic literacy
  - Use framework as we go with curriculum, using this lens
- Support staff and citizens as citizens

**15. Adjournment**

15.01 Adjourn (proposed 7:45) Next meeting is June 15, 2021

*Recommended Action:* Motion to adjourn the meeting at 7:10

Motioned: Trustee Salem



Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Sherry

Minutes Recorded by Fern Amster,  
District Clerk



Board of Education: Laurie Osmond, Rob Kurnit, Valerie Storey, Kevin Salem, Bennet Ratcliff, Dafne DeJesus, Emily Sherry