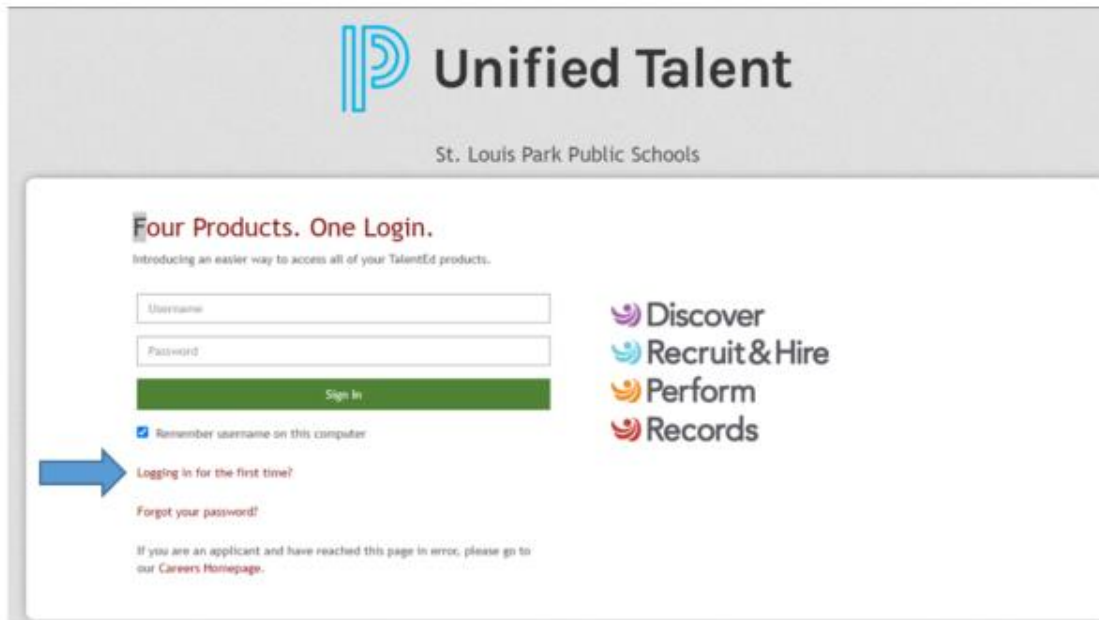


How to Start your PDP and Annual Goal Setting

Logging into Perform for the First Time

To log into PowerSchool Perform for teacher TDE and PDP plans, go to <https://slpschools.tedk12.com/perform/>. The first time you will need to generate a password, so click on the link for “Logging in for the First time” below the green Sign In bar.



Unified Talent
St. Louis Park Public Schools

Four Products. One Login.
Introducing an easier way to access all of your TalentEd products.

Username
Password

Sign In

Remember username on this computer

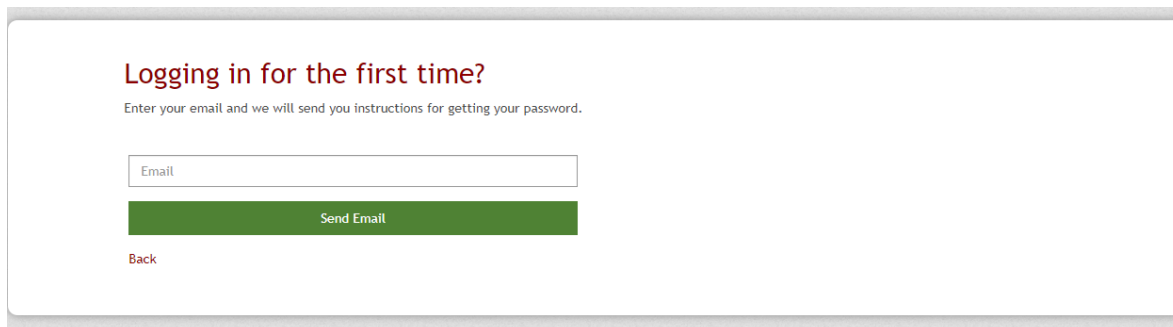
Logging in for the first time?

Forgot your password?

If you are an applicant and have reached this page in error, please go to our [Careers Homepage](#).

Discover
Recruit & Hire
Perform
Records

Type in your SLP school email address and your new password will be sent to your SLP email address.



Logging in for the first time?
Enter your email and we will send you instructions for getting your password.

Email

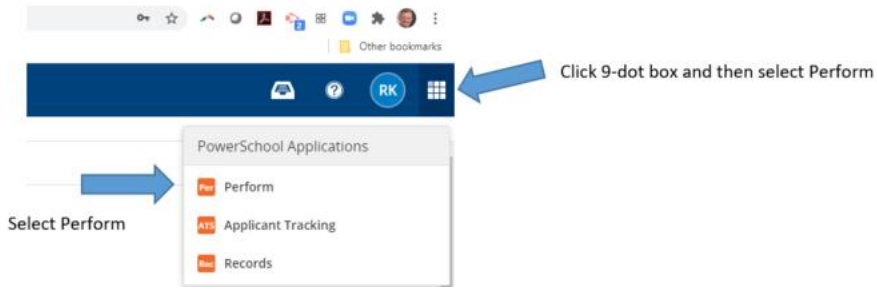
Send Email

[Back](#)

To then log in for the first time go back to <https://slpschools.tedk12.com/perform/>

Type in your school email address and the new password.

If you don't see Perform immediately, you can get to Perform by clicking on the 9-dot box in the upper right hand corner



Starting your PDP in Perform

You should come to your Home Screen for Perform with assigned tasks (see below) Pick the form you want at the Go To Form button.

The screenshot shows the 'Incomplete Tasks' section in the Perform application. The user is impersonating 'Teacher26 Training P3'. The school year is set to 2020/2021. A table lists five tasks, each with a 'Go To Form' button. The first button is circled in red.

#	Task	Process	Scheduled	Due	Action
1	Teacher - PDP Annual Goal Set... *	Teacher - PDP Process		10/31/2020	Go To Form
3	Teacher - PDP Mid-Year Reflec... *	Teacher - PDP Process			Go To Form
4	Teacher - PDP End of Year Ref... *	Teacher - PDP Process			Go To Form
5	Teacher - PDP Student Engagem... *	Teacher - PDP Process			Go To Form

Your Name and Location should be pre-filled for you. Enter the DATE that you started working on your PDP and in the Evaluator Box, please type in the name of your Equity Coach who will be working with you on your PDP this year.

The screenshot shows the 'Teacher - PDP Goal Setting Form'. The user is responsible for 'T. Training' at 'Teacher26 Training P3' building. The task is 'Teacher - PDP Annual Goal Setting'. The 'Name' field is pre-filled with 'Teacher26 Training P3'. The 'Date' field is empty and circled in red. The 'Teaching Assignment' is 'Test Teacher P3'. The 'Teaching Location' is '[DirectReport.Location]'. The 'Evaluator' field is pre-filled with 'Peer Observer' and circled in red. The mission statement of the St. Louis Park School District is displayed at the bottom. The 'AutoSave Enabled' status is shown in the bottom left, and 'Back', 'Save Progress', and 'Save & Submit' buttons are in the bottom right.

Scroll down to start working on your PDP for this year. There are sections for Data, Action Plan, Goal Setting, etc. and you can add any attachments at the bottom (called Artifacts in Perform). The forms in Perform do autosave, so that is good news for this year. You can also Save Progress if you want to stop and come back later to work on it. Enter your information in each of the areas and Save and Submit by Oct 31, 2021 so your Equity Coach can review, comment and sign off on your plan.

The screenshot shows the 'Perform' interface for a 'Teacher - PDP Goal Setting Form'. The top navigation bar includes the 'Perform' logo, the user's name 'Impersonating - Teacher26 Training P3', and an 'End' button. A sidebar on the left contains 'My Folder' and 'Signatures'. The main content area is titled 'DATA' and contains several sections of text: 'DATA: What is the learning objective you'll be setting your goals around? (reading or math proficiency, specific content standards, classroom management)', 'BASELINE DATA: Where are your students starting from? (examples: MAP or MCA scores, pre-test, formative assessments, etc. .)', 'ORID OBJECTIVE (Thinking quadrant): What jumps out from the baseline data? What do you see when you isolate race?', 'REFLECTIVE (Feeling quadrant): How does this make you feel? What does it remind you of?', 'INTERPRETIVE (Believing quadrant): What is the significance of this? What's the rationale behind your goal?', and 'DECISIONAL (Acting quadrant): How will this change your thinking or feeling or practice?'. Below the text is a rich text editor toolbar with options for bold, italic, underline, text color, background color, font size, bulleted list, numbered list, undo, redo, link, unlink, insert table, and source code. The editor area is currently empty.

The screenshot shows the 'Artifacts' section of the Perform interface. At the top, there is a yellow callout box around the 'Add Artifact' button. Below this is a table with columns: 'Date Added', 'Added By', 'Associated With', 'Type', 'Title', 'Content', and 'Actions'. The table is currently empty, with the text 'No data available in table' centered below it. Below the table, it says 'Showing 0 to 0 of 0 entries'. A dashed box highlights a workflow step: 'Attached Workflow DR Review', 'Current Status Draft', 'Workflow Steps', and a list item '1 Review by Direct Report: Teacher26 Training P3' with a 'Forthcoming' status. At the bottom left, a yellow callout box highlights 'Autosaved at 11:36:03am'. At the bottom right, there are three buttons: 'Back', 'Save Progress', and 'Save & Submit'.