



Junior Jacket Academy
Payment Options and Procedures Agreement

Student's name: _____
(Print student's full name)

Tuition Cost:

| Age/ Weekly cost | Monthly Cost | Every 2 Month Cost | Yearly Cost |
|-------------------|--------------|--------------------|-------------|
| 2 yr. olds/ \$130 | \$ 494 | \$988 | \$4940 |
| 3 yr. olds/ \$120 | \$ 456 | \$912 | \$4560 |
| 4 yr. olds/ \$130 | \$ 418 | \$836 | \$4180 |

Payment Types:

- Online Card payments are available through Calhoun City Schools' website. **A fee will be charged by the online payment service and is determined by this service.**
- Personal Check. Returned check fee will be charged.
- Cashiers Check/ Money Order
- Cash

Payment Options: Tuition may be paid in any of the following ways.

- Monthly- Due on the first school day of each month.
- Bi-Monthly (Every two months)- Due on the first school day of the first month.
- Payment in full for the whole year
- \$30 late fee will be due for payments made on or after the 5th school day of each month.

Tuition Due Dates:

| Month | Monthly payment | Late Payment | Bi-Monthly | Late Payment | Yearly |
|-----------|-----------------|--------------|-------------------------|--------------|-----------|
| August | August 11 | August 17 | August 11 (Aug/Sept) | August 17 | August 11 |
| September | September 1 | September 8 | (Paid on August 11) | August 17 | |
| October | October 1 | October 7 | October 1 Oct/ Nov) | October 7 | |
| November | November 1 | November 5 | (Paid on October 1) | October 7 | |
| December | December 1 | December 7 | December 1(Dec/Jan) | December 7 | |
| January | January 4 | January 10 | (Paid on Dec 1) | December 7 | |
| February | February 1 | February 7 | February 1 (Feb/ March) | February 7 | |
| March | March 1 | March 7 | (Paid on February 1) | February 7 | |
| April | April 1 | April 7 | April 1 (April/ May) | April 7 | |
| May | May 2 | May 6 | (Paid on April 1) | April 7 | |

Signed _____
(parent or guardian signature)

*** Continued tuition payment information on the back of this form. Please read and sign on back.**

- Calhoun City Schools and Junior Jacket Academy cannot provide financial documentation for tax purposes (or similar requests). We can provide our tax number. Parents/Guardians should keep checks and receipts to serve as documentation for taxes.
- If tuition payments are not received by the 5th school day of each month, the account will become delinquent and a \$30 late fee will be assessed and added to the tuition amount due.
- If you will not be making a tuition payment on time, please contact the office to speak to an administrator before the due date. If contact is not made by the parent/guardian, CCS can begin the process of immediate termination of the student's enrollment so that another student can be chosen from the waiting list.
- If a bi-monthly payment option is chosen, tuition for both months should be paid on the first school day of the first month. Example: Tuition for August and September is due on August 11.
- If a check is returned due to insufficient funds, a returned check fee will be assessed by our check recovery company. Payment is due to this company.
- If a check is returned due to insufficient funds, only a certified/cashiers check or money order will be accepted for repayment. A second returned check will require cash, certified/cashiers check or money order for any and all future payments.
- A returned check will be treated as non-payment of tuition and will result in termination of the student's enrollment if the tuition and fees are not paid within 24 hours of notification to the parents/guardians.
- Calhoun City Schools will not hold post-dated checks for any reason.
- Student records will not be released if tuition is not current.
- Legal measures to collect past due tuition will be exercised to the full extent of the law by means of a collection agency or attorney and will be reported to the credit bureau.
- Legal measures to collect monies for returned checks will be exercised to the full extent of the law.
- Credits are not allowed for missed school days. If a student is going to be out of school on the due date (other than no more than 3 days for an illness), plans should be made to pay tuition before the absence/ due date. Any tuition paid after the due date will be assessed with a late payment.

KEEP (before/after school child care)

- KEEP is a program offered to parents/guardians for before and/or after school child care. KEEP opens at 7AM and closes each day at 6:00
- KEEP is not a part of JJA or PreK and requires separate payments from tuition. A KEEP information and sign up sheet will be provided.

My child will be staying in KEEP: YES _____ NO _____

Mornings (7:00-7:45) \$4/daily _____

Afternoons (2:45-4:00) \$10 daily _____ (2:45-6:00) \$12 daily _____

I, parent or guardian, am financially responsible for the named student, have read and agree to abide by the tuition payment options, procedures, and agreement.

PRINT name of parent/guardian responsible for student

Signature of parent/guardian responsible for student

Date