

**WESTPORT PUBLIC SCHOOLS**  
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ELIO LONGO, JR., MBA  
Director of School Business Operations

April 27, 2016

Robert T. Girards  
The Ergonomic Group, Inc.  
65 Kreiger Lane  
Glastonbury, CT 06033

Reference: HPE Networking Equipment 16-015-BOE

Dear Mr. Girards:

This is to advise that your firm has been awarded Bid 16-015-BOE for HPE Networking Equipment as specified in our bid.

A purchase order will be mailed out shortly. Please do not send out any material or equipment until you receive a purchase order.

Yours truly,



Elio Longo, Jr., MBA  
Director of School Business Operations

Cc: N. Carrignan  
J. Gryak