

Conn. Gen. Stat Sec. 4a-60:

The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the involved, in any manner prohibited by the laws of the United States or of the State of Connecticut. The contractor further agrees to take affirmative action to insure that applicants with job related qualifications are employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including but not limited to, blindness, unless it is shown by such contractor that such disability prevents performance of the involved;

The contractor agrees, in all solicitations or advertisements for employees placed for or on behalf of the contractor, to state that is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the commission;

The contractor agrees to provide each labor union or representative offers with which such contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such contractor has a contact or understanding, a notice to be provided by the commission on human rights and opportunities advising the labor union or representative of the contractor's commitments under Conn. Gen. Stat. 4a-60 and to post copies of the notice in conspicuous places available to employees and applicants for employment;

The contractor agrees to comply with Conn. Gen. Stat. 46a-68e (requiring contractor to file compliance reports with the commission) & 46a-68f (requiring compliance reports contain information on labor union practices) and with each regulation or relevant order issued by the commission;

The contractor agrees to provide the Commission on Human Rights and Opportunities with any information it requests, and permit access to pertinent books, records and accounts, concerning employment practices and procedures or the contractor as relate to the provisions of Conn. Gen. Stat. 4a-60 & 46a-56;

The contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials.

Conn. Gen. Stat Sec. 4a-60a:

The contractor agrees and warrants that in the performance of the contract such contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation;

The contractor agrees to provide each labor union or representative offers with which such

contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such contractor has a contract or understanding, a notice to be provided by the commission on human rights and opportunities advising the labor union or representative of the contractor's commitments under Conn. Gen. Stat. 4a-60 and to post copies of the notice in conspicuous places available to employees and applicants for employment;

The contractor agrees to comply with Conn. Gen. Stat. 4a-60a and with each regulation or relevant order issued by the commission; The contractor agrees to provide the Commission on Human Rights and Opportunities with any information it requests, and permit access to pertinent books, records and accounts, concerning employment practices and procedures of the contractor as relate to the provisions of Conn. Gen. Stat. 4a-60 & 46a-56.

Signature Date

Company Name

INSTRUCTIONS TO PROPOSERS

RFP Schedule

RFP SCHEDULE	DUE DATES*
RFP Issue/Release	
Written Inquiries from RFP	
Response to Proposer Question	
Proposal Due Date & Time	
Short List Presentations, if desired	
Anticipated Award Date	
Contract Service Commence	

*Subject to change as deemed necessary by the Town.

Point of Contact

All communications and/or inquiries regarding this RFP must be directed to the contact person identified below. All questions must be submitted in writing using the Procurement Professional's email address no later than Deadline for Questions date listed above.

Craig Schmarr
Supervisor of Building Operations
Westport Public Schools
cschmarr@westport.k12.ct.us
203-341-1296 (office)
203-341-1277 (fax)

Proposal Presentation

The Board of Education may require proposal presentations. If invited to present, the Proposer will be responsible for making all the necessary arrangements and will bare all costs associated with the presentation. Presentations will be scheduled within the time allocated in the RFP schedule. Presentation invitations will be issued only to those firms selected to participate in this RFP and will include the meeting date, time, location, length of on-site presentation, and associated agenda/requirements outlining specific proposal areas for discussion, as outlined at the Town's discretion.

6. Diversity—although no exact diversity goals have been established, the Town will make a concerted good faith effort to consider Proposers and their subcontractors who exhibit active designations as (certificates must be included in response to this RFP):
 - a. Disadvantaged Business Enterprise (DBE)
 - b. Minority Business Enterprise (MBE)
 - c. 8(a)
 - d. HubZone
 - e. Service Disabled Veteran Owned Small Business (SDVOSB)
 - f. Veteran Owned Small Business (VOSB)
 - g. Women’s Business Enterprise (WBE)