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**INTEROFFICE MEMORANDUM**

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**TO:** ELIO LONGO, DIRECTOR OF SCHOOL BUSINESS OPERATIONS

**FROM:** TED HUNYADI, DIRECTOR OF FACILITIES AND SECURITY

**SUBJECT:** LONG LOTS ELEVATOR CONTROLLER UPGRADE #18-007-BOE

**DATE:** APRIL 26, 2018


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Elio,

Re: Great Northern Elevator Recommendation

**BayState Elevator** is the low bidder, but did not provide a 2 year warranty and omitted electrical work that was stated in the bid requirements. They listed items twice in the bid, for example the pit ladder was mentioned in two different sections one stating work not included in scope and the other one stating work included.

Based on the shortcomings of BayState Elevator, I am recommending **Great Northern Elevator** to be awarded the Elevator Controller Project. **Great Northern Elevator** has worked for the Westport Public Schools for the past 4 years.

COMPANY	BID PRICE	
BAYSTATE ELEVATOR	\$	56,814.00
GREAT NORTHERN ELEVATOR	\$	73,532.14

I forward this for your review and approval.

Ted 