

**Hattiesburg Public School District
Office of the Superintendent
301 Mamie Street
Hattiesburg, MS 39401**

2021 Contract Tracing / Security Camera Systems

The District reserves the right to reject any and all proposals and to waive irregularities and informalities in the submittal and evaluation process. This RFP does not obligate the District to pay any costs incurred by respondents in the preparation and submission of a proposal. The District reserves the right to negotiate equipment specifications regardless of the proposal design. Furthermore, the RFP does not obligate the District to accept or contract for any expressed or implied services.

Bids must comply with the specifications provided. The Hattiesburg Public School District reserves the right to amend the specifications, as necessary, and agrees to notify all having requested bid packets. The contract will be awarded to the lowest responsible bidder. The Hattiesburg Public School District reserves the right to waive any informalities and to reject any and all bids. Following evaluation of the proposals, Hattiesburg Public School District may conduct additional interviews and may request additional information from one or more providers. Hattiesburg Public School District reserves the right to reject any and all proposals in part or in whole, and to evaluate the qualifications in the proposal that is most beneficial to the district.

Introduction

The Hattiesburg Public School District (HPSD) serves approximately 3700 students, prekindergarten through 12th grade, from within the City of Hattiesburg. The District has pursued technological initiatives to improve the educational opportunities as well as ensure the overall safety and security provided students and their families.

The HPSD is requesting proposals for the development of a system-wide video surveillance solution applicable to all District facilities. Such a solution shall be used to monitor movement in and around all buildings and/or surrounding properties including but not limited to classrooms, parking lots, storage buildings, fenced lots, etc. for contact tracing and security purposes.

The system shall be used to support District crisis management protocols and may be used in concert with other entities outside of the District. The solution shall include a vision for the establishment of an enterprise architecture structure as it relates to the safety and security of District students and personnel, understanding locally adopted policies, and understanding how the organization can administer and manage such a system.

Solutions should address the ability to adopt technological advances as they become more cost effective and/or mission critical. Additionally, solutions should address deployment/utilization reclamation of existing hardware and software to the greatest extent possible to meet the District objectives applicable to this proposal. Proposers should evaluate the current fiber infrastructure environment to provide a solution that is optimized to run on a 10 Gb backbone with 1 Gb to the desktop where applicable. Further specifications and requirements are outlined in more detail throughout this document.

General Background Information

The HPSD is a public-school district in Hattiesburg, MS located in the City of Hattiesburg. The District employs over 600 teachers, administrators, auxiliary, and non-instructional staff and serves approximately 3700 students.

All District facilities are part of a high-speed LAN.

The current use of the District LAN can be characterized as follows:

- Transmitting administrative data for managing staff, schools, and students;
- Providing resources for distributing educational content to the classrooms; and
- Providing access to the Internet for educational purposes.

District connections between all facilities and all MDF/IDFs within each facility are fiber. The District has upgraded and replaced the layer 2/3 switches and VLAN routing equipment to support 1 Gb to the desktop and 10 Gb on the backbone.

The HPSD has internal WAN connections. The District currently uses a 1gbps Ethernet connection to the Internet.

The District currently utilizes Extreme Networks wireless controllers and Aerohive and Extreme Networks access points to provide limited wireless coverage to all schools and Administration buildings across the district.

Scope of Work

The HPSD is requesting proposals for the addition of a system-wide video surveillance solution applicable to all District facilities to include some classrooms and the district administrative offices. Such a solution shall be used to monitor movement in and around all buildings and/or surrounding properties including but not limited to some classrooms, parking lots, storage buildings, fenced lots, etc. for contact tracing and security purposes.

The system shall be used to support District crisis management protocols and may be used in concert with other entities outside of the District. The solution shall include a vision for the establishment of an enterprise architecture structure as it relates to the safety and security of District students and personnel, understanding locally adopted policies, and understanding how the organization can administer and manage such a system.

The HPSD requires a system that will be capable of satisfying its security needs for a minimum of 10 years that is scalable and expandable.

The video capture, storage and distribution of images shall be done using a series of IP cameras and networked control and/or storage devices. Users of the system shall be able to connect to these servers via the District's network or internet connection to retrieve both live and archived images. Users shall be able to access the video images from any computer connected to the District's network. Users shall be able to access both live and archived video from their mobile devices via appropriate mobile application.

Vendors should provide a turn-key solution including, but not limited to, cameras, cabling, power-over-ethernet switching, fiber optics, mounting hardware, storage, licensing, installation, documentation, technical assistance, maintenance, and training. The installation of cameras and related equipment shall be managed under the supervision of the District's Director of Technology. Supplies, equipment, and material specifications referenced in this RFP are minimum standards established by the District.

As the network continues to grow, the design solution should address capacity, features, and functionality to optimize performance. Proposers should evaluate the current core fiber infrastructure environment available in the District to provide a solution that is optimized to run on a 10 Gb backbone with 1 Gb to the desktop where applicable.

The submitted proposal shall be separated into 4 projects:

- **Project A:**
 - Part A: Hattiesburg High School Walkways & Common Areas
 - Part B: Hattiesburg High School Classrooms
- **Project B:**
 - N.R. Burger Middle School
 - Lillie Burney STEAM Academy
- **Project C:**
 - Hawkins Elementary
 - Grace Christian Elementary
 - Thames Elementary
 - Woodley Elementary
 - Rowan Elementary
- **Project D:**
 - Hattiesburg Public School District Administrative Offices

The solution shall include a minimum of the following specifications for ALL projects unless otherwise stated.

General

- “24/7” Continuous sensor, motion sensor, and recording of both
- Variable sensitivity activity detection
- Remote trouble-shooting, configuration, system health monitoring, and notification
- May utilize the District’s existing available LAN/WAN fiber infrastructure (not including existing copper cabling or switches)
- Allow for an expanded number of servers, cameras, and user accounts to be configured into one logical enterprise implementation with a single Graphical User Interface (GUI)
- Allow for a single management point for user ID maintenance and configuration
- Provide for a “live view” of any camera included in the video network
- Coordinate with District staff to identify appropriate locations and technology to fulfill the stated intent of this project. Diagrams and/or maps of District facilities will be provided to assist the vendor in camera placement
- Utilize LAN/WAN, intranet, and/or Internet for delivery of interface to users using standard TCP/IP ports
- Allow IP cameras’ Live View functions to be configured to minimize impact of video feed to minimally impact network bandwidth
- Vendor will provide at minimum, one year of support and maintenance to include camera replacement and installation of replacement units
- Facial recognition technology preferred for “contact tracing” but not required. Please disquish on bid sheet accordingly

Camera

The vendor shall describe the cameras proposed to meet the requirements and locations applicable to each District facility.

- Cameras 1.3 megapixel minimum
- Dual shutter function to capture images in various lighting/environments; auto-back focus
- High-quality lenses with auto-iris technology and color or day-to-night functionality;
- Power over Ethernet capable (PoE)
- Vandal-resistant/proof, weatherproof housing and extended temperature support
- Real-time video compression with H.264 (minimum) at 720P/10 fps/ > 14 days
- Infrared/Night Vision capable
- Ability to record audio.
- NDAA Compliant - Complies with section 889 of the 2019 National Defense Authorization Act

Camera Quantities & Field of View

Cameras shall be placed and positioned in such a way that all established paths of foot travel, large common areas, libraries, auditoriums, and gymnasiums are covered in all projects where applicable. Additionally, in Project A ONLY, cameras will need to be placed in ALL classrooms, positioned in such a way that all entrances to the classroom are visible. Vendors shall include enough cameras in the proposal to meet these requirements.

Storage/Management

- Video routing to District centralized data center if applicable (decentralized storage or cloud storage preferred)
- Storage shall be high compression with minimal loss of clarity
Storage shall be sufficient to record and retain continuous video for at least 72 hours. Motion video stored for at least 30 days beyond the first 7 days. Stored video shall be original high quality video with audio
- Single/multiple storage system – vendor solution should define best practice applicable to District
- Rack mount UPS; up-time 15 minutes for cameras
- Runs on Microsoft Windows Server 2019 if applicable
- Prefer virtualized server configuration; compatible with VMWare
- If physical server is required, server must be provided in proposal

Switching/Cabling

- Belden CAT 5E/6
- Plenum; if applicable to location
- Leviton patch panels, inserts, related hardware
- Wire management
- Patch cables
- Switches shall provide enough POE for cameras included in proposal and room for 25% growth.
- Switches shall accommodate fiber connection to the network. If optic is required, vendor shall provide
- All exposed cabling shall be protected from outdoor elements by conduit provided and installed by vendor as a part of the proposal

Installation

- Horizontal cabling per EIA/TIA Standards

- Cable routing; install to specified rack in designated closet/location
- Fire-stopping of all necessary telecommunication items penetrations
- Cables tested, certified, documented results
- Hard-copy documentation to include, but is not limited to, pathways, tests, labels, etc.
- Labeling convention will meet specifications outlined by the District; determined prior to installation
- Disposal of materials and/or clean-up of District affected facilities
- Occurs after regular school hours and/or weekends

Support/Maintenance

- Helpdesk services for troubleshooting issues with end users
- Replacement cameras or switches in the event of hardware failure
- On-site installation of replacement cameras or other related equipment

District Provided Information

The District will provide:

- Any campus drawings, with IDF and MDF locations; distances
- Any technical information on current or planned systems
- Interviews with any staff member in the technology department
- Scheduled facility tours/site surveys/network access
- One point of contact, [Michael Battle](#)

Site Surveys/Network Evaluation

For design purposes, the vendor has the option to schedule an onsite inspection and network evaluation of the District facilities prior to submitting a proposal and not compromising the submission deadline to determine what existing networking capabilities are installed, including networking components, location of wiring closets and MPOE (Main Point of Entry) points for all feeds, and documenting inventory. It is the responsibility of the vendor to schedule the appointment in a timely manner.

Site surveys shall be scheduled to provide clarity to the vendor of existing facility infrastructure.

The awarded vendor shall include a description of the planned work for the following items along with any associated costs identified in the proposal document:

Design Solutions

The solution must include the complete costs of installation with its proposal and must itemize these costs. The vendor must also include a timeline for installation with its proposal. All portions of the proposal shall be in *editable electronic format*.

Project Management: Describe the expertise and resources that will be used by the vendor to manage the project from beginning to end. Identify the stages of implementation and management, detailed timelines and benchmarks that will be accomplished during this project.

Implementation Timeline: Describe the project schedule timelines from initiation to the closeout phase of the project.

Preparation: Identify the physical site preparation needed to accommodate each site's system. The vendor shall be required to obtain permission from the District prior to cutting into or through any part of a building structure, including, but not limited to, drywall and internal fixtures such as desks, wall units, etc. The vendor shall be responsible for any damage, repair or clean up costs associated with the project. The vendor must return all District property to a state consistent with its pre-existing condition within seven (7) business days following completion of the project. Should the vendor not have clean-up and repair complete within the designated time period, the District reserves the right to complete the clean and repair work itself and charge the costs incurred against its payment owed for the contract. The District may also file a claim against the vendor's proposed account for these costs.

Installation and Configuration: Install and connect the physical devices at each site. Configure each component in coordination with the HPSD Technology Department to provide the agreed upon services.

Training: Describe the training that will be included for users, staff, and technicians. Provide recommendations for the District to support the technology infrastructure and systems being installed including: skills, roles, responsibilities, required certifications or skill set and procedures. Include the training of District staff to properly support these new components to the infrastructure.

Documentation: Describe what documentation will be provided about the entire system for maintenance, troubleshooting, changing configurations and any other necessary functions.

Vendor Experience: Describe your organization's K-12 experience with video surveillance systems/projects and the resources that will be used on this project. K-12 experience is a mandatory requirement for consideration of your organization's proposal.

Service and Warranty: Describe warranties, guarantees, help desk offerings and other support that will be available during and after this project. Supply a detailed list of service level agreements offered by your organization. The description should include scope of service and annual charges to support and maintain the new system. The proposal should also include, at minimum, a description of the first year of maintenance/support provided.

Total Cost of Ownership: Identify the total cost of ownership on a District-wide basis for a ten-year period. Define the limits of performance of the installed systems that the District will realize after implementation.

Network Architecture: Describe required VLANs or other network architectural considerations necessary to implement your organization's solution. Describe requirements for the District's network and security infrastructure that are necessary for your solution to provide optimum performance and secure access inside and outside the district network.

Quality of Service: Describe quality of service requirements for the network and security

infrastructure.

Security: Describe the structure of your solution to provide maximum security feature sets and recommend improvements of existing practices.

References: All proposals will include three (3) references for systems similar to that proposed to the District. Contact information, titles, telephone numbers, and email addresses of the people directly involved with similar implementations should be included.

Summary: All proposals should include a summary document that clearly articulates the design, standards, specifications, and security features of the proposed system.

E-Rate SPIN: Future expansion may include E-rate eligible components. Each bidder must submit a valid SPIN number with their proposal and provide any services under the regulations and guidelines of the Universal Services E-rate Program.

Requested Services and Deliverables

The following deliverables are to be provided by the vendor. Additional deliverables may be identified during discovery.

- Reporting recommendations should be specific to the HPSD design solution; engineering data, equipment specifications, OS versions, etc.
- Visio or similar drawings of locations or counts of network equipment
- Detailed pricing structures by unit, in electronic format
- Any information regarding warranty must be presented in electronic, searchable format
- Detailed unit technical information
- An assessment statement of the feasibility of at least ten years of the equipment being viable to the district, without the need of physical upgrades or replacement.

RFP OFFICIAL CONTACT

NAME: Michael Battle

DISTRICT: Hattiesburg Public School District

**ADDRESS: 301 Mamie Street
Hattiesburg, MS 39401**

TELEPHONE: (601) 582-6671

EMAIL michael.battle@hattiesburgpsd.com

Project Schedule

Activity Description	Date
Release RFP / Advertisement dates	May 12, 2021, May 23, 2021, May 30, 2021
On-site visits*	June 7, 2021 - June 11, 2021
Deadline for Submission of Questions	June 18, 2021
Submission deadline / Bid Opening	June 21, 2021 2:00 p.m.
HPSD internal review of proposals. Vendors provide clarification where needed.	June 21 - July 5, 2021
Recommendation to Board of Education	July 13, 2021

Questions Regarding RFP

Vendors who request information or clarifications of the RFP may submit written, electronic questions to the RFP coordinator through **10:00a.m., Friday, June 18, 2021**. Written, electronic copies of the questions and responses will be provided to all vendors who have submitted letters of intent.

Proposal Preparation

General Information

Failure to comply with these instructions may result in your proposal being removed from consideration.

Vendors must prepare all proposal information in electronic, editable format, including, but not limited to: general proposal, pricing spreadsheets, warranty information, and unit technical information at vendor's cost.

All proposals must be submitted by sealed bid to in the office of the Superintendent, 301 Mamie Street, Hattiesburg, MS 39401

Evaluation Process

Evaluation

All proposals must be received prior to the deadline. The Superintendent, CFO, and Technology Director and/or their designees will read and evaluate each proposal. The evaluators will consider how well the proposed solution meets the needs of the District. It is important that proposals be clear and concise. The evaluation process is not designed to simply award the contract to the lowest vendor price. Rather, it is intended to help the District select the vendor with the best combination of attributes, including price, based on the evaluation variables.

Special consideration will be provided to any solution that achieves District objectives while addressing utility/reclamation of existing infrastructure (excluding those explicitly defined in the RFP).

Award Criteria and Vendor Attributes

Cost of proposal, scope of work, references, feasibility, and support renewal cost and other extraneous District costs will all be used to evaluate the proposals. Feasibility of the proposal will be the first criteria in conjunction with cost.

Standard Terms and Conditions

Items listed below apply to and become a part of the terms and conditions of this proposal unless superseded by any supplemental specifications or special conditions enclosed or attached hereto, in which case the attached or enclosed conditions will prevail.

- Proposals must be received by the HPSD Office of Superintendent by the date and hour specified. No fax copies will be accepted.

- Any catalog, brand name, or manufacturer's reference used in the proposal is descriptive and not restrictive. Such reference is intended to indicate type and quality desired. Proposals on brands of like nature and quality will be considered. If proposing on other than enclosed specifications, proposal must show manufacturer, brand, model, a complete description, etc. of the item being offered.

- No right or interest in this contract shall be assigned or delegation of any obligation made by the vendor without the written permission of the HPSD. Any attempted assignment or delegation by a vendor shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.

- Prices quoted should be F.O.B. destination, assembled and installed. The title and risk of loss of the goods shall not pass to the buyer until the buyer actually receives and takes possession of the goods at the point or points of delivery specified.
- HPSD assumes no liability for goods delivered in damaged or unacceptable condition. The vendor must handle all claims with carriers, and in the case of damaged goods, shall provide for replacement goods immediately upon notification of damage at no additional cost to HPSD.
- Vendor guarantees equipment or product offered will meet or exceed specifications identified in this proposal invitation. The vendor shall, upon request, replace any equipment or product proved to be defective and make any and all adjustments necessary without any expense to HPSD. If at any time, the equipment or product cannot satisfactorily meet the requirements of the HPSD, the vendor shall promptly remove such equipment or product without any further expense to the District.
- Vendor warrants that the product(s) sold to HPSD shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act (OSHA) of 1970. In the event the product does not conform to OSHA standards, HPSD may return the product for correction or replacement at the vendor's expense. In the event the vendor fails to make the appropriate correction within 90 days, correction made by the District will be at vendor's expense.
- When delivery delay can be foreseen, the vendor shall give prior notice to the authorized purchasing agent, who shall have the right to extend the delivery date if reasons for delay appear acceptable. The vendor must keep the authorized purchasing agent informed at all times of the status of the order. Default on promised delivery, without acceptable reasons, or failure to meet specifications authorizes the District to purchase goods elsewhere and charge any increase in cost and handling to the defaulting vendor. Every effort will be made by HPSD to locate the goods at the same or better price as than originally contracted.
- Delivery shall be made during normal school hours and at a designated location unless prior approval has been obtained from authorized district personnel.
- HPSD is exempt from federal excise, state, and local taxes. Do not include tax in any proposal totals. A tax exemption certificate will be furnished upon request.
- Invoices shall be sent directly to the HPSD Business Office, Attn: Accounts Payable, 301 Mamie Street, Hattiesburg, MS 39401. Payments are processed after the Business Office has been notified that the items have been received in good condition and no unauthorized substitutions have been made. Invoices must detail the items delivered and must reference the Hattiesburg Public School District Purchase Order number.
- If insurance and/or workmen's compensation is required by HPSD for any proposal item(s), proof of insurance and/or workmen's compensation should be submitted. The District reserves the right to review all insurance policies pertaining to proposal item(s) to guarantee that the proof coverage is obtained by the vendor.

- The agreement shall be governed by Mississippi Code 1972 Annotated and is effective and in force on the date of this agreement.
- Both parties agree that the venue for any litigation arising from this agreement shall lie in Hattiesburg, MS.

Payment Terms

- HPSD will not provide any payment, partial or full, any earlier than 30 days after HPSD accepts the work performed under the contract. HPSD reserves the right to withhold payment in circumstances outlined in the contract terms.

Contract Terms

- Vendors shall adhere to all federal, state, and local laws, statutes, ordinances, and regulations that apply to this proposal and subsequent contract(s), including but not limited to, Equal Employment Opportunity Commission (EEOC) and the Occupational Safety and Health Act (OSHA) as applicable to this contract.
- The selected vendor will be responsible for obtaining and paying for all permits and licenses required to complete the work.
- The awarded vendor agrees to defend, indemnify and hold HPSD, its officials, employees, contractors and agents harmless from any and all claims, suits, actions, damages, causes of action, or attorneys' fees, arising from any personal injury, loss of life, or damage to persons or property sustained by reason of or as result of the negligence or omission of the vendor, its employees, agents, contractors or assigns.
- It shall also be understood and agreed that by the submission of a proposal, the vendor, if awarded a contract, shall defend, indemnify and hold the District and any of its official, employees, contractors and agents harmless from and against any and all damages, that may, at any time, be imposed or claimed for infringement of any patent right, trademark, or copyright, of any person or persons, association, or corporation, as a result the use of such articles by HPSD or any of its officials, employees, contractors or agents, and of which articles the vendor is not the patentee, assignee, licensee, or owner or lawfully entitled to see the same.

Proposal Withdrawal/Contract Default

- **Proposal withdrawal** – Proposals may be withdrawn by the vendor at any time prior to the time set for the opening. Such requests must be in writing. All proposals submitted shall be valid for a period of ninety (90) calendar days from the date of the proposal opening.

- **Inability to Perform** – Once a contract has been entered into by the vendor and the District, the vendor shall make every effort to provide and maintain the appropriate staff, materials, vehicles, and facilities required to complete the proposed services purchased by HPSD. The vendor shall provide the District in writing any variance from the agreed quality, quantity, and time required by the contract. Once received, HPSD reserves the right to modify or cancel the contract.

- **Default** – If the vendor fails to fulfill its completion of work obligations under the contract in a professional and timely manner, or otherwise violates the terms of the contract, HPSD shall have the right to terminate the contract if the vendor has not cured the default after receiving seven (7) days written notice of the performance issue or other item or default.

- Notwithstanding the above, the vendor shall not be relieved of liability to HPSD for damages sustained by the District as a result of any breach of contract by the vendor. HPSD may, in such an event, withhold payments due to the vendor for the purpose of set-off until such time as the exact amount of damages due to the District are determined. The rights or remedies provided for herein shall not limit the District, in case of any default by the vendor, from asserting any other right or remedy allowed by law, equity, or by statute.

- Notwithstanding the foregoing, the vendor shall not be relieved from liability from any acts of malfeasance, misfeasance or wanton or willful misconduct. HPSD does not waive any of its remedies or limitations on liability contained in Mississippi law.

- Neither party shall be held liable for delays associated with acts of God, strikes, acts of public authorities, or other unforeseeable circumstances that could not be reasonably avoided.

Other Considerations

- The scope of the project may be scaled up or down according to the discretion of HPSD.

- The work of the project will not directly affect nor interfere with the functionality of the existing infrastructure or live system until the new implementation has been thoroughly tested, documented, and system-ready.

- Upon selection of the vendor, HPSD will provide access to any additional documentation or key District personnel as needed.

- The District reserves the right to review résumés and other related credentials associated with vendor staff assigned to the project. The District may exercise its option to disapprove the assignment or reassignment of vendor personnel associated with this project.

- The selected vendor will be responsible for managing this project and fully communicating updates and progress toward project completion.

Insurance

The awarded vendor will be required to maintain in full force and effect, and at their own expense, the following insurance policies:

- Worker's Compensation Insurance in compliance with Mississippi Law
- General Liability Insurance
- Automobile Insurance
- Professional Liability Insurance

Submittal

At a minimum, all proposals must be submitted editable, electronic files with all supporting documentations and utilizing the forms provided. Any electronic documentation must be in Microsoft Word, Excel, Project or Visio formats. No fax copies of proposals will be accepted.

Responses must be submitted by **Monday, June 21, 2021 2:00 p.m. to:**

Michael Battle, Assistant Superintendent or Edith Stallings, Accounting Supervisor

**Office of the Superintendent
Hattiesburg Public School District**

301 Mamie Street, Hattiesburg, MS 39401

Appendices

- A. Public Notice of RFP
- B. Proposal Form
- C. Proposal Acknowledgement Form
- D. Felony Conviction Notification
- E. References
- F. HPSD Data Distribution Equipment, Wireless Checklist
- G. Campus Drawings
- H. District Safety Security Policy Resources

PUBLIC NOTICE
INVITATION FOR BIDS
CONTACT TRACING / SECURITY CAMERA SYSTEMS
BID NUMBER: 21-007

Sealed bids/proposals for **video surveillance** will be received by the Hattiesburg Public School District up to and no later than **2:00 p.m. (CST) June 21, 2021**, in the office of the Superintendent, 301 Mamie Street, Hattiesburg, MS. A copy of the Request for Proposals (RFP) can be obtained by visiting our bid page at <https://tinyurl.com/hpsdbids>.

All interested bidders must attend a mandatory pre-bid conference on June 7, 2021 beginning at 9:00 a.m. at the office of the Superintendent, 301 Mamie Street, Hattiesburg MS. **Bidders not attending the pre-bid conference will not be considered.**

Bids will be opened at 2:00 p.m., June 21, 2021 in the office of the Superintendent, 301 Mamie Street, Hattiesburg, MS. Bids must be submitted in a sealed envelope clearly marked as follows:

“2021 CONTACT TRACING / SECURITY CAMERA SYSTEMS”

HPSD Bid #: 21-007

Bid Opening: Monday, June 21, 2021 2:00 p.m.

Envelopes not so marked will not be considered

The contract will be awarded to the lowest and best bidder. The Hattiesburg Public School District has the right to accept or reject any or all bids.

Publish by order of the Hattiesburg Public School District.

Accounting Supervisor - Edith Stallings

Assistant Superintendent, Michael Battle

Hattiesburg Public School District

Publish: May 12, 2021, May 23, 2021, May 30, 2021

APPENDIX A

Hattiesburg Public SCHOOL DISTRICT

Proposal Form

The undersigned vendor proposes and agrees to furnish all labor, supervision, personnel, permits, materials, supplies, tools, and equipment necessary to complete the Video Surveillance project for Hattiesburg Public School District (HPSD) in accordance with the Scope of Work and other contract documents outlined in this Request for Proposal.

Please provide a cost for systems you offer with facial recognition, without facial recognition, or both:

	System Features	Unit Cost (if Applicable)	Total Cost
Without Facial Recognition			
With Facial Recognition			

The above pricing shall be valid for ninety (90) days from the proposal opening date.

Representative Name (print) _____

Representative Title: _____

Representative Signature: _____

Company Name: _____ Date: _____

APPENDIX B

**HATTIESBURG PUBLIC SCHOOL DISTRICT
PROPOSAL ACKNOWLEDGMENT FORM**

The Hattiesburg Public School District reserves the right to: reject any or all proposals; to determine which proposal shall be accepted in the best interest of the District; to waive any formalities in any proposal or bid; to delete certain items listed in the proposal; and to award the proposal to the vendor deemed most appropriate.

I hereby certify that I have received, read, and understand the Scope of Work contained in this Request for Proposal (RFP).

The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other vendor submitting a proposal, and that the contents of this proposal as to prices, terms, or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to fix the proposal costs element of any proposal price or to secure any advantage against the Hattiesburg Public School District or any person interested in the proposed contract.

UNSIGNED PROPOSALS WILL NOT BE CONSIDERED.

LEGAL NAME OF PROPOSER:

PROPRIETOR ___ PARTNERSHIP ___ CORPORATION ___ OTHER (Specify)

ADDRESS: _____

PHONE: _____

FAX: _____

SIGNATURE OF COMPANY OFFICIAL AUTHORIZING THIS PROPOSAL:

COMPANY OFFICIAL (PRINT NAME):

OFFICIAL POSITION:

APPENDIX C

FELONY CONVICTION NOTICE

Hattiesburg Public School District requires that any person or business entity that enters into a contract with the school district must give advance notice to the District if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony. Failure to do so may result in termination of the contract if the District determines that the person or business entity failed to give notice or misrepresented the conduct resulting in the conviction. The District will compensate the person or business entity for services performed before the termination of the contract."

This notice is not required of a publicly-held corporation.

I, the undersigned agent for the Respondent named below, certify that I have reviewed the information concerning notification of felony convictions and that the following information furnished is true to the best of my knowledge.

Respondent (Firm) Name: _____

Authorized Official's Name (please print): _____

A. My firm is a publicly-held corporation; therefore, this reporting requirement is not applicable:

Signature of Authorized Official: _____ Date: _____

B. My firm is not owned or operated by anyone who has been convicted of a felony.

Signature of Authorized Official: _____ Date: _____

C. My firm is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

Respondent is responsible for the performance of the persons, employees and/or subcontractors Respondent assigns to provide services for the District pursuant to this contract on any and all District campuses or facilities. Respondent will not assign individuals to provide services at a District campus or facility who have a history of violent, unacceptable, or grossly negligent behavior or who have a felony conviction, without the prior written consent of the District. If at any time during performance of this contract, there is a change in felony status of any persons, employees, and/or subcontractors providing services to the District, Respondent will immediately update the above form and provide such form to the District within five business days of becoming aware of the change in status.

APPENDIX D

VENDOR REFERENCES

1. **Client:** _____

Contact: _____

Address: _____

Telephone: _____

Email address: _____

2. **Client:** _____

Contact: _____

Address: _____

Telephone: _____

Email address: _____

3. **Client:** _____

Contact: _____

Address: _____

Telephone: _____

Email address: _____

APPENDIX E

Hattiesburg Public School District Contact Tracing Video Surveillance

The following components should be a part of the submitted proposals. Components missing may limit consideration by the District for any proposal.

- Electronic files of vendor proposal**
- Checklist form**
- Proposal Form**
- Proposal Acknowledgment Form**
- Felony Conviction Notification Form**
- Vendor References**

Legal Name of Vendor: _____

Printed Name of Authorized Official: _____

Signature of Authorized Official: _____

Contact information:

Address: _____

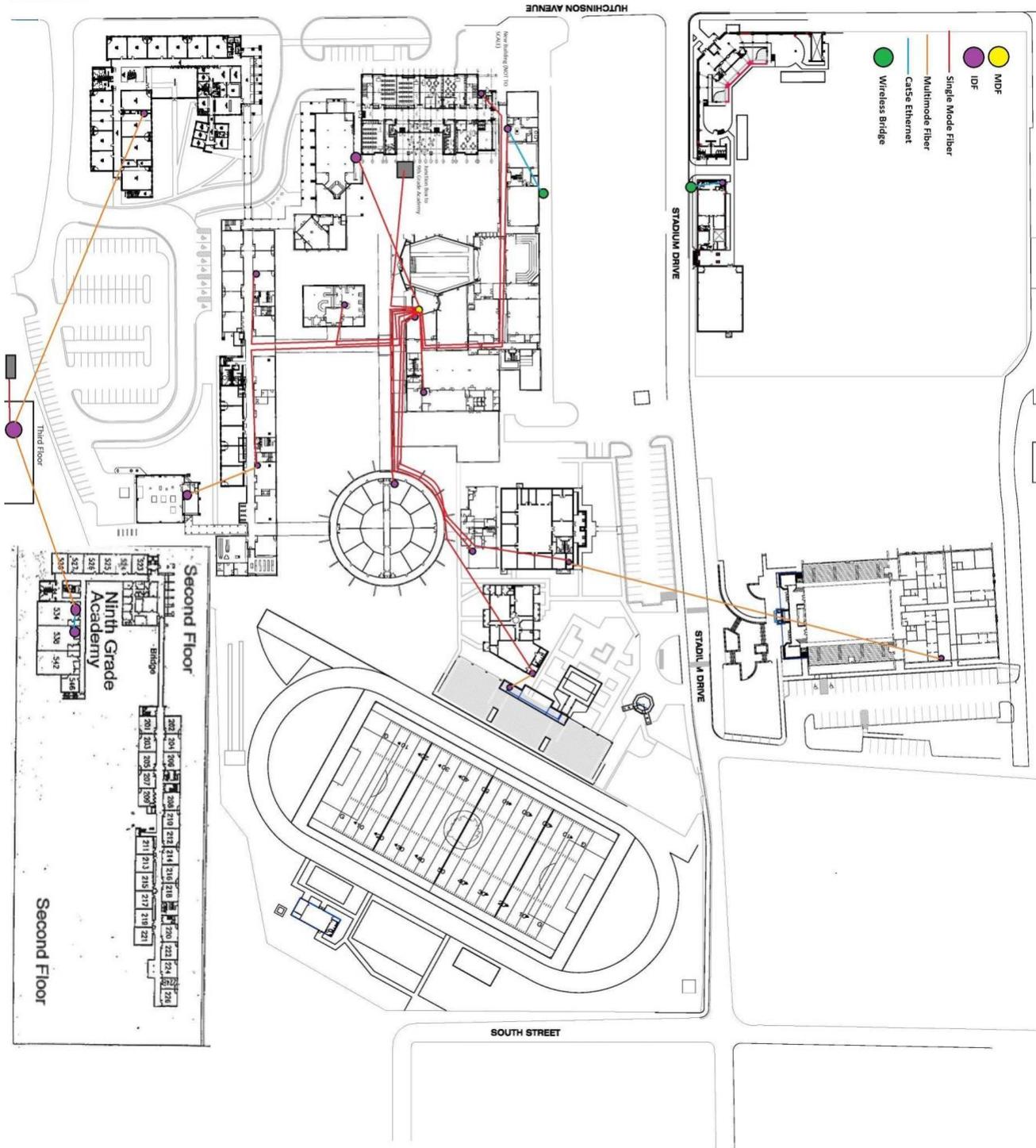
Telephone Number: _____

Email Address: _____

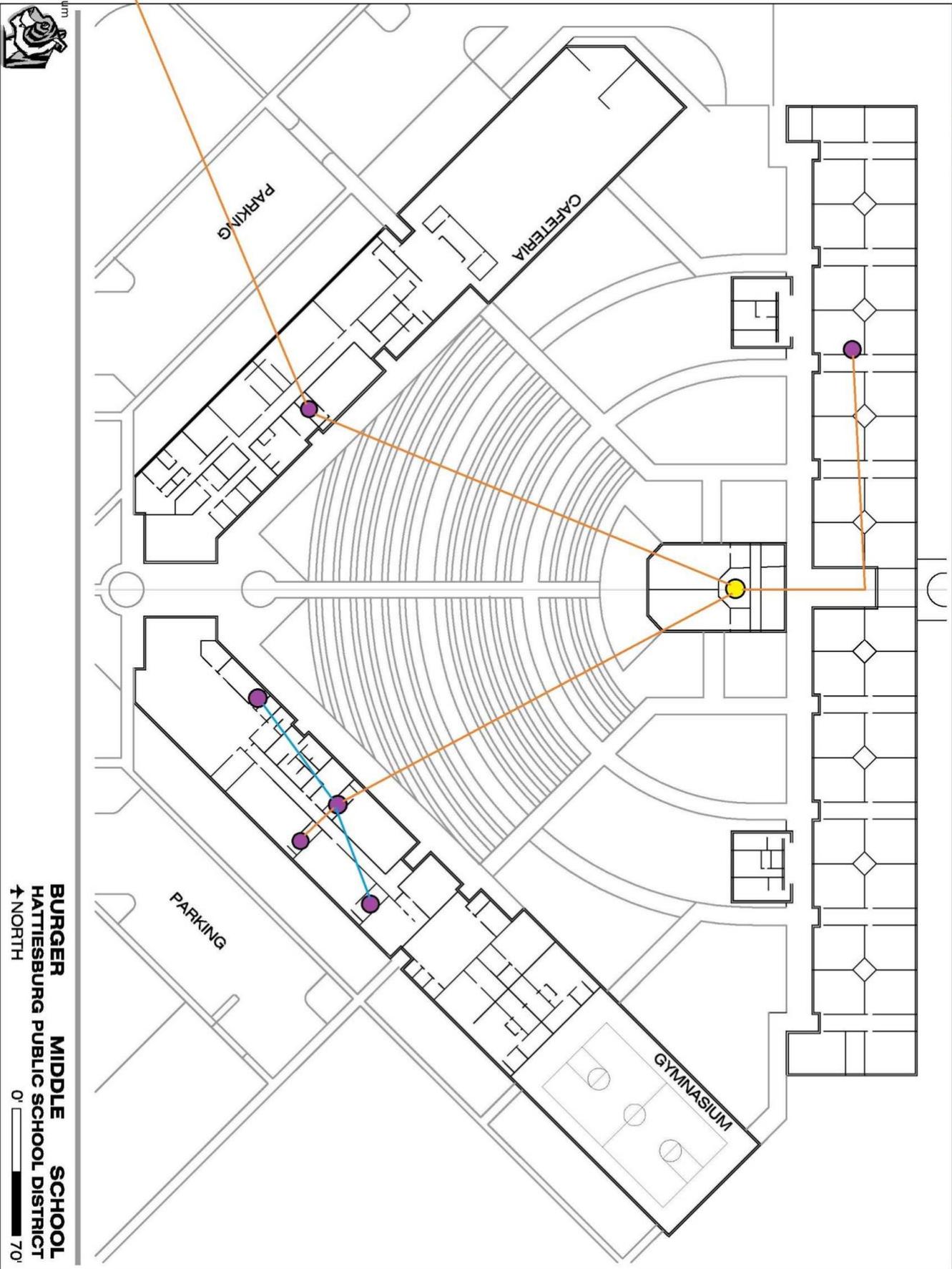
APPENDIX F

Appendix H: Campus Drawings available

- *Project A:*
 - *Hattiesburg High School*
- *Project B:*
 - *N.R. Burger Middle School*
 - *Lillie Burney STEAM Academy*
- *Project C:*
 - *Hawkins Elementary*
 - *Grace Christian Elementary*
 - *Thames Elementary*
 - *Woodley Elementary*
 - *Rowan Elementary*
- *Project D:*
 - *Hattiesburg Public School District Administrative Offices*



- MDF
- IDF
- Multimode Fiber
- Cat5e Ethernet

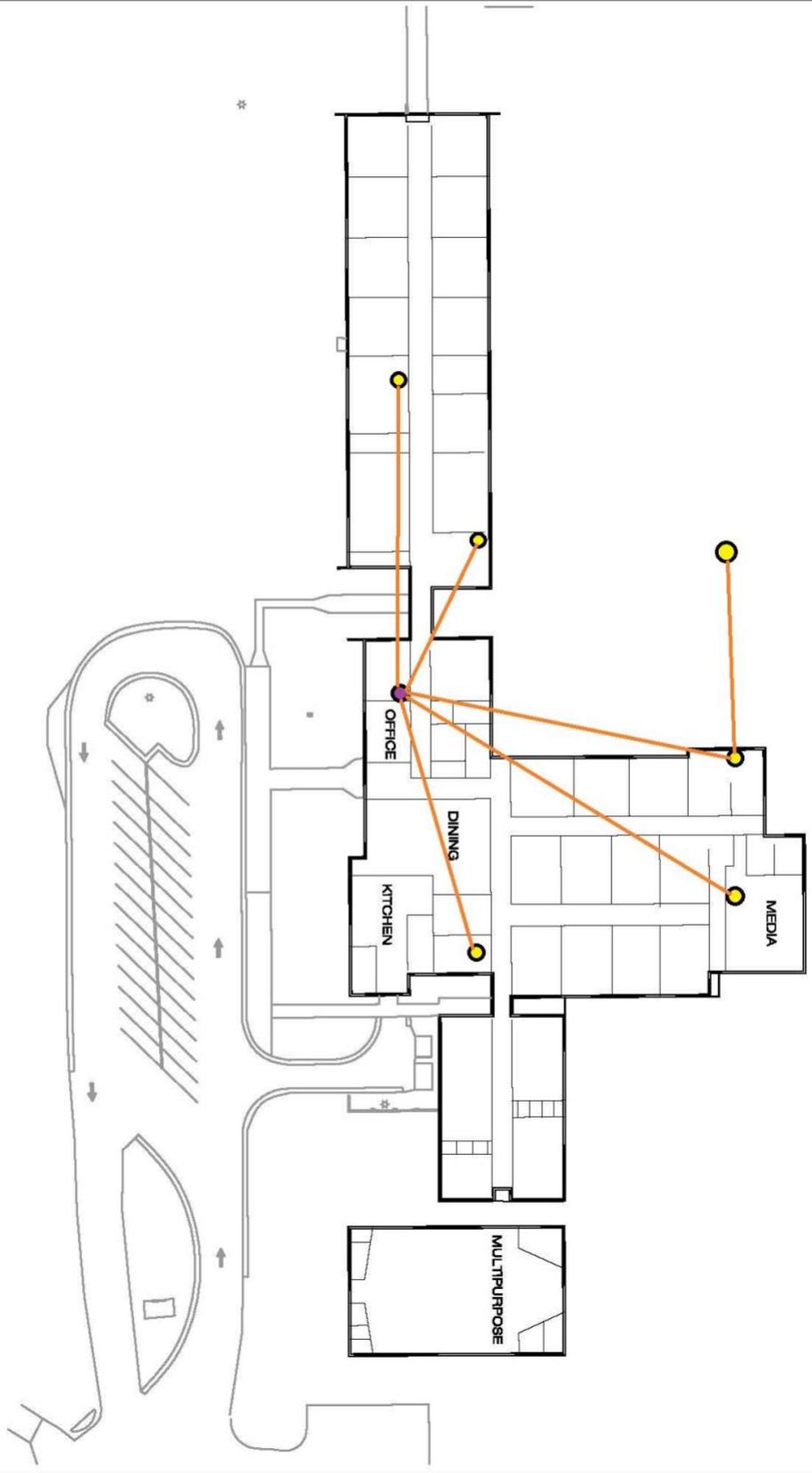


BURGER MIDDLE SCHOOL
HATTIESBURG PUBLIC SCHOOL DISTRICT
 0'  70'
 ↑ NORTH

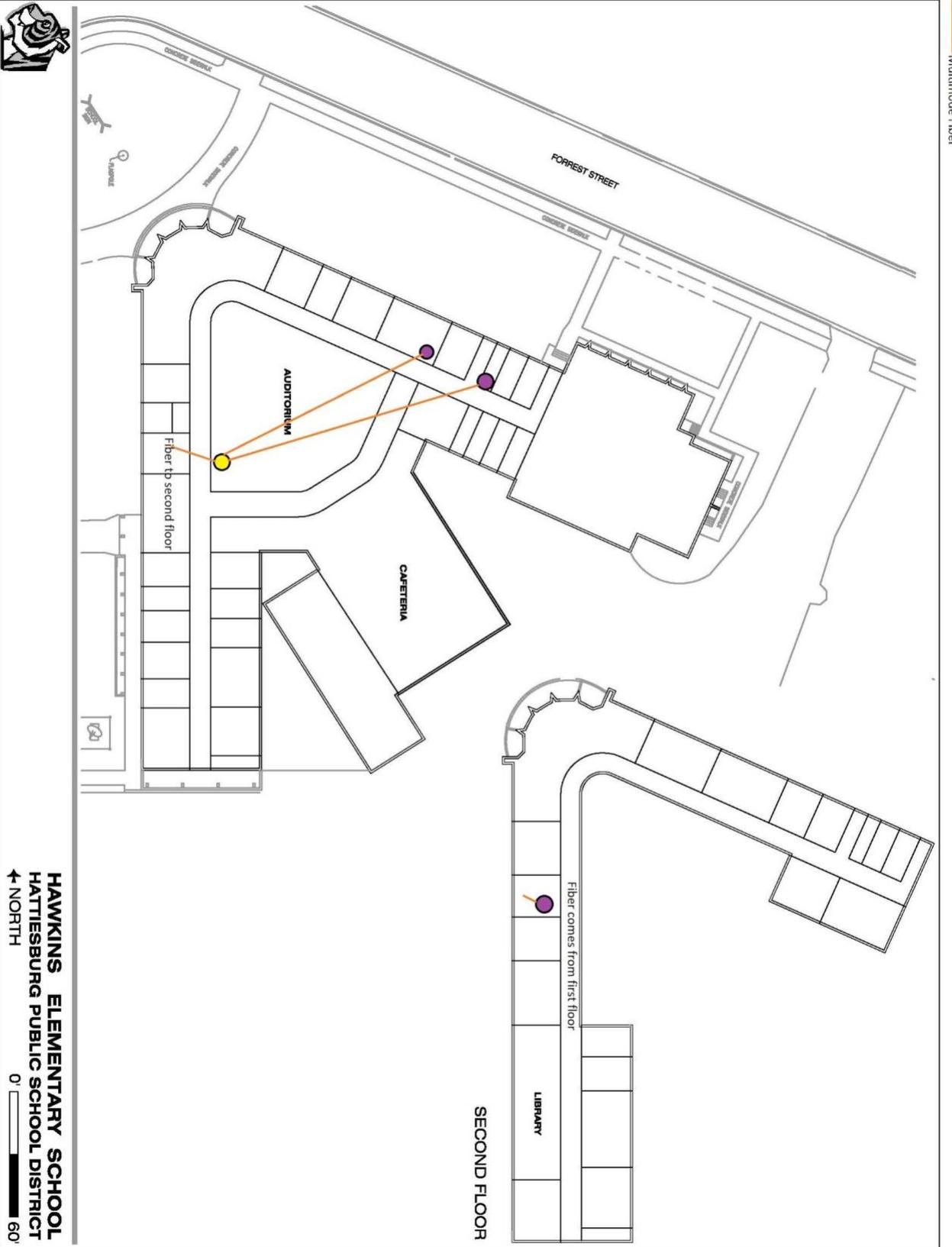


Transploreum

MDF
IDF
Multimode Fiber



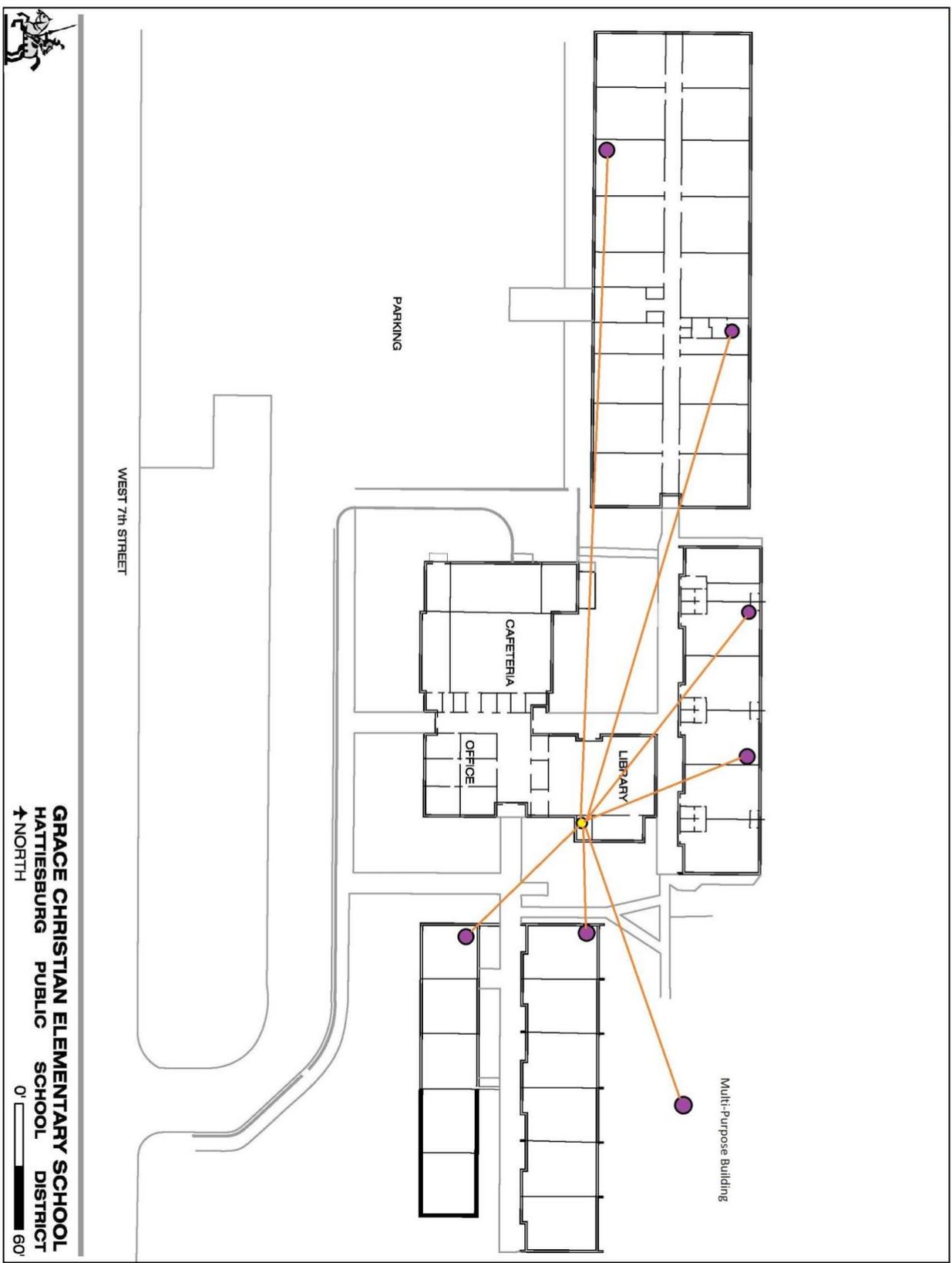
LILLIE BURNNEY ELEMENTARY SCHOOL
HATTIESBURG PUBLIC SCHOOL DISTRICT
← NORTH
0' 70'



HAWKINS ELEMENTARY SCHOOL
HATTIESBURG PUBLIC SCHOOL DISTRICT
← NORTH
0' 60'



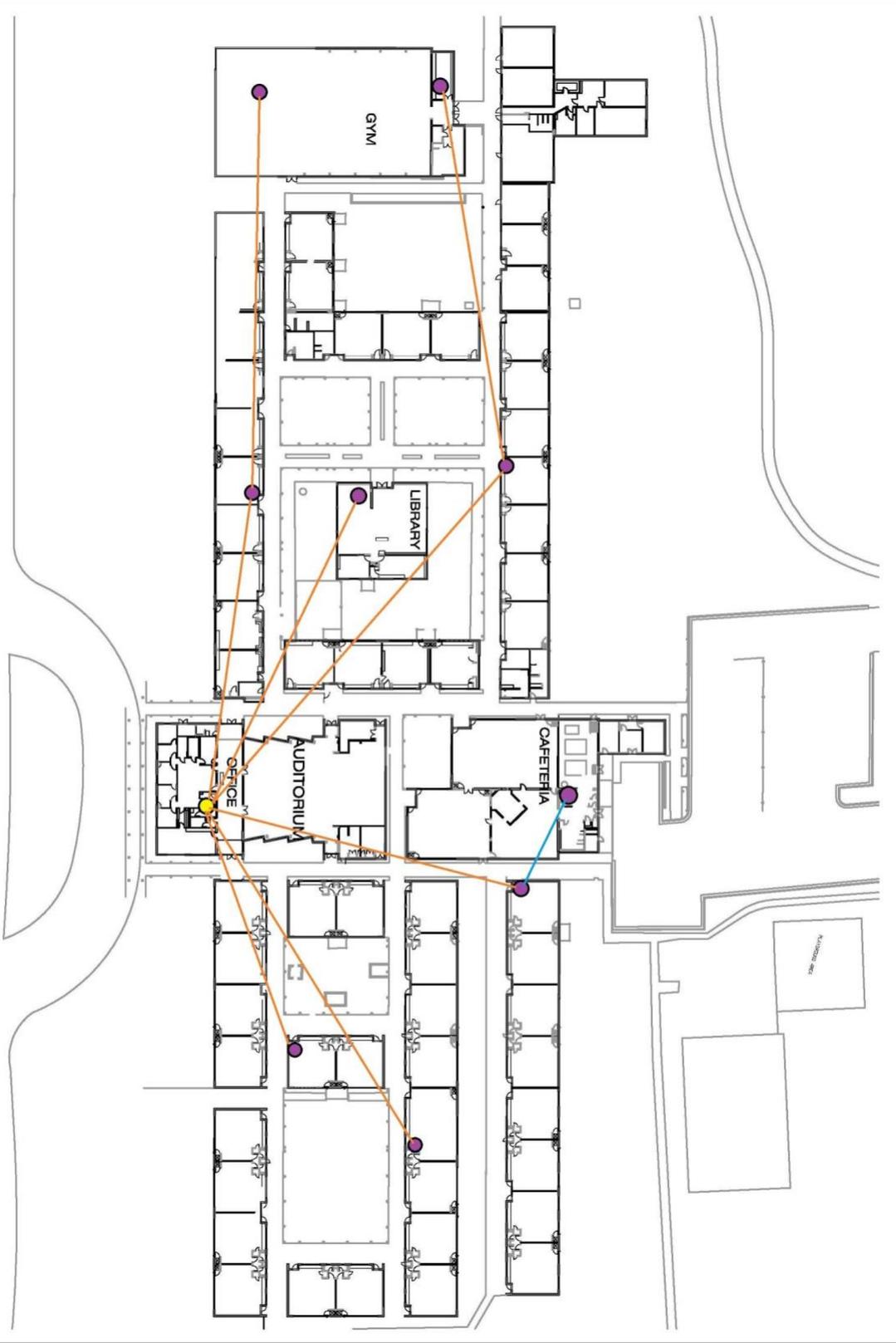
MDF
MDF
Multimode Fiber



GRACE CHRISTIAN ELEMENTARY SCHOOL
HATTIESBURG PUBLIC SCHOOL DISTRICT
NORTH
0' 60'

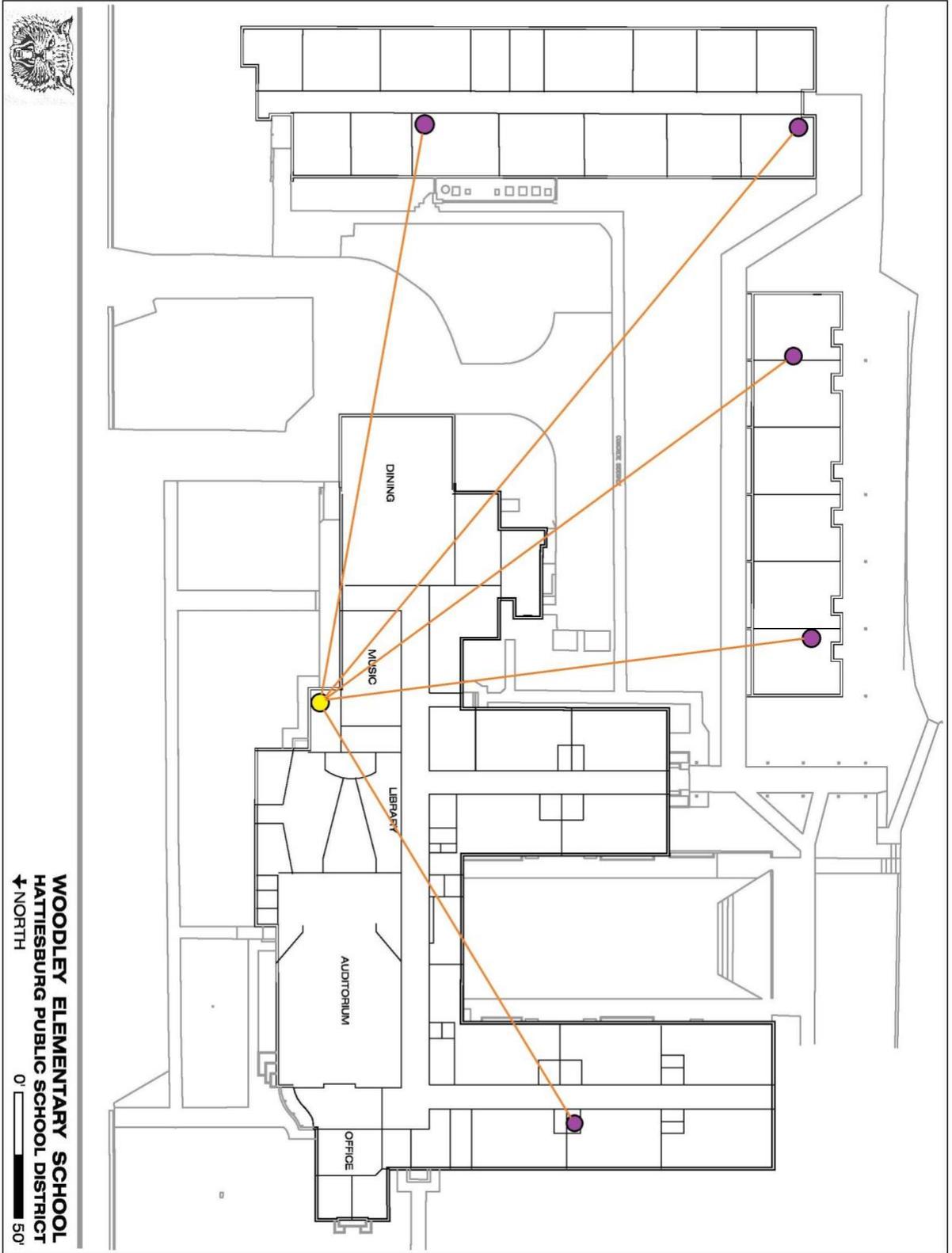


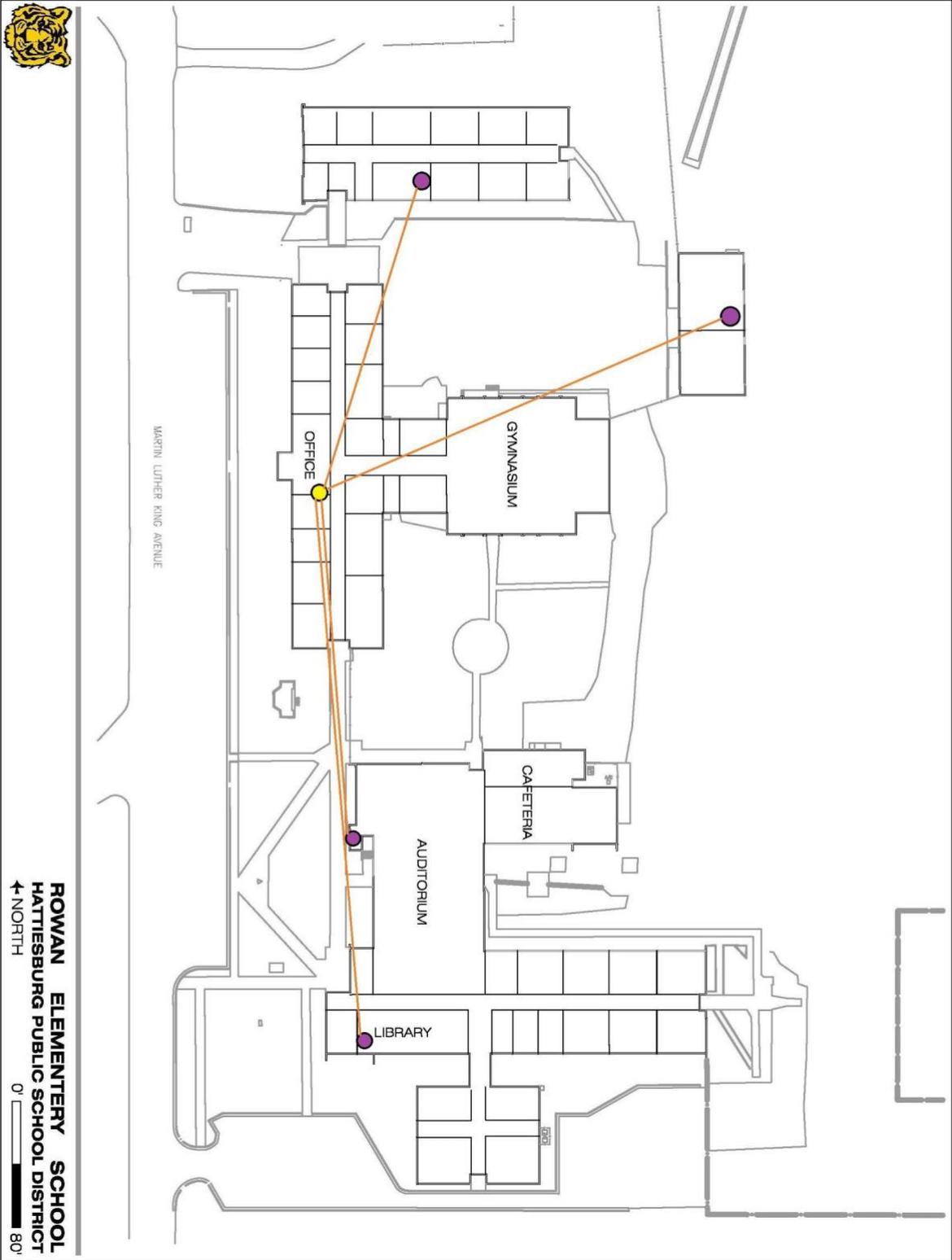
- MDF
- IDF
- Multimode Fiber
- Cat5e Ethernet



THAMES ELEMENTARY SCHOOL
HATTIESBURG PUBLIC SCHOOL DISTRICT
 NORTH







Addendum A

June 15, 2021

Approximate Camera Quantity – As a result of the site visits taken place during the week of June 7, the following approximate quantities of cameras per site were determined:

HHS – 170 General Cameras / 86 Classrooms

Burger (Includes new campus additions) – 85

Lillie Burney (Later Alternative School) – 30 general + 11 classrooms

Rowan – 40

Hawkins – 40

Thames – 52

Grace Christian – 25

Woodley – 25

Central Office – 7

Expected Life of Solution - As a result of consultation from present vendors during the site visits, the following expectation will be changed:

“The HPSD requires a system that will be capable of satisfying its security needs for a minimum of 10 years that is scalable and expandable. “

This 10 year life expectancy was determined to be unreasonable and has been changed to 5 years.

Deadline to submit proposals - The deadline to submit proposals has been extended to Monday, July 12, 2021 at 2:00 PM. As such, the deadline to submit questions has been extended to July 5, 2021.

RFP Point of Contact - For questions regarding this RFP please contact
Edith.Stallings@hattiesburgpsd.com