

ST. PETER'S
PRIMARY
SCHOOL

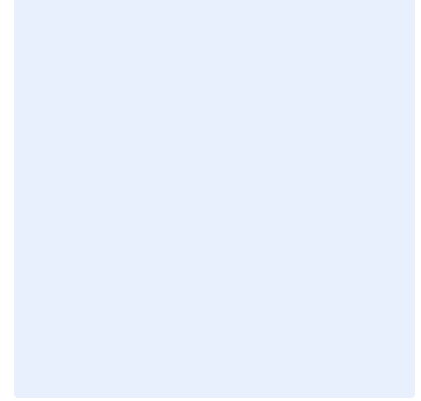


ADMISSION FORM

September 2021

Insert photograph of child here

Name of child



Basic Contact Details for Child

Legal surname:		Legal Forename/s:	
Chosen surname:		Chosen forename/s:	
Date of birth:		Gender:	Male <input type="checkbox"/> Female <input type="checkbox"/>
Address:			
Postcode:			

Emergency Contacts

(*Contact priority means the order in which you wish us to contact you in case of an emergency)

Parent 1 Contact Information		Parent 2 Contact Information	
First name:		First name:	
Surname:		Surname:	
Title:		Title:	
Relationship to child:		Relationship to child:	
*Contact priority: 1 <input type="checkbox"/> 2 <input type="checkbox"/>		*Contact priority: 1 <input type="checkbox"/> 2 <input type="checkbox"/>	
Address:		Address	
Postcode:		Postcode:	
Does child live at this address: yes <input type="checkbox"/> no <input type="checkbox"/>		Does child live at this address: yes <input type="checkbox"/> no <input type="checkbox"/>	
Home number:		Home number:	
Mobile number:		Mobile number:	
Work number:		Work number:	
Email address:		Email address:	
Parental Responsibility:	yes <input type="checkbox"/> no <input type="checkbox"/>	Parental Responsibility:	yes <input type="checkbox"/> no <input type="checkbox"/>
Custody:	yes <input type="checkbox"/> no <input type="checkbox"/>	Custody:	yes <input type="checkbox"/> no <input type="checkbox"/>

We will use the parental contacting details you have provided us with to send you communications in connection with your child's education at St Peter's Primary School. From time to time we would also like to be able to send or forward you emails/texts in connection with SPSA (Parents Association) events (eg Summer Fair, school discos and mufti days), selected marketing information from other third parties (eg providers that run activity clubs for our pupils, Red Nose Day etc.) and other occasional information that we feel will be of interest to parents. We will never pass your contacting details on to any third party and we undertake not to bombard you, so please do consider giving your consent in order that you do not miss out on opportunities for your child. Emails will be sent to all the email addresses you provide, texts will only go to the parent who is listed as having first contact priority. This consent will still be valid if any of these email addresses or mobile phone numbers change during your child's time at St Peter's Primary School. If you are happy to receive such communications to the contacting details you have provided, please say yes. **Yes** **No**

Other alternative/emergency Contacts

Please confirm that permission has been obtained from the named contacts below. **Yes**

First name:		First name:	
Surname:		Surname:	
Title:		Title:	
Relationship to child:		Relationship to child:	
Home number:		Home number:	
Mobile number:		Mobile number:	
Work number:		Work number:	
Parental responsibility:	yes <input type="checkbox"/> no <input type="checkbox"/>	Parental responsibility:	yes <input type="checkbox"/> no <input type="checkbox"/>
Custody:	yes <input type="checkbox"/> no <input type="checkbox"/>	Custody:	yes <input type="checkbox"/> no <input type="checkbox"/>

Details of your child's previous pre-school/nursery and school history (if applicable)

Pre-school/nursery		Previous school	
Name:		Name:	
Address:		Address:	
Postcode:		Postcode:	
Telephone:		Telephone:	

LANGUAGE INFORMATION

Please list all the languages, including English, that your child has been brought up speaking and/or hearing. Please put as number one the language you consider to be your child's FIRST language	Are there any languages that your child understands but does not speak themselves? Please include English if this is applicable
1.	1.
2.	2.
3.	3.
4.	4.

DIVERSITY INFORMATION

COUNTRY OF BIRTH (OPTIONAL)

You do not have to provide the information requested on the rest of this page. This information is however very valuable to the school as it helps us to appreciate and value the different heritages and experiences of our pupils. Further information about how we use and store your data is available in our [privacy notice](#), which can also be downloaded from our website.

	Country of Birth	If country of birth is not UK please indicate date of entry to the UK
Child		
Mother		
Father		

ETHNIC BACKGROUND (OPTIONAL)

Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture, ancestry or family history. **Ethnic background is not the same as nationality or country of birth.**

Please choose the one option that indicates the ethnic background of the pupil or child.
Select one option only.

White

- British
- Irish
- Traveller of Irish Heritage
- Gypsy/Roma
- Any other White background

Black or Black British

- Caribbean
- African
- Any other black background

Mixed

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other mixed background

Chinese

Any other ethnic background

Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background

NATIONALITY (OPTIONAL)

This would be expected to be as appears on the child's passport or EEA identity card. For pupils with dual nationality, more than one nationality can be recorded.

1.	2.
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RELIGION (OPTIONAL)

Please choose the one option which indicates the child's religion:

- Buddhist
- Christian
- Hindu
- Muslim
- Sikh
- Other religion (please say which)
- No religion

St Peter's Primary School

CONSENT FORM

Photographic and Video Consent

We would like to ensure that we handle photographs, images and video recordings of all of our students in a fair, transparent and lawful way.

Schools use photographs and videos of pupils in various ways.

- It is essential for us to have photographs to identify children in school and we may use photographs and videos to support teaching and learning within the school community.
- Without doing so, we would be unable to achieve our public task of educating children.

In addition to the above, we also use photographs and videos for other purposes.

- Please indicate which of the following you are in agreement with by ticking the boxes below.

I give permission for my son's/daughter's photographic image or video to be used in the following ways:

- On the School website
- On school social media, including twitter
- In wider materials published by the School, including newsletters which may be published online
- In audio, visual or video recordings of school events and performances

Name of pupil:

Name of Parent/Carer:

I understand I can change my mind about the above at any time and can do this by informing the school office.

I confirm that I am aware of the [school's privacy notice](#) explaining to me how personal data is used and why.

Name:

Date:

You have a right to access personal information that we hold about you and can do this by contacting the Data Protection Officer: Miss Sabin Qureshi Email: squireshi47@suttonmail.org Tel: 0203 011 2767

The data controller responsible for processing your personal data is Folio Education Trust. You may also approach the Information Commissioner's Office (ico.org.uk) with any data privacy concerns.

ICT Acceptable Use Agreement

Digital technologies have become integral to the lives of children and children, both within and outside school. These technologies provide powerful tools, which open up new opportunities for everyone. They can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning. Children should have an entitlement to safe Internet access at all times.

This Acceptable Use Agreement is intended to ensure:

- that children will be responsible users and stay safe while using the Internet and other communications technologies for educational, personal and recreational use.
- that school systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.
- that parents and carers are aware of the importance of e-safety and are involved in the education and guidance of children with regard to their on-line behaviour.

The school will try to ensure that pupils will have good access to digital technologies to enhance their learning and will, in return expect the pupils to agree to be responsible users. A copy of the Pupil Acceptable Use Agreement is available on the school website (or in paper copy format from the school office), so that parents / carers will be aware of the school expectations of the children in their care.

Parents are requested to sign the permission form below to show their support of the school in this important aspect of the school's work.

The school encourages all parents / carers to read the school's [online safety policy](#). This can be found on the school's website. A hard copy is available for parents to read at the main school office.

Parent/Carers Name

Pupil's Name

As the parent / carer of the above pupil, I give permission for my son / daughter to have access to the Internet and to ICT systems at school.

- I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that children will be safe when they use the Internet and ICT systems. I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the Internet.
- I understand that my son /daughter's activity on the ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Agreement.
- I will encourage my child to adopt safe use of the Internet and digital technologies at home and will inform the school if I have concerns over my child's e-safety.
- I understand that the school has a clear policy on pupils' use of social networking and media sites.
- I understand the school has a clear policy on the use of digital images and videos of its pupils.
- I understand that the school may use photographs or videos of my child to support learning activities in school.
- I will not take and then share online, photographs of other children or staff at school events without permission.
- I understand that the school takes any inappropriate behaviour seriously and will respond to observed or reported inappropriate or unsafe behaviour.

KS2:

I understand that my son / daughter will be signing an Acceptable Use Agreement and has received, or will receive, e-safety education to help them understand the importance of safe use of technology and the Internet – both in and out of school.

Early Years / KS1:

I understand that the school will discuss the Acceptable Use Agreement with my son / daughter and that they have received, or will receive, e-safety education to help them understand the importance of safe use of technology and the Internet – both in and out of school.

Signed

Date

End of Day Collecting Arrangements

Child's name:

Class:

My child will normally be picked up by:

1.

2.

On occasion, my child is allowed to go with:

1.

2.

My child is definitely not allowed to go with:

(Please only insert named individuals here, as we will not allow children to leave with any other person than those named above unless you have given express permission for this to happen)

1.

2.

My child sometimes is allowed to walk home on their own. **We would normally expect this to be ONLY pupils in Years 5 and 6 and this must have been discussed and agreed in advance with the class teacher.** Please make sure your child is clear about arrangements on a day-to-day basis.

Parents name:

Date:



Pupil's Full Name:

The school will:

- a. empower children to do their best at all times;
- b. encourage children to take care of their surroundings and value and respect others in the school and wider community;
- c. inform parents of their children's progress at regular meetings;
- d. ensure that the school's behaviour policy is consistently implemented;
- e. inform parents about our teaching for their child each term;
- f. set homework in accordance with the school's homework policy;
- g. ensure all letters home are available on the school website.

Co-Headteacher's signatures

S. Sande C. Bamball

The family will:

- a. make sure child arrives at school on time - (8.55 a.m.) and make arrangements to collect child from school on time (3.20 p.m.);
- b. make sure child attends regularly and provide an explanation if child is absent;
- c. attend parent consultation evenings and open Fridays or make other arrangements to discuss child's progress;
- d. support the school's behaviour policy and promote the school's values;
- e. make sure homework is completed and returned on time;
- f. make a timely response to letters/payments relating to school trips/events
- g. drive and park safely when dropping off and picking up;
- h. let the school know of any concerns or problems that might affect my child's behaviour or work.

Parent/carer's signature

The pupil will:-

- a. take good care of school equipment and the building;
- b. walk inside the building;
- c. talk quietly;
- d. be friendly, respectful and value all members of the school community;
- i. work hard and not disturb others;
- f. complete homework on time realising its importance and value;
- g. be polite, helpful and always try her/his best;

Parent/carer's signature on behalf of child

Together we will:

- a. encourage the children to keep the school's rules and values;
- b. support children's learning to help them achieve their best;
- c. work towards an inclusive, harmonious, values based school community in which all are both valued and respected;
- d. make sure we listen to each other;
- e. make a difference personally, within our school community and within the wider global community.

Permission to take children on 'local outings'

From time to time teachers may decide to take their class on a 'local outing' for example, when doing a traffic survey or survey of the local housing. As these outings are often dependent on weather conditions, or the number of adults available to help, we would like you to give your permission in advance. As on all other outings, children will, of course, be properly supervised with an appropriate number of adults accompanying the children. For trips requiring transport, we will be asking for your permission separately.

Name of child:

I give permission for my child to take part in local outings Yes No

Name of parent:

Date: