



CAIU BOARD HIGHLIGHTS

The following actions were taken at the **May 27, 2010** meeting held at the Enola Office of the Capital Area Intermediate Unit.

Reports/Updates

- The Board recognized Gina Connolly, the 2010 Gay Keiser Scholarship Award recipient.
- Alicia McDonald shared that the CAIU received the Goodwill-Keystone Area Partner of the Year Award.

Executive Session

- The Board met in executive session to discuss matters related to personnel and negotiations.

Public Comment on Agenda Items

- None

Approved Action Items

- Minutes from the April 22, 2010 CAIU Board meeting.
- Treasurer's Report and Payment of Bills – a total of \$4,352,893.80 in receipts and \$5,290,247.43 in expenditures for April 2010.
- Summary of Operations for the 2009-2010 fiscal year showing revenues of \$61,996,873.03 and expenses of \$56,246,176.06, a difference of \$5,750,696.97 to date.
- Budgets for 2009-2010:
 - Original for Financial Software Application in the amount of \$212,313.
 - Revision A for DPMA (Diagnostic and Prescriptive Mathematics) in the amount of \$10,000.
 - Revision A for Grantsmanship Consortium in the amount of \$7,190.
- Budgets for 2010-2011:
 - Original for Act 89 – Nonpublic Schools in the amount of \$4,063,325.
 - Original for Diakon Tresslercare in the amount of \$532,892.
 - Original for Early Intervention in the amount of \$8,965,586.
 - Original for Hospital Education Program in the amount of 239,240.
 - Original for Institutionalized Program (Hershey Medical Center and PA Psychiatric Institute) in the amount of \$257,615.
 - Original for Title I Part D – Loysville Youth Development Center in the amount of \$224,590.
 - Original for Loysville Youth Development Center in the amount of \$1,752,381.
 - Original for Special Education in the amount of \$17,892,100.
 - Original for Title I – Nonpublic Schools in the amount of \$200,000.
 - Original for Transportation in the amount of \$2,362,549.
 - Original for Transportation Satellite in the amount of \$88,246.
- Cafeteria rates for the 2010-2011 school year.
- Bid award to Real Services, Inc. in the amount of \$52,060 for interior security door/access control project

- Bid award to Daniel B. Krieg, Inc, in the amount of \$17,478 for blacktop sealing and re-lining project.
- Personnel Items – see attached
 - Preliminary approval for a leave of absence to Amy C. Morton, Executive Director, from July 1, 2010 through January 31, 2011 to allow her to serve as Deputy Secretary of Elementary and Secondary Education at the PA Department of Education.
 - Retirement incentive of \$25,000 (in lieu of any other pay-out) for eligible employees.
- Policies
 - First Reading Revised Policy #007 – Board Procedures Distribution
 - First Reading Revised Policy #111 – Programs, Lesson Plans
 - First Reading Revised Policy #127 – Programs, Assessments
 - First Reading Revised Policy #246 – Pupils, Student Wellness
 - Proposed Education Program – Loysville Youth Development Center
 - 2010-2011 Proposed CAIU Board Meeting Dates
 - 2010-2011 Student Services Master Calendar
- Position Descriptions – none this month

Executive Director's Report

- See attached written report.

President's Report

- No report

NEXT MEETING: Thursday, June 24, 8:00 am, CAIU's Enola Office

*Personnel and Policies/Programs Highlights
from the Capital Area Intermediate Unit Board of Directors' Meeting*

A. RESIGNATIONS:

JEAN HASSINGER, part-time Speech/Language Clinician, Early Intervention effective June 30, 2010. Reason: Personal.

STACY PAUL, Speech/Language Clinician, Early Intervention effective July 16, 2010. Reason: Personal.

B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT PENDING RECEIPT OF CLEARANCES:

The following individuals are recommended for employment with the Extended School Year Program effective July 6 – July 28, 2010:

EDUCATIONAL CONSULTANTS

Patti Bixler, Masters, Step 15

Robert Weezorak, Masters, Step 15

EPP/LPN

Judith Kunzman, HS+30, Step 15

EPP/PCAs

Kathy Brechbiel, HS, Step 17

Evelyn Burkholz, HS+30, Step 4

Moira DeNinno, HS+30, Step 1

Jason Friedman, HS+30, Step 2

Kelli Garis, HS+30, Step 3

Jenny Greene, HS+30, Step 17

Shelly Grove, HS+30, Step 16

Karen Hamilton, HS+30, Step 1

Sonia Hill, HS+30, Step 5

Nancy Hinchey, HS+30, Step 17

Melissa Hock, HS+30, Step 7

Kenneth Kipp, HS+30, Step 1

Nancy Kozak, HS+30, Step 10

Karen Kretzing, HS+30, Step 17

Maura Laskowski, HS+15, Step 5

Judy Leininger, HS, Step 17

Aimee Losh, HS+30, Step 2

Pamela Mayer, HS, Step 8

Sarah Morton, HS+30, Step 1

Rebecca Nydes, HS+30, Step 17

Kimberly Reist, HS, Step 5

Amy Silva, HS+30, Step 5

Robert Stengle, HS+30, Step 6

Karen Taylor, HS+30, Step 14

Linda Wert, HS+15, Step 1

ITINERANT VISION TEACHER

Joanne Ruchinski, Masters, Step 11

OCCUPATIONAL THERAPISTS

Susan Haimovich, Bachelors, Step 15

Tracy Knuass, Bachelors, Step 15

Darcy Thompson, Bachelors, Step 15

SPEECH/LANGUAGE CLINICIANS

Carol Brown, Masters, Step 15

Daniel Foery, Masters, Step 3

Emily Kapp, Masters, Step 3

Lorie Seaman, Masters, Step 13

Cynthia Shaul, Masters, Step 15

Alice Womer, Masters, Step 15

SCHOOL NURSE

Paula Sembach, Bachelors, Step 1

TEACHERS

Patricia Benner, Bachelors, Step 5

Allison Bozis, Masters, Step 8

Samuel Brown, Bachelors, Step 1

Janelle Bushong, Masters, Step 5

Mary DePalma, Bachelors, Step 15

Cheryl Enck, Bachelors, Step 9

Gail Favors, Bachelors, Step 12

Patricia Fuller, Masters, Step 7

Michelle Garrett, Masters, Step 9

Deb Genet, Masters, Step 15

Jille Johnston, Masters, Step 15

Janeen Kime, Masters, Step 3

Jenna Kline, Bachelors, Step 2

Stephanie Klinedinst, Masters, Step 1

Lindsey Kling, Bachelors, Step 2

Ruth Knapp, Masters, Step 15

Paul Kornfeld, Masters, Step 15

Michelle Krolczyk, Masters +15

Jackie Lewis, Bachelors, Step 15

Nancy McClure, Masters, Step 10

Justin Miller, Bachelors, Step 3

Lisa Miller, Masters, Step 1

Kyle Moll, Bachelors, Step 1

Janet Penica, Bachelors, Step 1

Kathleen Pivovarnik, Masters, Step 15

Abby Rehkamp, Masters, Step 1

Leann Rock, Masters, Step 1

Dina Roseberry, Masters, Step 15

Stephen Rutt, Masters, Step 4

Michele Sholder, Masters, Step 8

Nicole Showers, Masters +30, Step 11

Alys Stets, Bachelors, Step 3

Kathryn Thomas, Masters +15
April Trego, Masters, Step 1
Heather Waldner, Masters, Step 11

The following individuals to be employed with the Diakon Wilderness Summer Program effective June 21 – July 29, 2010:

TEACHERS

Susan Roth, Masters +15
Thale Vang, Masters +15
Janmarie Willman, Bachelors, Step 15

EPP

Stephanie Caradine, HS+30, Step 8

C. CHANGES OF STATUS:

MELISSA ANDERSON, extension of long-term substitute contract as a Physical Therapist effective May 3, 2010 through September 10, 2010. Employee to be paid at an hourly rate based on Bachelors, Step 13, for 189 days of service. This is a long-term substitute position funded through the PT Budget.

HEATHER SMITH, from part-time to full-time Educational Consultant, Autism Support effective May 20, 2010. Base salary of Masters +15, Step 12, for 189 days of service will be prorated for the remaining 16 days of the 2009-2010 school year. This is a replacement position funded through the Autism Support Budget.

D. LEAVES OF ABSENCE:

SUSAN WEST, Certified Occupational Therapy Assistant, requesting leave of absence without pay for completion of Occupational Therapist Internship effective the June-October 2010. Contract for the 2009-2010 school year will be reduced by 19 days. Contract for the 2010-2011 school year will be reduced by 25 days.

E. ISSUANCE OF TENURE:

Upon recommendation of the Executive Director, the following temporary professional employees to be elevated to the status of professional and shall be issued professional contracts, effective May 2010:

CHERYL BOLAND
DANIELLE DAVIS
COURTNEY JONES
EMILY KAPP
JUSTIN MILLER
ELIZABETH STINNER
MICHELLE STONER
RENEE WESNER



educational excellence through leadership, partnership, and innovation

Executive Director's Report May 27, 2010

NEWS

On Friday afternoon, May 7, the CAIU held its first-ever All-Staff Celebration event at Cumberland Valley's Eagle View Middle School. The event was intended to provide a means of sharing our successes from the year and also to meet annual compliance issues on subjects such as mandated reporter, confidentiality and 403(b) opportunities. Here are just two responses to this session:

- Please extend my gratitude to all the people who helped put together a very positive, wonderful, and fun program for the "All Staff Gathering." *Kathie Thomas, CAEA Negotiations Chair*
- I wanted to send you a little note to let you know how wonderful I thought yesterday was. It was great to see all the testimonies from parents and children. I think it would be great to share that with the board as well. I have to say that I even teared up a few times! Thank you and enjoy the weekend! *Heather Donovan, CAEA President*

The third and final installment of 30-minute TV shows about the CAIU produced by Senator Piccola's office is airing on local cable stations throughout May. This month's "episode" focuses on the role of technology, with footage from a recent videoconference on technology ethics featuring students from Hershey and West Perry high schools. You can access the video by going to <http://www.piccola.org/> and then clicking on the photo of students on the right side of that home page.

On May 14, the CAIU hosted an exciting Math 24 student tournament. Math 24 involves students performing mental math using cards containing four unique numerals to which they must apply operations (add, subtract, multiply and divide) which result in the answer calculating out to "24." For example, given the numbers 2, 3, 6 and 12, a student might arrive at the answer: $12 \times 3 = 36 / 2 = 18 + 6 = 24$. Many parents and teachers attended this exciting and fast-paced competition, and Senator Piccola presented the winning teams and individuals with their awards.



As a follow-up to our annual spring legislative breakfast, during which we shared with local legislators the problems and solutions associated with cyber education, several legislators or their staff members participated in a demonstration of CAIU's Capital Area Online Learning Association courses. One of our full-time cyber students shared her experience with CAOLA to illustrate how a district-based program works, and Holly Brzycki explained the pricing structure. This educational session was attended by Representative Glen Grell and staffers from Representative Delozier's office and the offices of Senators Jake Corman and Jeff Piccola. CAOLA continues to expand with the newest member this month being a charter school from Philadelphia.

The Superintendents Advisory Council (SAC) held two special subcommittee meetings this month. An ad hoc committee met with Brian Griffith and Shawn Farr to discuss

solutions for the CASA funding situation and the standing Curriculum Committee met to discuss alternative education options, the new Chapter 12 requirements for physical education and common expectations to pursue with higher education institutions with teacher preparation programs.



CAIU employees enjoyed their ninth annual recognition/retirement dinner at Harmony Hall in Middletown on May 20. Thanks to Jean Rice, Board President, for attending and sharing her reflections with the staff. Several sponsors help underwrite the event to keep the price reasonable for all employees. Pictured at left are a few of the planning committee members led by Theresa Kinsinger.

The CAIU administrative cabinet has completed seven scheduled district visits for the year (*East Pennsboro, Northern York County this past month*). In addition, I've completed my eight annual board visits this past month (*adding Susquehanna Twp and Upper Dauphin*). Administrative visits allow us to glean information about CAIU services which is then used in our annual summer planning. The Board visits are intended to provide a brief overview of CAIU programs and services and respond to any district board member questions. Each board and administrative team is visited at least once every three years.

The CAIU Team Directors have successfully completed the first two courses provided by the federal government on safety. Each director attended a full-day training and then completed the two tests associated with National Incident Management Systems (NIMS) and Incident Command Systems (ICS). Completion of this coursework is a requirement under the state's new safety audit and was provided through the grant secured by Susquehanna Twp SD on behalf of Dauphin County.

A big thanks to Rennie Borreli and Cindy Walker who organized the first-ever Champions for Children Flea Market, raising several hundred dollars for our educational foundational. We anticipate making this an annual event to coincide with the Summerdale firehouse chicken barbecue and neighborhood yard sale.

NOTIFICATION of ACTIVITIES

Upcoming Activities:

- Voluntary Staff Communications Sessions are scheduled for May 24 and 26 to discuss issues affecting the organization and staff. About 15 employees attended the session on May 24 at Hill Top Academy.
- Several CAIU administrators will be attending the PAIU Annual Conference June 2-4 in State College.
- The Higher Ed Conference on Standards-Aligned Systems scheduled for June 7-8 in Lancaster will include a panel presentation stemming from our Higher Ed Network and will include Superintendent Joe Hood from Mechanicsburg, Suzanne Fennel from Messiah College and Brian Griffith from the CAIU.
- Datesavers (*all Board members are invited to attend*):
 - June 1, 6:00 pm, Hill Top Academy – Emotional Support and CAPP Graduation
 - June 9, 7:00 pm, Enola Office – Multiple Disabilities Support Graduation
 - July 28 – Annual Champions for Children Golf Tournament

Note – I will be on vacation Thursday, June 10 through Monday, June 21.