



CAIU BOARD HIGHLIGHTS

The following actions were taken at the **August 28, 2008** meeting.

Reports/Updates

- The Board viewed a presentation shown at the CAIU's Opening Day session which was then requested for release on DVD to all Board members for use with their local boards.
- Randall Knauss will replace Greg McCutcheon as CAIU Board member from Halifax Area SD.
- Amy Morton, Executive Director, shared information about the CAIU's 2008-2011 Strategic Plan
- All Board members received a binder with pertinent information to support them in their CAIU role. Additional items will be added monthly.

Executive Session

- The Board met in executive session to discuss the status of a transportation lawsuit and a grievance which has moved to non-binding arbitration.

Public Comment on Agenda Items

- None

Approved Action Items

- Randall Knauss from Halifax Area School District election to the Board
- Minutes from the July 24, 2008 Board meeting
- Treasurer's Report and Payment of Bills – a total of \$3,811,633.03 in receipts and \$3,519,491.35 in expenditures for July 2008
- Budgets for 2008-2009
 - Original for LLIU/PATTAN SubContract in the amount of \$418,600.44
 - Original for STEM Governor's Institute in the amount of \$400,000.00
 - Original for Title I, Part D (Neglected and Delinquent) in the amount of \$682,137.00
- School-age special education contracts for 2008-2009 totaling \$8,944,136.48 to date (total of \$10,500,159.22 anticipated)
- Purchase of new driver education vehicles
- Personnel Items – see attached
- Policies – 2008-2009 Organizational Chart (second reading)
- Position Descriptions
 - Second Reading Revised Position Description - Administrative Assistant – Technology
 - Second Reading Revised Position Description - Application Developer II
 - Second Reading Revised Position Description - Application Development Manager
 - Second Reading Revised Position Description - Application Support Specialist
 - Second Reading Revised Position Description - Instructional Technology Specialist
 - Second Reading Revised Position Description - IT Project Manager
 - Second Reading Revised Position Description - IT Systems Administrator
 - Second Reading Revised Position Description - Network Administrator
 - Second Reading Revised Position Description - Network Operations Manager
 - Second Reading Revised Position Description - Systems Analyst II

- Second Reading Revised Position Description - Technology Support Specialist
- Second Reading Revised Position Description - Web Graphic Designer
- Second Reading Revised Position Description - Business Services/Food Services Supervisor

Executive Director's Report

- See attached

President's Report

- Committee assignments for 2008-2009 will be finalized in September. Board members may submit requests for committee assignments/changes directly to Mark Rothermel.

NEXT MEETING: Thursday, September 25, 2008, 8:00 am

NOTE: A joint meeting of the Budget & Finance and Buildings & Grounds Committees will be held on September 12, 2008 at 8:00 am at the Lemoyne Office of CAIU.

***Personnel and Policies/Programs Highlights
from the Capital Area Intermediate Unit Board of Directors' Meeting***

August 28, 2008

Resignations	<p>SARAH BASILE, Floater Teacher for Student Services effective August 14, 2008. Reason: Moving out of state.</p> <p>LIANE BIANCO, Personal Care Assistant with the Autism Support Program effective August 21, 2008. Reason: Personal.</p> <p>DEBRA BILLOW, Educational Paraprofessional with the Intensive Learning Support Program effective August 18, 2008. Reason: Personal.</p> <p>REBECCA DOWHOWER, part-time Educational Paraprofessional with the MDS/LSS Program effective August 20, 2008. Reason: Personal.</p> <p>DENISE EVANS, Educational Paraprofessional with the Hospital Program effective August 2, 2008. Reason: Personal</p> <p>KERRY FITCH, Teacher with the MDS/LSS Program effective October 9, 2008. Employee will be released sooner if a replacement is found. Reason: Accepted position in the Milton Area School District.</p> <p>STACY FOY, Teacher with the Early Intervention Program, change in resignation date to August 26, 2008. Reason: Replacement released from Big Spring School District.</p> <p>EMILY GRAY, Educational Paraprofessional with the Capital Area Partial Program effective August 18, 2008. Reason: Accepted a position in the mental health field.</p> <p>JORGE HUNTER, Mental Health Worker with the Capital Area Partial Program effective August 4, 2008. Reason: Personal.</p> <p>TARA O'NEIL, Educational Paraprofessional with the Capital Area Partial Program effective August 19, 2008. Reason: Personal.</p> <p>CANDACE REINBOLD, part-time Educational Paraprofessional with the Intensive Learning Support Program effective August 27, 2008. Reason: Employee failed to show, without notice, for opening day activities and the first three classroom days resulting in job abandonment.</p> <p>DEBRA REYNOLDS, Educational Paraprofessional with the MDS/LSS Program effective August 5, 2008. Reason: Personal.</p>
Recommended For Employment or Contract Pending Receipt of Clearances	<p>JULIA BEAVER, part-time Educational Paraprofessional with the Early Intervention Program effective August 15, 2008. This is a new position funded through the MAWA Budget.</p> <p>KATHLEEN BEVERIDGE, Reading Specialist/Remedial Math Teacher for the Aid to Non-Public School Services effective August 15, 2008. This is a new position funded through the ANPS Budget.</p> <p>LARA BORNE, part-time Educational Paraprofessional with the Early Intervention Program effective August 22, 2008. This is a new position funded through the MAWA Budget.</p> <p>DENISE CICERO, Inclusion Consultant with the Early Intervention Program effective September 2, 2008. This is a new position funded through the MAWA Budget.</p> <p>JENNIFER FOSTER, School Guidance Counselor for the Aid to Non-Public School Services effective August 15, 2008. This position is funded through the ANPS Budget.</p> <p>JENNIFER FRANKLIN, to be employed as a Sign Language Interpreter with the Deaf/Hard of Hearing Support Program effective August 15, 2008. This position is funded through the Deaf/Hard of Hearing Budget.</p>

TANYA HALLER, day-to-day substitute Art Teacher with Student Services effective August 22, 2008. To be paid at the approved daily substitute rate for the 2008-2009 school year for up to 90 days of service.

CAROL HESS, part-time Speech/Language Clinician with the Early Intervention Program effective August 22, 2008. This is a retired East Pennsboro School District employee working on an emergency basis for two days per week until a replacement is found for the position. This position is funded through the MAWA Budget.

SHAUNA HOSEY, Educational Paraprofessional with the Autism Support Program effective August 25, 2008. This is a new position funded through the Autism Support Budget.

MAURA LASKOWSKI, Personal Care Assistant with the Multiple Disability Support Program effective August 25, 2008. This is a replacement position funded through the MDS Budget.

PATRICIA MERRILL, Teacher with the Early Intervention Program effective October 6, 2008. This is a replacement position funded through the MAWA Budget.

KATHRYN O'CONNELL, Inclusion Consultant with the Early Intervention Program effective August 15, 2008. This is a new position funded through the MAWA Budget.

SAMUEL SHAFFER, Speech/Language Clinician with the School-age Speech/Language Program effective August 22, 2008. This is a replacement position funded through the Student Services Budget.

HEATHER SMITH, Educational Consultant with the Autism Support Program effective September 29, 2008. This is a replacement position funded through the Autism Support Budget.

LUKE WALKER, Summer Warehouse employee effective August 4 – August 22, 2008.

CATHY WRIGHT, Personal Care Assistant with the Multiple Disability Support Program effective August 25, 2008. This is a replacement position funded through the MDS Budget.

Changes of Salary

JOHN DELLEGROTTO, Director of Special Services with PaTTAN, to be paid a stipend of \$5,000 for the 2008-2009 school year as per the recommendation of the Executive Director of IU 13 for stellar performance and added responsibilities. This stipend is to be paid through the contract with IU 13.

KELLY ELLISON, Contract Administrator for Business and Operations, change of salary due to increase in hours from 7 to 7.5 per day effective September 2, 2008. To be paid at the rate of \$20.61 per hour for 7 hours per day for a total of 44 days and at 7.5 hours per day for a total of 216 days through June 30, 2009. This position is funded through the Student Services Budget.

DIANA MOSER, Educational Paraprofessional with the MDS/LSS Program, reduction of contract from 189 to 187 days for failure to attend two EPP Academy Days.

KATHRYN THOMAS, change of salary due to change of program from Teacher with the Early Intervention Program to the School-age, Partial Hospitalization Program effective August 22, 2008. To be paid for 21 days through the Early Intervention Budget and 189 days through the Partial Hospitalization Program Budget.

Leaves of Absence

PAMELA MACCHIONI, Educational Paraprofessional with the Early Intervention Program, child-rearing leave of absence effective August 22 – October 3, 2008. Leave is requested without pay for a total of 30 days in accordance with CAIU and FMLA Policies.

LYNN SHAFER, Occupational Therapist with the OT/PT Program, child-rearing leave of absence effective July 16, 2008 – January 4, 2009. Leave is requested with pay using accumulated sick leave for a total of 30 days and without pay effective September 18, 2008 – December 19, 2008 for a total of 57 days.

Leave is requested in accordance with CAIU and FMLA Policies.

Change of Status

JANA BETH EMERSON, Inclusion Educational Paraprofessional with the Early Intervention Program to act as a day-to-day substitute teacher until new teacher released from current school district effective August 22, 2008. To be paid the difference between current daily rate and current substitute teacher rate for days working as a substitute teacher.

JILL FRANK, change of status from full-time Teacher with the Hospital Program to part-time Floater Teacher with the Student Services Team effective August 22, 2008. This position is funded through the Student Services Budget.

MELISSA GRUMBEIN, change of status from a long-term substitute to regular full-time Teacher with the Autism Support Program effective August 22, 2008. This position is funded through the Student Services Budget.

RANDALL JOHNSON, from Mental Health Worker with the Capital Area Partial Program to Educational Paraprofessional Reduction in days is due to failure to attend Summer Academy days. This position is funded through the Student Services Budget.

SARAH KNOUSE, Educational Paraprofessional with the Autism Capital Area Partial Program effective August 27, 2008. This is a replacement position funded through the CAPP Budget.

PATRICIA MERRILL, Teacher with the Early Intervention Program, change of start date due to release from Big Spring School District effective August 26, 2008.

PATRICIA TEMPEST, Reading Specialist with Aid to Non-Public School Services, change of status from full-time to part-time effective August 22, 2008. This position is funded through the ANPS Budget.

NATHAN WELDON, from Long-term Substitute Teacher to full-time Mental Health Worker with the Capital Area Partial Program effective August 22, 2008. This is a replacement position funded through the Capital Area Partial Program Budget.

IRENE WRAY, Secretary for Curriculum Services, change of status from 7 hours per day to 7.5 hours per day effective August 1, 2008. This change results in a change of salary due to additional hours. This position is funded through the Curriculum Services Budget.

DEBRA ZERVANOS, from day-to-day substitute to Mental Health Worker with the Capital Area Partial Program effective September 2, 2008. This is a replacement position funded through the CAPP Budget.”