



CAIU BOARD HIGHLIGHTS

The following actions were taken at the **April 23, 2009** meeting held at the Summerdale Office of the Capital Area Intermediate Unit.

Reports/Updates

- Alicia McDonald, Director of Student Services, shared information regarding the CAIU's Special Education Plan, which must be submitted annually to the PA Department of Education.
- Bob Frankhouser, CAIU solicitor, shared information pertaining to the CAIU's board members' fiduciary responsibility to the CAIU.
- Amy Morton, Executive Director, asked board members to consider their contributions to the Champions for Children Capital Campaign, requesting 100% participation at whatever level of giving is comfortable for each person.

Executive Session

- The Board met in executive session to discuss personnel matters relating to the Assistant Executive position and negotiations with the CAEA relating to the timeline and board committee members.

Public Comment on Agenda Items

- None

Approved Action Items

- Minutes from the March 26, 2009 CAIU Board meeting.
- Treasurer's Report and Payment of Bills – a total of \$3,790,808.93 in receipts and \$7,549,617.86 in expenditures for March 2009.
- The Summary of Operations with year-to-date totals of \$56,569,182.11 in revenues and \$50,774,139.78 in expenses.
- Budgets for 2008-2009:
 - Revision A for Act 89 (Nonpublic Schools) – in the amount of \$3,662,450, a decrease of \$190,550.
 - Revision A for Driver Education in the amount of \$163,697, a decrease of \$10,803.
 - Revision A for Early Intervention in the amount of \$8,858,252, a decrease of \$214,348.
 - Revision A for Special Education in the amount of \$17,737,000, a decrease of \$1,132,000.
 - Original for IDEA (Section 611) in the amount of 16,956,128
- Budgets for 2009-2010
 - Original for CASA in the amount of \$904,728.
- Cafeteria Rates for 2009-2010
- Service Agreement Recommendations for retention of current insurance broker (enders Insurance Associates) and solicitor (Hartman, Underhill & Brubaker, LLP Attorneys at Law)
- Personnel Items – see attached

- Hiring of Cindy Mortzfeldt, Assistant Executive Director, effective July 1, 2009, pending approval of final contract language
- Policies
 - 2009-2010 CAIU School-Age and Preschool Employee Calendar
 - First Reading – Revised FMLA Policy
 - First Reading – CAIU Board Meeting Dates
- Position Descriptions
 - Second Reading – New Position Description: Assistant Executive Director
 - First Reading – Revised Position Description: Partial Hospitalization Program Consultant

Executive Director's Report

- See attached

President's Report

- No report

NEXT MEETING: Thursday, May 28, 2009, 8:00 am, CAIU's Summerdale Office Center

***Personnel and Policies/Programs Highlights
from the Capital Area Intermediate Unit Board of Directors' Meeting***

A. RESIGNATIONS:

MARY COFFMAN, Educational Paraprofessional with Student Services effective June 8, 2009. Reason: Retirement after more than 31 years of CAIU service.

PAMELA LAUDERMILCH, Administrative Assistant with Curriculum Services effective July 3, 2009. Reason: Retirement after 24 years of CAIU service.

MERITA MAREK, Reading Specialist with Non-Public School Services effective June 5, 2009. Reason: Retirement after more than 29 years of CAIU service.

JOANNE MAXWELL, Educational Paraprofessional with the Vision Program effective June 9, 2009. Reason: Retirement after more than 24 years of CAIU service.

RONALD YINGER, Work Experience Specialist with the Vocational Education Program effective June 15, 2009. Reason: Retirement after 30 years of CAIU service.

B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT PENDING RECEIPT OF CLEARANCES:

ORLENA DUPREE, Secretary for the Pennsylvania Institute for Instructional Coaching (PIIC) located in Philadelphia effective April 15, 2009. This is a new position funded through the PIIC Budget.

MARIA HAVEROVICH, Speech/Language Therapist with the Early Intervention Program effective July 1, 2009. This is a replacement position funded through the MAWA Budget.

MELISSA WAGENHEIM, Social Worker with Pupil Services effective April 20, 2009. This is a new position funded through the Pupil Services Budget.

C. CHANGES OF SALARY:

BRIAN DECKER, from Applications Support Specialist to Applications Support Manager with Technology Services effective April 27, 2009. Change from non-exempt to exempt employee with a base salary of \$50,000 prorated for the remaining 47 days of the 2008-2009 school year. Discontinue stipend previously received for manager duties effective May 1, 2009. This is a replacement position funded through the Technology Budget.

NICOLE SHOWERS, Educational Consultant with the Autism Support Program, payment of \$2500 stipend for having ASHA CCCs as per Memo of Understanding for the 2008-2009 school year.