



CAIU BOARD HIGHLIGHTS

Highlights from the Capital Area Intermediate Unit Board of Director Meeting

The following actions were taken at the **August 23, 2007** meeting.

Facilities Update

Ms. Morton provided an update on alternative sites for our Cedar Run School. Shaul Elementary in Cumberland Valley SD may be a potential prospect. CAIU staff have been in discussion with Cumberland Valley SD staff to determine possibilities. Other sites will continue to be considered.

Board Meeting and Board Retreat

- The Board President and CAIU administration have added a regular monthly board meeting on **Thursday, November 15, 2007** at 8:00 a.m., Board Room, Summerdale Center.
- There will be a Board Retreat held on Saturday, November 3, 2007 at the Carlisle Country Club beginning at 7:30 a.m. Former interim Executive Director is hosting this event.

Board Committees

Mr. Rothermel reported that the 2007-2008 Board Committees have been established. They have been distributed to all Board members and are available on the CAIU web site under Board of Directors information.

Election of New Board Member

Mr. Roy E. Christ, Harrisburg Area S.D. was elected for a new three-year term from July 1, 2007 to June 30, 2010.

Fiscal Items

- The following budget revisions were approved for 2006-2007:
 - A - Classrooms for the Future
 - A - Professional Education Expenditures
- The following budgets were approved for 2007-2008:
 - Title I, Part D - Neglected & Delinquent Programs
 - Title II, Part A - Improving Teacher Quality
- The Clinic Fee Schedule was approved for 2007-2008.

- The following special education contracts were approved for 2007-2008:
 - Sylvan Height Science Charter School
- A revised Signature Authority Policy was approved.
- The following bid was approved for electrical services which are related to the Holy Family School Mobile Office Project:
 - Bitner Electric Inc, 7921 Paxton Street, Harrisburg, PA 17111
Bid Award Amount: \$6,176.00

Policies and Programs

- New position description for the Adventure Program was approved.
- The following revised position descriptions were available for first reading:
 - Supervisor of Student Fiscal Services
 - Supervisor of General Fiscal Services
 - Telecommunications and Financial Application Coordinator
- A new position description for Partnership Program Assistant was available for first reading.

Executive Director's Report

- Barbara Chubb shared with the board that one of the IU Preschool Program parents held a fund raiser at the Glass Lounge and would like to share part of the proceeds (\$10,000) with the IU. The money will go towards the Student Activity Fund for Autism.
- Mrs. Chubb provided a final summary of public relations and grant revenues.
- Ms. Amy Morton provided an update on her entry plan as new Executive Director of the CAIU.
- Ms. Morton provided an update on staffing issues in several programs.

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

August 23, 2007

Resignations

KAREN DIEGEL, teacher, multiple disability support/life skills support effective October 12, 2007. Reason: Personal.
JEAN HASSINGER, part-time speech/language clinician, early intervention effective August 10, 2007. Reason: Personal.
DEANN MILLETICS, educational paraprofessional, autism support effective August 9, 2007. Reason: Personal.
DONALD MURLATT, educational paraprofessional, emotional support effective July 10, 2007. Reason: Accepted a position outside of education.
GEORGE PATNO, personal care assistant, multiple disability support/life skills support effective July 31, 2007. Reason: Accepted a position outside of the CAIU.
JEAN VAN NOSTRAND, part-time teacher, early intervention effective July 26, 2007. Reason: Personal.
CONNIE ROSSI, part-time educational paraprofessional, intensive learning support effective August 13, 2007. Reason: Personal.
DEBORAH SHOOP, educational paraprofessional, multiple disability support/life skills support effective August 10, 2007. Reason: Personal.
CYNTHIA SWANK, educational consultant, autism/training and consultation effective August 7, 2007. Reason: Personal.
PATRICIA TAYLOR, part-time personal care assistant, deaf/hard of hearing support effective August 15, 2007. Reason: Personal.
ARLENE WILSON, sign language interpreter, deaf/hard of hearing support effective August 2, 2007. Reason: Accepted position with Mechanicsburg School District.

Recommended for
Employment or
Contract Pending
Receipt of Clearances

DIANE DANNER, educational paraprofessional/ personal care assistant, multiple disability support/life skills support effective August 20, 2007. Salary will be based on the 2005-2006 schedule until a new Collective Bargaining Agreement has been reached. New position.
MARY FAIR, teacher, autism support effective August 24, 2007. Replacement position.
PATRICIA HANNON-BENNER, learning support effective August 20, 2007. Replacement position.
SONIA HILL, educational paraprofessional, autism support effective August 24, 2007. Replacement position.
PATRICIA LACEY, mental health worker, Capital Area Partial Program effective August 13, 2007. Replacement position.
KIMBERLY MATTHEWS, teacher, deaf/hard of hearing support effective August 20, 2007. Replacement position.
ELIZABETH MAUER HARDING, 1613 McCormick Drive, Mechanicsburg 17055, part-time speech/language clinician, early intervention effective August 20, 2007. Salary will be based on the 2005-2006 salary until a new Collective Bargaining Agreement has been reached. New position.
JESSICA MOWERY, inclusion consultant, early intervention effective August 20, 2007. Salary will be based on the 2005-2006 salary until a new Collective Bargaining Agreement has been reached. Replacement position.
CAROL POPP, part-time educational paraprofessional, early intervention effective August 20, 2007. Salary will be based on the 2005-2006 salary until a new

Collective Bargaining Agreement has been reached. New position.
BETHANY ROHLER, administrative assistant, Classrooms for the Future, PDE effective August 28, 2007. New position.
ASHLEY SENTS, teacher, intensive learning support effective August 20, 2007. Replacement position.
AMY SILVA, mental health treatment specialist, Capital Area Partial Program effective August 20, 2007. New position.
KARA THOMAS, secretary, Classrooms for the Future effective August 6, 2007. Replacement position.
HEATHER THRONE, teacher, early intervention effective August 20, 2007. Base salary of bachelors, Salary will be based on the 2005-2006 salary until a new Collective Bargaining Agreement has been reached. Replacement position.
RENEE WESNER, reading specialist, aide to non-public school services effective August 20, 2007. Replacement position.

Changes of Status

VICTORIA BELL, from retired to part-time itinerant teacher, vision effective January 2, 2008.
PATRICE BIXLER, from 100% training and consultation staff (CSPD) to 50% CSPD and 50% positive behavior consultant effective August 13, 2007. Increase contract from 189 days to 229-days. Remove lead teacher stipend.
RITA HARVEY, from mental health worker to masters level mental health treatment specialist, Capital Area Partial Program effective August 24, 2007. New position.
RANDALL JOHNSON, from educational paraprofessional to mental health worker, Capital Area Partial Program effective August 24, 2007. New position.
GEORGE KURIE, from retired to active part-time school psychologist, pupil services effective June 29, 2007.
SAMUEL LYTLE, from teacher, emotional support to adventure program facilitator effective August 24, 2007. No change in salary.
JAN MIRA, from long-term substitute to regular part-time speech/language clinician, early intervention effective August 24, 2007. New position.
KAMELA PETERS, from day-to-day substitute teacher to long-term substitute educational paraprofessional, early intervention effective August 24 through December 31, 2007. Replacement position.
KAREN TAYLOR, from part-time to full-time educational paraprofessional, multiple disability support/life skills support effective August 24, 2007.

Change in Salary

ANN HOFFMAN, special education educational consultant, student services, change of salary due to change in contract from 189-days to 205-days effective August 8, 2007.
BARBARA KLINE, part-time occupational therapist, OT/PT, change of salary due to increase in number of days for the 2007-2008 school year from 112 to 152. Salary will be based on the 2005-2006 salary until a new Collective Bargaining Agreement has been reached.

Leaves of Absence

JANA BETH EMERSON, part-time educational paraprofessional, early intervention, leave of absence without pay to complete student teacher program effective December 1, 2007 through March 31, 2008. Leave is requested in accordance with CAIU Policy.

Performance Stipends:

The following Act 93 Administrator has earned a \$750 performance stipend based on a 2006-2007 performance evaluation rating of "Exceeds Expectations" as per the Act 93 Agreement:

ROSEMARY HOLECKI

**2007-2008
TRANSPORTATION
CONTRACTORS:**

Board authorization of the execution by its appropriate officers of a contract on a form approved by the solicitor with the following transportation contractors for the 2007-2008 term.

PAT BARNES	RD#1, Box 116, Millerstown 17062
BEVERLY BEAM	562 Freeman Hollow Road, Loysville 17047
JANET CROZIER	537 Pine Hill Road, Landisburg 17040
LINDA FREY	793 Cranes Gap Road, Carlisle 17013
G&S TRANSPORTATION	885 Pfoutz Valley Road, Millerstown 17062
RAY GABEL	1646 Oak Hall Road, Newport 17074
MILLER TRANSPORTATION	1189 Boiling Springs Road, Mech. 17055
JUNE MORRISON	107 Camp Hebron Road, Halifax 17032
PJ TRANSPORTATION	425 Riverview Terrace, Dauphin 17018
LINDA URICH	1114 Limestone Ridge Road, Ellittsburg 17024
PAT YOHN	5301 Middleridge Road, Newport 17074

The 2007-2008 Leadership Team proposed by Ms. Amy Morton was approved by the Board to achieve an estimated savings of \$25,000. Personnel changes associated with this approval are as follows:

- Brian Griffith – promoted to Director Curriculum Services. His position of Curriculum Specialist will not be replaced.
- Alicia McDonald – promoted to Director of Student Services, including School-Age and Early Intervention programs.
- Theresa Kinsinger – promoted to Director of Human Resources Services. Her position of Human Resources Generalist will not be replaced.
- Lisa Lauver and Daren Moran promoted to Fiscal Supervisors. Their Accountant positions will not be replaced.
- Pam Laudermilch promoted to Administrative Assistant to the Curriculum Services Team/ Financial Application.
- Director of Communications, Research and Development position eliminated, effective November 1, 2007.