



CAIU BOARD HIGHLIGHTS

Highlights from the Capital Area Intermediate Unit Board of Director Meeting

The following actions were taken at the **February 28, 2008** meeting.

Reports/Updates

- The Board agreed that the convention/election of CAIU board members could be conducted via mailed ballots. Some intermediate units host conventions of all district board members, but the CAIU has traditionally accomplished this task via paper balloting.
- In response to a Board member's request last month to investigate district interest in increasing the size of the CAIU Board to accommodate as many districts as possible, legal counsel advised that the school code allows a maximum of 22 board members on an intermediate unit board. Of the superintendents in districts with shared representation who responded to a query on this issue, most indicated they would be pleased to have permanent representation. Only two district superintendents indicated that they were satisfied with continuing to share representation. The CAIU administration will continue to work with the superintendents on this topic and bring a recommendation to a future Board meeting.
- Photographs of progress on the new school were shown. A photo history of the building project can be found on the CAIU's website, with new photos uploaded weekly. The project is on schedule.
- Two leases, which had been pending final legal review, have been fully executed. These include the lease for the new school and the lease for the off-site office space in Lemoyne to accommodate the CAIU's growth.
- The Board agreed that the strategic planning process should continue using the new mission and vision statements presented. These will now be published on the CAIU website, letterhead, and throughout the building. The mission statement: *"The Capital Area Intermediate Unit will achieve educational excellence with families, schools and communities through leadership, partnership and innovation."* The vision statement: *"Educational excellence through leadership, partnership and innovation."*
- Board committees were updated to include our two new Board members, Ellen Sheffey and James Smith.
- All CAIU Board members are invited to be the guests of the CAIU at the annual CAIU Employee Recognition/Retirement Dinner on May 15 at the Susquehanna Club. Board members are also invited to the annual Capital Area School for the Arts auction and student performance on May 7 at the Whitaker Center as well as the graduation/award ceremonies for students in our multiple disabilities program, emotional support program, and deaf or hard of hearing program.
- Attorney James Ellison provided a written update regarding the transportation lawsuit filed against the CAIU and member districts by two former contractors. Legal counsel for all parties will be meeting in early March. A motion to dismiss will be filed.

Approved Action Items

- Board Minutes for January 24, 2008
- Treasurer's Report and Payment of Bills – a total of \$7,488,101.12 in receipts and \$6,802,134.71 in expenditures were approved for January 2008
- Summary of Operations – a total of \$43,749,011.74 in receipts and \$34,905,831.32 in expenditures were approved for the fiscal year through January 31, 2008
- Budgets for 2007-2008:
 - Distinguished Educator Settlement Agreement in the amount of \$477,194.17
- Budgets for 2008-2009:
 - General Operating in the amount of \$5,552,879 (second reading)
- 2008-2009 CAIU Fees for Services
- 2008-2009 Services Provided to Member Districts through their Contribution to the General Operating Budget
- Personnel Items – see attached
- Position Descriptions
 - Revised – Curriculum Materials Coordinator (first reading); Application Developer II, Transportation Specialist, Transportation Clerk (second reading)
 - New – none

Executive Director's Report

- See attached

President's Report

- No report at this time

Information Items

- Several board members shared information about the status of contract negotiations in their districts.

NEXT MEETING: Thursday, March 27, 2008, 8:00 am

***Personnel and Policies/Programs Highlights
from the Capital Area Intermediate Unit Board of Directors' Meeting***

A. RESIGNATIONS:

ELIZABETH THOMPSON, Educational Paraprofessional/LPN, Multiple Disability Support/Life Skills Support effective January 25, 2008. Reason: Accepted another position outside of the CAIU.

B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT PENDING RECEIPT OF CLEARANCES:

LIANE BIANCO, Personal Care Assistant, Autism Support effective January 14, 2008. This is a new position funded through the Special Education Budget.

BETH ANN CONNOLLY, Remedial Reading/Math Teacher, Aid to Non-Public School Services effective January 29, 2008. This position is paid through the Aid to Non-Public Schools Budget.

MELISSA GRUMBEIN, Long-Term Substitute Teacher, Autism Support, Student Services effective January 3, 2008 through June 9, 2008. This is a new long-term substitute position funded through the Special Education Budget.

TRACY HIPPLE, Mental Health Worker, Capital Area Partial Program effective January 7, 2008. This is a new position funded through the Capital Area Partial Program Budget.

GEORGEANN MAGUIRE, part-time Educational Paraprofessional, Early Intervention effective February 4, 2008. To be employed as a long-term substitute effective February 4 through April 4, 2008 and as a regular part-time Inclusion EPP effective April 7, 2008. This position is paid through the Early Intervention Budget.

ALANNA McMULLAN, Educational Consultant, Curriculum Services effective January 28, 2008. This is a new position funded through the IDEA Training and Consultation Budget.

ELIZABETH PANEK, Educational Consultant, Training and Consultation effective March 17, 2008 or upon release from Derry Township School District. This is a replacement position funded through the IDEA Training and Consultation Budget.

DEBRA REYNOLDS, Educational Paraprofessional, Multiple Disability/Life Skills Support effective January 8, 2008. This is a replacement position funded through the Special Education Budget.

C. CHANGES OF STATUS:

STEVE DAVIS, from Helpdesk Support Specialist, Technology Services to Secretary, Curriculum and Professional Development effective February 1, 2008. This is a replacement position funded through the Curriculum Services and the Professional Development Budgets.

HEIDI HAAS, Speech/Language Clinician, Early Intervention, increase contract by one day per week effective January 10, 2008. This position is funded through the Early Intervention Budget.

JENNIFER HEFFNER, from day-to-day substitute to part-time custodian effective January 21, 2008. This position is funded through the Early Intervention Budget.

DONA LUCAS, from Dispatcher to Transportation Clerk, Business and Operations effective July 1, 2007. This position is paid through the Transportation Budget.

SARAH KNOUSE, from day-to-day substitute educational paraprofessional to day-to-day substitute teacher effective January 14, 2008.

LYNNE MAHOOD, from Speech/Language Clinician, School-age Program to Educational Consultant, Early Intervention effective February 4, 2008.

KAMELA PETERS, from Long-term Substitute to Permanent Educational Paraprofessional, Early Intervention effective January 7, 2008. This is a replacement position funded through the Early Intervention Budget.

JEANNINE RABUCK, Physical Therapist, change of start date to February 4, 2008. Payment for this position is split between the preschool and school-age Special Education Budgets.

BETH SPITLER, from Transportation Secretary to Transportation Specialist, Business and Operations effective July 1, 2007. This position is paid through the Transportation Budget.

MICHELLE STONER, from Educational Paraprofessional to Teacher, Emotional Support effective January 7, 2008. This is a new position funded through the Special Education Budget.

ELIZABETH THOMPSON, from full-time educational paraprofessional/LPN, Multiple Disability Support/Life Skills Support to part-time/as needed First Aid/CPR Trainer effective January 28, 2008 following resignation effective January 25, 2008. This position is paid through the Special Education Budget.

D. CHANGES OF SALARY:

CARRIE LIVINGSTON, change in salary due to change in start date from January 3 to January 8, 2008. This position is funded through the Special Education Budget.

E. LEAVES OF ABSENCE:

CLORISSA BLANKENSHIP, Teacher, Capital Area Partial Program, child-rearing leave of absence effective January 2 through January 31, 2008. Leave is requested with pay using accumulated sick and personal leave effective January 2 through January 15, 2008 for a total of 10 days and without pay effective January 16 through January 31, 2008 for a total of 11 days. Leave is requested in accordance with CAIU and FMLA Policies.

JULIE BARBER-BRISTOL, Speech/Language Clinician, School-age Program, child-rearing leave of absence effective March 7 through May 7, 2008. Leave is requested with pay using accumulated sick leave for a total of 10 days and without pay for a total of 26 days. Leave is requested in accordance with CAIU and FMLA Policies.

BONNIE CONRAD, Inclusion Educational Paraprofessional, Early Intervention, continuation of leave of absence without pay effective January 1 through June 30, 2008. Leave is requested for medical reasons in accordance with CAIU Policy.

AMANDA DENG, Teacher, Autism Support, child-rearing leave of absence effective March 17 through June 9, 2008. Leave is requested with pay using accumulated sick and personal leave for a total of 24 days and without pay the remaining 31 days. Leave is requested in accordance with FMLA and CAIU Policies.

MARTHA MUTTERSPAUGH, Inclusion EPP, Early Intervention, leave of absence without pay for a total of 4.5 days effective December 17 through December 21, 2007. Leave is requested in accordance with FMLA and CAIU Policies.

DEVON TWEET, School Psychologist, Pupil Services, leave of absence for personal reasons effective January 2 through February 8, 2008. Leave is requested without pay for a total of 27 days in accordance with CAIU and FMLA Policies.