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# CAIU BOARD HIGHLIGHTS

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## Highlights from the Capital Area Intermediate Unit Board of Director Meeting

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The following actions were taken at the **May 22, 2008** meeting.

### Reports/Updates

- The Board viewed a powerpoint presentation created by the students at Cedar Run School. Each student prepared one multimedia slide associated with reading Dr. Seuss books to the younger students during the month-long celebration of the late author's birthday in March.
- Alicia McDonald reported on revisions to the Special Education Regional Strategic Plan.
- Amy Morton reported on the status of the PAIUnet Articles of Agreement, the final copy of which will be brought before the Board for approval at the June meeting. Action has been delayed one month to accommodate changes in the Articles requested by PDE.

### Public Comment on Agenda Items

- None

### Approved Action Items

- Board Minutes for April 24, 2008
- Treasurer's Report and Payment of Bills – a total of \$5,429,748.15 in receipts and \$6,443,181.57 in expenditures were approved for April 2008
- Summary of Operations – a total of \$56,701,267.48 in receipts and \$53,474,492.72 in expenditures were approved for the fiscal year through April 30, 2008
- Budget for 2005-2008:
  - Revision for eStrategic Planning in the amount of \$3,336,500
- Budgets for 2007-2008:
  - Revision for DPMA (Diagnostic and Prescriptive Mathematics) in the amount of \$10,130, a reduction of \$13,765 from the original
  - Revision for ESL (English as a Second Language) in the amount of \$221,800, a reduction of \$11,300 from the original
  - Revision for Fingerprinting in the amount of \$6,290, a reduction of \$20,810 from the original
  - Revision for HR Certification in the amount of \$1,890, a reduction of \$7,110 from the original
  - Revision for Special Education (School-Age) in the amount of \$17,943,00, a reduction of \$165,000 from the original
  - Revision for Early Intervention in the amount of \$8,762,00, an increase of \$17,000 compared to the original
- Budgets for 2008-2009
  - Original for DPMA in the amount of \$40,100
  - Original for Early Intervention in the amount of \$9,072,600
  - Original for ESL in the amount of \$252,500

- Original for Institutionalized Program in the amount of \$250,485
- Original for Special Education in the amount of \$18,869,000
- Original for Transportation in the amount of \$2,937,400
- Original for Act 89 (Non-Public Schools) in the amount of \$3,853,000
- Cafeteria Rates for 08-09 – full price for students: \$1.10 breakfast, \$1.75 lunch; full price for adults: \$1.60 breakfast, \$3.15 lunch
- Retention of the following service providers for 2008-2009: Citizens Bank as *depository*; Enders Insurance Associates as *broker of record*; and Hartman, Underhill & Brubaker, LLP Attorneys at Law as *solicitor*
- Official name of the new school on East Winding Hill Road: *Hill Top Academy*
- Wireless Internet and phone service equipment and installation for new facilities (Technology Services in Lemoyne and Hill Top Academy in Mechanicsburg) awarded to Netrepid in the amount of \$35,293 for hardware and installation with an annual maintenance cost of \$2000 (Hill Top) and \$32,353 with \$2063 annual maintenance cost (Lemoyne)
- Voice over IP new telephone system for all applicable CAIU sites awarded to Dauphin Data Com/3 Com in the amount of \$245,981
- Lemoyne Technology Office furniture purchase awarded to Office Center in the amount of \$126,554.27
- Hill Top Academy food service equipment and installation awarded to Todd Bevin Food Equipment in the amount of \$314,261
- Installation of insulation and remediation of HVAC concerns in the Summerdale Office Center awarded to *t.a.c.* in the amount of \$65,670
- Modifications and appendix to the Regional Special Education Strategic Plan for 2008-2009
- Proposed Board Meeting Dates for 2008-2009 – Second Reading
- CAIU Preschool, School Age and 12 Month Employee Calendars for 2008-2009 – Second Reading
- Use of the Summerdale Facility – Second Reading
- Personnel Items – see attached
- Position Descriptions
  - Revised – Custodian, Director of Technology Services, Special Projects Supervisor (all first reading), Curriculum Materials Coordinator (second reading)
  - New – Educational Consultant, Curriculum Services; Assistant Supervisor, Student Services; Application Developer II, Technology Services (all second reading)

**Executive Director's Report**

- See attached

**President's Report**

- No report

**NEXT MEETING: Thursday, June 26, 2008, 8:00 am**

**Personnel and Policies/Programs Highlights**  
*from the Capital Area Intermediate Unit Board of Directors' Meeting*

**A. RESIGNATIONS:**

**CHRISTY MUSSELMAN**, itinerant teacher with the deaf/hard of hearing support program effective April 29, 2008. Reason: Resignation following child-rearing leave. Employee will remain as a day-to-day substitute and CPR/First Aid Instructor for the CAIU during the 2008-2009 school year.

**AMANDA STARKS**, itinerant speech/language clinician with the early intervention program effective June 30, 2008. Reason: Personal.

**ASHLEY SENTS**, intensive learning support teacher effective June 10, 2008. Reason: Accepted a position with another school district.

**KRISTY WELDON**, teacher with the Capital Area Partial Program effective June 9, 2008. Reason: Personal.

**B. RECOMMENDED FOR EMPLOYMENT OR CONTRACT PENDING RECEIPT OF CLEARANCES:**

**DEBORAH CORNINE**, itinerant speech/language clinician with the school-age program effective August 22, 2008. This is a replacement position funded through the special education budget.

**DAVID MARTIN**, director of technology services effective July 1, 2008. This is a replacement position funded through the general operating budget.

**ANNE WEEZORAK**, part-time, educational paraprofessional with the early intervention program effective May 5, 2008. This is a new position funded through the early intervention budget.

**The following individuals to be employed with the Extended School Year Program effective July 1 through July 30, 2008 contingent upon enrollment as of June 9, 2008:**

<b>ESY 2008</b>			
<b>F Name</b>	<b>L Name</b>	<b>Position</b>	<b>Hourly Rate</b>
Brian	Lacey	EC	\$45.18
Denise	Lebo	EC	\$45.18
Rob	Weezorak	EC	\$45.18
Judith	Kunzman	Epp/LPN	\$17.95
Kathy	Brechbiel	Epp/PCA	\$16.24
Annie	Burkepile	Epp/PCA	\$17.67
Kelli	Chasteen	Epp/PCA	\$10.34
Sarah	Culton	Epp/PCA	\$10.04
M	Dunham	Epp/PCA	\$10.21
Rita	Harvey	Epp/PCA	\$12.01
Sonia	Hill	Epp/PCA	\$11.00
Melissa	Hock	Epp/PCA	\$11.22
Kevin	Holmes	Epp/PCA	\$11.44
Jorge	Hunter	Epp/PCA	\$9.91
Ray	Johnson	Epp/PCA	\$17.67
Kenneth	Kipp	Epp/PCA	\$10.04

ESY 2008			
F Name	L Name	Position	Hourly Rate
Nancy	Kozak	Epp/PCA	\$13.14
Karen	Kretzing	Epp/PCA	\$17.67
Judy	Leininger	Epp/PCA	\$16.24
Marie	Lewis	Epp/PCA	\$14.54
Lori	Marrazzo	Epp/PCA	\$10.21
Linda	Martin	Epp/PCA	\$16.24
Pam	Mayer	Epp/PCA	\$11.14
Gwynn	Montgomery	Epp/PCA	\$10.22
Gail	Reynolds	Epp/PCA	\$17.67
Jacki	Robison	Epp/PCA	\$14.84
Colleen	Roma	Epp/PCA	\$11.44
Carolyn	Shaffer	Epp/PCA	\$17.67
Karen	Taylor	Epp/PCA	\$15.41
Karen	Wallace	Epp/PCA	\$10.04
Elizabeth	Watson	Epp/PCA	\$9.81
Wanda	Yinger	Epp/PCA	\$16.24
Joanne	Ruchinski	Itin Teacher	\$37.90
Cameron	Cameron	OT	\$31.91
Laura	Palanzo-Sholly	OT	\$36.50
Darcy	Thompson	OT	\$43.30
Lori	Glumac	PT	\$48.95
Vicki	Guion	S/L Clinician	\$34.51
Emily	Kapp	S/L Clinician	\$30.61
Melissa	Lyon	S/L Clinician	\$0.00
Paula	Sembach	School Nurse	\$28.20
Sarah	Basile	Teacher	\$28.72
Lindsey	Binkle	Teacher	\$32.69
Allison	Bozis	Teacher	\$34.51
Janelle	Bushong	Teacher	\$31.91
Susan	Comfort	Teacher	\$28.20
Sue	Dempniak	Teacher	\$43.30
Mary	DePalma	Teacher	\$43.30
Gail	Favors	Teacher	\$37.31
Patricia	Fuller	Teacher	\$33.56
Anne	Gaudette	Teacher	\$45.18
Deb	Genet	Teacher	\$45.18
Pamela	Humphreys	Teacher	\$40.18
Jille	Johnston	Teacher	\$45.18
Kim	Matthews	Teacher	\$32.69
Alys	Mihok	Teacher	\$28.72

ESY 2008			
F Name	L Name	Position	Hourly Rate
Heidi	Paul	Teacher	\$30.09
Kathleen	Pivovarnik	Teacher	\$45.18
Abby	Rehkamp	Teacher	\$30.09
Karee	Robinson	Teacher	\$31.67
Stephen	Rutt	Teacher	\$29.33
Ashley	Sents	Teacher	\$29.33
Darlene	Sheaffer	Teacher	\$45.18
Jenna	Sloan	Teacher	\$28.20
Michelle	Stoner	Teacher	\$28.72

The following individuals to be employed with the Summer Diakon Program effective July 1 through August 15, 2008:

Diakon – Summer 2008			
F Name	L Name	Position	Hourly Rate
Sarah	Knouse	Epp	\$10.04
Lisa	Mertz	Epp	\$10.22
Thale	Vang	Teacher	\$36.50
Janmarie	Willman	Teacher	\$43.30

The following individuals to be employed with the transportation summer maintenance program for 2008 at the approved rate of \$10 per hour:

**HELEN MARRIOTT**

**MARLENE McNAIR**

The following individuals to be employed with the Extended School Year Program effective July 1 through July 30, 2008 contingent upon enrollment as of June 9, 2008:

F Name	L Name	Position	Hourly Rate
Monica	Horner	Epp/PCA	\$10.04
Megan	Taylor	Epp/PCA	\$10.06
Priscilla	Walters	Teacher	\$37.90
Nathan	Weldon	Teacher	\$28.72

**C. CHANGES OF STATUS:**

**BEVERLY CORDIER**, from non-exempt to exempt employee with human resources effective July 1, 2008. This position is funded through the general operating budget.

**MELISSA HOCK**, educational paraprofessional with the hospital program, change of status from part-time to full-time effective August 22, 2008. This position is funded through the student service budget.

**LISA SHAULIS**, technology support specialist with technology services, change from exempt to non-exempt status due to change in job duties effective July 1, 2008.

**D. CHANGES OF SALARY:**

**JOHN BROUGHER**, change of salary due to change of status to temporary position of Acting Director of Technology Services effective April 7 – June 30, 2008. This position is funded through the general operating budget.

**JASON CONWAY**, program evaluation and data specialist with curriculum services, change of salary due to incorrect step placement for the 2007-2008 school year.

**MARK HENNES**, special projects supervisor, change of salary to reflect responsibility for administering more than \$10 million in grants. This position is funded through PDE grants/general operating budget.

**JANET MIRA**, part-time speech/language clinician with the early intervention program, change of salary due to an increase in number of contracted days for 2007-2008. Increase is due to decrease in staff. This position is funded through the early intervention budget.

**MARY WRIGHT**, desktop publishing coordinator, payment of lump sum retroactive to July 1, 2006 for providing 3-year notice of retirement. This position is funded through the general operating budget.

**The following individuals have been recommended for a change of status from 7 hours to 7.5 hours per day resulting in a change of salary effective July 1, 2008.**

**DORI DORRITIE**, human resources budget

**TRACY SHENK**, curriculum services budget

**E. LEAVES OF ABSENCE:**

**JAMI ARNOLD**, occupational therapist, requesting leave of absence effective August 18, 2008 through November 10, 2008. Leave is requested with pay using accumulated sick leave for a total of 30 days and without pay for the remainder of the leave in accordance with CAIU and FMLA Policies.

**DAWN CYPHER**, speech/language clinician with the early intervention program requesting a child-rearing leave of absence effective August 22 – September 30, 2008. Leave is requested without pay in accordance with CAIU and FMLA Policies.

**SAMANTHA FORSYTHE**, teacher with the autism support program requesting a child-rearing leave of absence effective August 8 – September 28, 2008. Leave is requested without pay in accordance with CAIU and FMLA Policies.

**MICHELLE SHOLDER**, teacher with the multiple disability support/life skill support program requesting a child-rearing leave of absence effective August 25 – September 12, 2008. Leave is requested without pay in accordance with CAIU and FMLA Policies.

**CHANEL WIEST**, educational paraprofessional with the early intervention program, requesting child-rearing leave of absence effective August 22 through October 31, 2008. Leave is requested with pay using accumulated sick leave and without pay for the remainder of the leave in accordance with CAIU and FMLA Policies.