



CAIU BOARD HIGHLIGHTS

Highlights from the Capital Area Intermediate Unit Board of Director Meeting

The following actions were taken at the **December 20, 2007** meeting.

Executive Session

- The Board discussed timeline for finalizing the CAEA/CAIU contract language for 2006-2010.
- The Board discussed personnel issues.
- The Board discussed the lawsuit filed by former CAIU bus contractors Roger Morrison and Gloria Lytle.

Reports/Updates

- The Board recognized the service of former CAIU Board members Donna Lee Clendenin, Susquenita School District, and Brad Dorrance, Derry Township School District.
- The Board was presented with highlights from the 2006-2007 Audit Report by Brown, Schultz, Sheridan and Fritz. Overall, the CAIU is in a stronger financial situation at the end of fiscal year 2006-2007 than at the end of fiscal year 2005-2006.
- Doug Rohrbaugh from Crabtree, Rohrbaugh and Associates and Alicia McDonald, Director of Student Services, presented the final design of the new school.
- Cindy Mortzfeldt, Administrative Intern and CAIU Supervisor for Aid to Non-Public School Services, shared information and floor plans associated with relocating several offices within the Summerdale Center to achieve the goals of 1) more centrally located human resources office, 2) consolidated office area for all curriculum and professional development staff, 3) improved proximity of business and administrative personnel, 4) expanded area for growth in technology, business, HR, and curriculum services, and 5) improved efficiencies to accommodate itinerant and consultative services associated with student programs and services.

Approved Action Items

- Election of new Board members James E. Smith, Susquenita School District, and Ellen Sheffey, Derry Township School District
- Board Minutes for November 15, 2007 and December 3, 2007
- Treasurer's Report and Payment of Bills – a total of \$11,059,385.41 in receipts and \$7,803,283.60 in expenditures were approved for November 2007
- Summary of Operations – a total of \$28,384,537.61 in receipts and \$22,908,527.35 in expenditures were approved for the fiscal year to date
- Budgets for 2007-2008:
 - Classrooms for the Future in the amount of \$10,997,918
 - Distinguished Educators in the amount of \$3,250,000
 - Governor's Institute in the amount of \$108,000
 - PDE Performance Fact in the amount of \$103,000
 - Preschool Inclusion Grant in the amount of \$70,000

- Project 720, High School Reform in the amount of \$240,000
- Special Education Performance Grant in the amount of \$76,807
- Title II, Part D (ANPS) in the amount of \$4,632
- Title III Part A (Consortium) in the amount of \$84,854
- Facility Lease for new school pending final legal review by Hartman, Underhill & Brubaker. This new school will replace current leases associated with Cedar Run, Progress Ave. and Community-based Classroom. Students with severe emotional support needs, severe multiple disability needs, and dual-diagnoses of severe disability and mental illness will be served in the new school. The alternative ed and diagnostic classrooms will also be located in this school.
- Personnel Items – see attached
- Position Descriptions
 - Revised – Administrative Assistant for Curriculum Services
 - New – Administrative Coordinator to the Special Projects Coordinator
 - New/Revised – Accountant (Note: This is a revised description for one, possibly two positions currently unfilled and previously held by the two accounting supervisors, Lisa Lauver and Daren Moran.)
 - Revised – Lead Transportation Coordinator (This is not an administrative position.)
 - Revised – Transportation Secretary-Dispatcher

Executive Director's Report

- See attached

President's Report

- Vice President, Howard Dougherty, filling for President Mark Rothermel, congratulated several Board members on election to various offices:
 - Nancy Fishman to Vice President of Carlisle Area School District Board
 - Tony DeLuca to Vice President of Cumberland Valley School District Board
 - Angie McMaster to President of East Pennsboro Area School District Board
 - Jean Rice, West Perry School District, to President of the CPAVTS Joint Operating Committee
 - Marcela Myers to PSBA minority representative to NSBA
 - Also noted by those present was Howard Dougherty's election to President of West Shore School District Board

Information Items

- Marcela Myers distributed and requested District and Board action on a resolution relating to federal funds.
- CAEA President, CAIU Board President, and Executive Director all shared good wishes for the holiday and upcoming new year!

NEXT MEETING: Thursday, January 24, 2008, 8:00 am

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

December 20, 2007

Resignations	<p>JENNIFER BITZ, teacher, deaf/hard of hearing support effective December 19, 2007. Reason: Personal following child-rearing leave of absence.</p> <p>REBECCA BLAZI, speech/language clinician, school-age program effective December 14, 2007. Reason: Personal.</p> <p>NICHOLAS MASICK, occupational therapist effective January 4, 2008. Reason: Personal.</p> <p>STEPHANIE MELLOTT, part-time, personal care assistant, multiple disability support/life skills support program effective December 19, 2007. Reason: Personal.</p> <p>CHANEL WIEST, educational paraprofessional, early intervention effective November 30, 2007. Reason: Personal.</p>
Recommended for Employment or Contract Pending Receipt of Clearances	<p>GLORIANA BRUSSESE, full-time, long-term substitute sign language interpreter, deaf/hard of hearing support program effective December 10, 2007. Position will be made permanent if employee passes the EIPA (Educational Interpreter Performance Assessment). Position is funded through the special education budget.</p> <p>GAIL FAVORS, long-term substitute itinerant teacher, deaf/hard of hearing support program effective December 6, 2007 through March 31, 2008. Long-term substitute position funded through the special education budget.</p> <p>CARRIE LIVINGSTON, teacher, visually impaired support effective January 3, 2008. New position funded through the Special Education Budget.</p> <p>ALISHA McPHERSON, graduate student intern in the speech/language program effective January 7 – February 24, 2008. This unpaid internship is approved through Bloomsburg University.</p> <p>DIANA MOSER, educational paraprofessional, multiple disability support/life skills support program effective December 10, 2007. Replacement Position funded through the special education budget.</p> <p>JEANNINE RABUCK, physical therapist effective January 22, 2008. New position funded through the special education budget.</p> <p>CANDI SAPHORE, educational paraprofessional, multiple disability support/life skills support effective December 17, 2007. New position funded through the Special Education Budget.</p> <p>LISA SHAULIS, technology support specialist, technology services effective November 28, 2007. New position funded through the IMS technology general operating budget.</p> <p>SUSAN STRAWCUTTER, part-time, long-term substitute math teacher, aid to non-public school services effective November 19, 2007. Replacement position funded through ANPS for retiree working on an emergency basis until permanent replacement is found or until the end of the 2007-2008 school year.</p> <p>NATHAN WELDON, long-term substitute teacher, emotional support effective December 17, 2007 through June 2, 2008. New long-term substitute position funded through the Special Education Budget.</p>
Changes of Status	<p>NANCY KOZAK, from day-to-day substitute to full-time educational paraprofessional, multiple disability support/life skills support effective November 28, 2007. Replacement position funded through the special education budget.</p>

Change in Salary **CYNTHIA WALKER**, access coordinator, change of salary due to change in hourly rate to bring into alignment with Range 1 and years of experience. This position is funded through the special education budget.

Leaves of Absence **DAWN HOWELL**, speech/language pathologist, early intervention, child-rearing leave of absence effective January 25, 2008 through August 22, 2008. Leave is requested in accordance with CAIU and FMLA policies.
THERESA KINSINGER, Director of Human Resources, child-rearing leave of absence effective February 7, 2008 through April 7, 2008. Leave is requested with pay using accumulated sick and vacation leave in accordance with FMLA.
FRANK SANKEY, long-term substitute itinerant teacher, deaf/hard of hearing support program, deduction of two days pay for failure to produce Pennsylvania Child Abuse Clearance within 90 days of employment. Employee resumed employment effective December 13, 2007 after presenting original clearance.

Furloughs **STERLING HOCKER**, AV repair technician, technology services effective December 31, 2007. Elimination of position is due to budgetary constraints.
DAVID PARRY, AV repair technician, technology services effective December 31, 2007. Elimination of position is due to budgetary constraints.