



CAIU BOARD HIGHLIGHTS

Highlights from the Capital Area Intermediate Unit Board of Director Meeting

The following actions were taken at the **September 27, 2007** meeting.

Educational Spotlight

Mr. Brian Griffith presented a PowerPoint presentation regarding the Learning Focused Schools Initiative. LFS is a research-based professional development model that provides a framework and tools for planning and implementing educational programs based on best practices in exemplary schools.

Board Retreat

There will be a Board Retreat held on Saturday, November 3, 2007 at the Carlisle Country Club beginning at 7:30 a.m. Former interim Executive Director, Marc Bauer, is hosting this event.

Regional Special Education Plan Update

Ms. Morton provided an update on the Regional Special Education Plan. The Regional Special Education Planning Committee will meet several times a year to look at the plan and how it is being implemented. Any revisions will be brought to the Board for approval.

Fiscal Items

- The following fiscal items were approved:
 - Bid results-sale of bus and vans
 - 2007-2008 special education service contracts for Greenwood and Susquenita SD
 - 2007-2008 membership costs for Dauphin Count AVTS and Cumberland-Perry AVTS
 - Bid award for the maintenance building and parking lot expansion
 - Resolution for authority to execute PNC bank account documents.

Policies and Programs

- The following new position descriptions were approved:
 - Supervisor of Student Fiscal Services (revised role of current Accountant position)
 - Supervisor of General Fiscal Services (revised role of current Accountant position)
 - Partnership Program Assistant
- The following revised position descriptions were approved:
 - Telecommunications and Financial Application Coordinator

- The following revised position descriptions were available for first reading:
 - Certification and Workers Compensation Administrator
 - Human Resources Coordinator
 - Administrative Assistant - Human Resources
 - Central Referral Administrator

- The following new position descriptions were available for first reading:
 - Web Designer and Application Support

Executive Director's Report

- Most staffing issues due to transfer of entities between the IU and school districts have been resolved.
- Facilities: Cindy Mortzfeldt is working on her superintendent internship. She will be working on a review of the Summerdale building to utilize space more efficiently given changes in programs.
- Work as the superintendent of record for Dauphin County Technical School and Cumberland-Perry Area Vocational-Technical School has begun. Dauphin County Technical School is searching for a new director.
- Ms. Morton reported that the IU does not anticipate an increase to School Districts this year in terms of the IU "membership fee".
- Ms. Morton provided an update on her Professional Development and entry plan.
- The CAIU received a donation of \$10,000 from a fundraiser held at the Glass Lounge to supplement Autism Program. Ms. Morton also provided update on several grants received.
- Ms. Morton reported on a meeting that she held with Tom Gluck and Dr. Zahorchak to clarify some concerns of the superintendents.

Personnel and Policies/Programs Highlights from the Capital Area Intermediate Unit Board of Directors' Meeting

August 23, 2007

Resignations	<p>PATRICIA GERALD, educational paraprofessional, emotional support effective August 29, 2007. Reason: Personal.</p> <p>MARY HARRISON, educational paraprofessional/personal care assistant, MDS/LSS effective September 28, 2007. Reason: Personal.</p> <p>PAMELA LEEDY, educational paraprofessional, emotional support effective September 25, 2007. Reason: Personal.</p> <p>SARA LUCKY, part-time itinerant teacher, visually impaired support effective October 26, 2007. Reason: Personal.</p> <p>ANITA MEISER, math teacher, non-public school services effective November 9, 2007. Reason: Retirement after 33 years of CAIU service.</p> <p>MEGHAN POLESHUK, floater teacher, student services effective October 26, 2007. Reason: Personal.</p> <p>DELORES SMITH, educational paraprofessional, MDS/LSS effective October 30, 2007. Reason: Disability Retirement after more than 21 years of CAIU service.</p>
Recommended for Employment or Contract Pending Receipt of Clearances	<p>JANINE COBLE, teacher, autism support effective August 24, 2007. Replacement position funded through the special education budget.</p> <p>BARBARA BAILLIE, inclusion consultant, early intervention effective October 29, 2007. Salary will be based on the 2005-2006 schedule until a new Collective Bargaining Agreement has been reached. New position funded through the early intervention budget.</p> <p>MARY DePALMA, educational consultant, autism support effective 60 from the date of CAIU Board of Directors approval. New position funded through the special education budget.</p> <p>KAREN GEORGE, part-time speech/language clinician, school-age program effective November 27, 2007. Replacement position funded through the special education budget.</p> <p>MARK HENDERSON, program assistant, Capital Region Partnership for Career Development effective September 17, 2007. New position funded through the Capital Region Partnership for Career Development.</p> <p>JUSTIN MILLER, teacher, emotional support effective August 24, 2007. Replacement position funded through the emotional support budget.</p> <p>FRANK SANKEY, long-term substitute itinerant teacher, deaf/hard of hearing support effective September 6, 2007 through March 28, 2008. Long-term substitute position funded through the special education budget.</p> <p>MICHELLE SHOLDER, teacher, multiple disability support effective November 19, 2007 (or when released by Central Dauphin School District). Replacement position funded through the special education budget.</p> <p>PRISCILLA WALTERS, part-time reading teacher, intensive learning support effective September 4, 2007. New position funded through the special education budget.</p> <p>ELIZABETH WATSON, educational paraprofessional, deaf/hard of hearing support effective September 24, 2007. Replacement position funded through the special education budget.</p>

Changes of Status	<p>VICTORIA BELL, from retired to part-time itinerant teacher, vision effective August 24, 2007 through January 2, 2008. Position is funded through the special education budget</p> <p>BEVERLY CORDIER, from administrative assistant to certification and worker's compensation administrator, human resources effective September 1, 2007. No change in salary.</p> <p>PATRICIA FULLER, from day-to-day substitute to regular part-time reading instructor, intensive learning support effective August 24, 2007. New position funded through the special education budget.</p> <p>MARY HARRISON, from full-time educational paraprofessional/personal care assistant to day-to-day substitute educational paraprofessional effective October 1, 2007.</p> <p>JACQUELYN ROBISON, from long-term substitute educational paraprofessional, MDS/LSS to full-time educational paraprofessional, autism support effective September 24, 2007. Replacement position funded through the special education budget.</p> <p>DEBORAH K. SNYDER, from day-to-day substitute teacher to part-time teacher, English-as-a-Second Language effective September 4, 2007. New position funded through the ESL budget.</p> <p>MICHELLE STONER, from day-to-day substitute teacher/EPP to full-time educational paraprofessional, emotional support effective September 4, 2007. Replacement position funded through the special education budget.</p> <p>JANE WATTS, from educational consultant under the CAIU Bargaining Unit Agreement to supervisor, MDS/LSS/DDH programs under the Act 93 Agreement effective September 12, 2007. Replacement position funded through the special education budget.</p> <p>NANCY WICKARD, from administrative assistant to central referral administrator, student services effective September 1, 2007. No change in salary.</p>
Change in Salary	<p>DAVID DELP, educational paraprofessional, emotional support, deduction of one days pay due to overuse of personal leave effective September 21, 2007.</p> <p>PATRICIA HANNON-BENNER, change of salary due to change in start date to September 21, 2007.</p>
Leaves of Absence	<p>REBECCA BLAZI, speech/language clinician, school-age program, change dates for child-rearing leave. Leave is requested effective October 1, 2007 – January 18, 2008 using sick leave October 1 – October 12, 2007 for a total of 10 days and without pay October 15, 2007 – January 18, 2008 for a total of 61 days. Leave is requested in accordance with CAIU and FMLA Policies.</p> <p>CAROLYN DRUCTOR, teacher, Capital Area Partial Program, leave of absence effective November 12 through November 16, 2007. Leave is requested with pay using accumulated personal leave November 12 through November 15, 2007 and without pay November 16, 2007 for one day in accordance with CAIU Policy #439.</p>